

Public Session - BOARD OF GOVERNORS MEETING MINUTES

Date: June 12, 2013

Time: 6:00 pm

Location: Community Room Gordon Willey Building, A144

Members Present: Franklin Wu, Chair
Ron Chatterton, Vice-Chair
Garry Cubitt
Kevin Dougherty
Carlee Fraser
President Lovisa
Doug McKay
Michael Newell
Mary Simpson
Judith Spring
Pierre Tremblay
Joanne Dykeman
Donna Raetsen-Kemp
Dan Borowec
Darren Fisher
Jennifer Clark, Board Secretary

Members Absent: Thomas Coughlan
Sanjay Surendran

Staff Present: Scott Blakey
David Chambers
Tony Doyle
Margaret Greenley
Nevzat Gurmen
Donna McFarlane
Judy Robinson

1. CALL TO ORDER

With quorum present, the meeting was called to order at 6:02 p.m.

2. INTRODUCTION OF GUESTS

Donna McFarlane, Vice-President of External Communications and Marketing introduced guests in attendance:

Greg Murphy, Dean of the School of Media, Arts and Design and his research partner, Jean Bridge, Associate Professor in the Department of Visual Arts and the Centre for Digital Humanities at Brock University

Janse Tolmie, Chief Information Officer

Rob Wilkes, BDO Canada, external auditor

And a delegation of college executives from China:

Wei Wenfang, President, Shiyan Technical Institute

Fu Ligang, Chair of College Council, Shanxi Architectural College

Zuo Guangcheng, Vice President, Liaoning Vocational College

Song Yuanwen, Vice President, Lanzhou Resources Environment Vocational-

Tech College
Liu Yanhong, Vice President, Qinhuangdao Institute of Technology
Zhao Ye, Interpreter, China Education Association For International Exchange

3. ADDITIONS/DELETIONS TO THE AGENDA

The Policing Symposium presentation, item 5.2, was postponed to a later meeting, due to the full agenda.

4. CONFLICT OF INTEREST DECLARATIONS

None declared.

5. PRESENTATIONS

5.1. Strategic Plan 2013-2016

President Lovisa thanked the Board for their leadership and guidance in developing the strategic plan for 2013-2016. The plan was launched at a Town Hall meeting attended in person or via Internet by 500 faculty and staff in June. The launch video, with the theme of “in the next three years” was screened and paper copies of the plan distributed. Attendees were asked to submit statements about what they would be doing “in the next three years”; the volume of responses and their optimism was outstanding. Copies of the plan were distributed and the video screened for the Board.

5.2. Policing Symposium

Postponed to a later meeting.

5.3. College-University Pathways in the Field of Games

Jean Bridge and Greg Murphy shared the research they had presented at the Ontario Council on Articulation and Transfer conference in February. Programs at colleges and universities relating to games and interactive media are very diverse; it is difficult to know what knowledge and skills students in one program would have compared to students in another, and what bridging courses they might need as preparation for entry into a subsequent college/university program. The matrix developed by Bridge and Murphy provides a graphic comparison of programs that identifies overlaps and gaps between programs and natural points of transfer. The matrix approach can be applied to other multidisciplinary programs.

5.4. Information Technology at Durham College

J. Tomie provided an overview of Durham College’s 5-year plan for information technology services. He noted the importance of developing a joint DC-UOIT IT planning committee and strategic plan; cautioned about the risks of early-adoption of new information technologies; confirmed we currently have a solid infrastructure; and identified disaster recovery planning, improved reporting/analytics tools, new

organizational structure and optimization of existing enterprise application as immediate needs. In response to questions, he noted that we are in a solid position to address these immediate needs.

5.5. Advanced Good Governance Certificate Presentations

Chairman Wu presented governors Chatterton and Fisher with the College Centre of Board Excellence's Advanced Good Governance certificates.

6. CONSENT AGENDA

Item 11.0, President's Report, was pulled from the Consent Agenda.

Moved By Governor Tremblay

Seconded By Governor Newell

THAT the balance of the consent agenda be approved.

CARRIED.

7. APPROVAL OF PREVIOUS MINUTES

Approved under the Consent Agenda.

8. ACTIONS ARISING FROM PREVIOUS MINUTES

There were no actions arising from previous minutes.

9. CHAIR'S REPORT

Chairman Wu noted that this is the last meeting of the Board for this year, and the last meeting for retiring governors Fraser, McKay, Newell and himself, and vice-presidents Greenley and MacFarlane. He thanked everyone for a good year.

Vice-Chairman Chatterton thanked Chairman Wu for his leadership and the help provided for the Vice-Chair's transition to Chair.

10. CO-POPULOUS GOVERNORS' REPORT

There was no meeting of the UOIT Board of Governors on which to report. Governor Tremblay informed the Board that Governor Cubitt received an honorary doctor of laws at the recent UOIT convocation. The Board congratulated Governor Cubitt on this well-deserved honour.

11. PRESIDENT'S REPORT

In response to questions, President Lovisa confirmed that the college presidents had a wide-ranging discussion with Premier Wynne. She was well versed in the current issues facing the sector and spent more time with them than anticipated.

President Lovisa noted the impending retirements of vice-presidents Greeley and MacFarlane, the significant positive impacts each has had on the college, and thanked them for their years of service.

12. COMMITTEE REPORTS

12.1. Audit and Finance Committee Report No. 9 of May 30, 2013

Received under the Consent Agenda.

12.2. Governance Review Committee Report No. 3 of May 14, 2013

Received and approved under the Consent Agenda.

12.3. Nominating Committee Report No. 4 of May 13, 2013

Received under the Consent Agenda.

13. CONTINUING BUSINESS

13.1. Program Advisory Committee Minutes

Received under the Consent Agenda.

14. NEW BUSINESS

14.1. Program Quality Assurance Process Audit (PQAPA) Results

J. Robinson presented the results of the PQAPA. The College met all six of the criteria assessed, and received special commendations for its Integrated Student Services Centre and its exemplary faculty development processes. The Audit Panel made a few recommendations, many of which had already been identified by the College; plans are in place or in development to act on these recommendations. Next steps include a response to the Panel's draft final report, prepare to participate as an "early adopter" in the upcoming accreditation process, and, celebrate our success.

14.2. Audited Financial Statements 2012-2013

Rob Wilkes reminded the Board that this is BDO's first year as external auditors for Durham College. As such, they were very detailed in their review, and are pleased to note that they are very favourably impressed with the work of the College's finance team. BDO is providing an unqualified opinion.

Moved By Governor Simpson

Seconded by Governor McKay

THAT the Durham College Board of Governors approves the 2012-2013 Audited Financial Statements.

CARRIED.

14.3. Annual Report 2012-2013

President Lovisa thanked those who prepared the 2012-2013 Annual Report.

Moved By Governor Newell

Seconded by Governor Borowec

THAT the Durham College Board of Governors approves the 2012-2013 Annual Report.

CARRIED.

14.4. Program Advisory Committee Compliance Report

Received under the Consent Agenda.

14.5. Annual President's Compliance Report to the Board

Received under the Consent Agenda.

14.6. New Academic Program - Journalism-Electronic Media

J. Robinson summarized the new program, which has been designed to meet the changing needs in broadcast journalism.

Moved By Governor Fisher

Seconded By Governor Raetsen-Kemp

THAT the Durham College Board of Governors approves the postsecondary programs of instruction for the Journalism – Broadcast and Electronic Media program.

CARRIED.

15. OTHER BUSINESS

15.1. Highlights of Association of Canadian Community Colleges Conference

Chairman Wu noted that seven members of the Board participated in an intensive three-day conference providing orientation, a wide variety of learning opportunities and visions for the future of post-secondary education. Participants shared highlights, which included learning about: international college education needs and partnership opportunities, the movement to embedded essential skills development across the curriculum, the challenges facing the apprenticeship programs and Durham College's leadership role in championing change, and the impact of recent budget cuts on the Alberta college system.

16. INQUIRIES AND COMMUNICATIONS

There were none to address.

17. BOARD CORRESPONDENCE

There was none to address.

18. UPCOMING EVENTS

The Chair encouraged Board members' participation in the Hail and Farewell celebration, June 19 and Convocation, June 20 and 21.

19. MOVE TO IN-CAMERA SESSION

Durham College By-law No. 1 provides for the Board of Governors to address, in-camera, items of corporate business respecting human resources or litigation matters, confidential items covered under the Freedom of Information and Protection of Privacy Act and, items that the Board deems to be confidential to the College. Chairman Wu noted that we have 14 items to discuss in-camera.

Moved By Governor Cubitt

Seconded By Governor Tremblay

THAT the Durham College Board of Governors recess the public session of the meeting and move in-camera.

CARRIED.

The public session recessed at 7:48 p.m.

The Board returned to public session at 8:27 p.m.

19. ADJOURNMENT

Moved by Governor Dougherty

Seconded by Governor Chatterton

THAT the June 12, 2013 meeting of the Board of Governors adjourn.

The meeting of the Board of Governors adjourned at 8:27 p.m.



Franklin Wu
Chair



Jennifer Clark
Secretary