

BOARD OF GOVERNORS POLICY

POLICY TYPE:	Executive Limitations
POLICY TITLE:	Communication and Counsel to the Board
EFFECTIVE DATE:	June 2020
RENEWAL DATE:	June 2023

1. Background

- 1.1. The Board must receive complete, comprehensive, accurate information delivered in a timely fashion to facilitate efficient, effective, informed, and timely decisions. The President has an obligation to ensure the Board is supported in its work through communication and counsel.
- 1.2. The President shall keep the Board informed, on a regular and timely basis, regarding such matters for which the President is responsible (Ministry of Colleges and Universities Governance and Accountability – Resource Document on Board President Relations).

2. Policy statements

Accordingly, the President shall:

- 2.1. Submit monitoring data requested by the Board in a timely, accurate and understandable fashion, to facilitate the monitoring of compliance with Board policies;
- 2.2. Inform the Board of relevant trends, major program initiatives, anticipated adverse media coverage, significant external and internal changes, particularly in the assumptions upon which any Board policy or other significant decision has been established;
- 2.3. Advise the Board when the President believes the Board has failed to comply with its governance processes, Board policy, legislation, or any other situation detrimental to the working relationship between the Board and the President;
- 2.4. Communicate information to the Board in a concise, understandable, accurate and timely format;
- 2.5. Report promptly on any non-compliance with any Board policy;
- 2.6. Provide mechanisms for official Board communications to the College and broader community.

3. Monitoring

As part of its annual evaluation of the President's performance, the Board will evaluate the nature, quality, and timeliness of communication and counsel available to the Board from the President.

4. Related legislation, Minister's Binding Policy Directives, and other documents

- Minister's Binding Policy Directive - Governance and Accountability – Resource Document on Board President Relations