

Library Technician - Ontario College Diploma

Program of Study 2023/2024

- Students starting in the 2023/2024 academic year (May - August) must follow the Program of Study shown below.
- If you began your studies prior to the 2023/2024 academic year, please contact Professional and Part-time Learning at 905-721-3052 or ppl@durhamcollege.ca to obtain the Program of Study that applies to your start date.
- You will have a maximum of 13 semesters (4 years & 1 semester) from the start date of your first course to complete this diploma.
- Upon successfully completing the courses below and any additional program specific requirements, you may apply to graduate by visiting the [Professional and Part-time Learning Convocation webpage](#).
- Not all courses are available every semester. Please visit the [Program webpage](#) to view current course availability.
- Tip: Monitor your progress by entering your marks and completion dates in the column provided below.

Required Courses (suggested sequence of study)

Course Name	Course Codes		Pre-requisite(s)*	Day School Equivalent	Completion Date & Mark
Computers, An Introduction	Online	COMP 1281	N/A	N/A	
Human Relations and Supervision	Online	LIBR 1087	N/A	N/A	
Information Technology for Library Technicians	Online	LIBR 1081	N/A	N/A	
Circulation and Inter-Library Loan	Online	LIBR 2080	N/A	N/A	
Libraries Introduction	Online	LIBR 1080	N/A	N/A	
Intercultural Communications	Online	COMM 1081	N/A	N/A	
Children's Literature Introduction	Online	WRIT 1981	N/A	N/A	
Database Design for Information Workers	Online	LIBR 2081	COMP 1281	N/A	
Electronic Publishing and Emerging Technologies	Online	LIBR 1085	COMP 1281	N/A	
Online Searching	Online	LIBR 2086	N/A	N/A	
Resource Description and Access I	Online	LIBR 2082	LIBR 1080	N/A	
Library Financial Management and Budgeting	Online	LIBR 2087	COMP 1281 AND LIBR 1080	N/A	

Course Name	Course Codes		Pre-requisite(s)*	Day School Equivalent	Completion Date & Mark
Library Classification	Online	LIBR 4082	LIBR 2082	N/A	
Library Programming, Marketing and Advocacy	Online	LIBR 3085	N/A	N/A	
Resource Description and Access II	Online	LIBR 3082	LIBR 2082	N/A	
Reference Processes	Online	LIBR 3086	LIBR 2086	N/A	
Acquisitions	Online	LIBR 3083	LIBR 1080	N/A	
Serials	Online	LIBR 3084	LIBR 2082	N/A	
Library Technician Field Placement I	Online	LIBR 5089	LIBR 1081, 2080, 2082, 2086	N/A	
Indexing and Subject Analysis	Online	LIBR 5082	LIBR 3082	N/A	
Reference Services and Sources	Online	LIBR 4086	LIBR 3086	N/A	
Library Technician Field Placement II	Online	LIBR 6089	LIBR 1085, 1087, 2081, 3082, 3083, 3084, 3085, 3086, 4082, 5082, 5089	N/A	
General Education Elective Courses 3 required	Please view the General Education Elective Course List for this program.				
Plus four of the following courses (choose 4)					
Archives	Online	LIBR 1083	N/A	N/A	
Children's Services and Issues	Online	LIBR 1082	N/A	N/A	
Genre Fiction and Readers' Advisory Service	Online	LIBR 1086	N/A	N/A	
Health Libraries and Resources	Online	LIBR 3080	N/A	N/A	
Law Libraries and Legal Research	Online	LIBR 1088	N/A	N/A	
Multimedia	Online	LIBR 4084	LIBR 3082	N/A	

Course Name	Course Codes		Pre-requisite(s)*	Day School Equivalent	Completion Date & Mark
Records and Information Management Fundamentals	Online	RIM 1080	N/A	N/A	
School Libraries	Online	LIBR 1089	N/A	N/A	
Special Libraries	Online	LIBR 1180	LIBR 1080	N/A	
Strategies for Instruction for Library Technicians	Online	LIBR 1183	N/A	N/A	
Youth Services and Issues	Online	LIBR 1182	N/A	N/A	
Indigenous Perspectives for Library and Information Technicians	Online	LIBR 1181	N/A	N/A	

***Courses without a pre-requisite(s) can be taken at anytime during your Program of Study**