

**Business Human Resources - Ontario College Diploma**

***Program of Study 2023/2024***

- Students starting in the 2023/2024 academic year (September - August) must follow the Program of Study shown below.
- If you began your studies prior to the 2023/2024 academic year, please contact Professional and Part-time Learning at 905-721-3052 or [ppl@durhamcollege.ca](mailto:ppl@durhamcollege.ca) to obtain the Program of Study that applies to your particular start date.
- You will have a maximum of 13 semesters (4 years & 1 semester) from the start date of your first course to complete this diploma.
- Upon successfully completing the courses below and any additional program specific requirements, you may apply to graduate by visiting the [Centre for Professional and Part-time Learning Convocation webpage](#).
- Not all courses are available every semester. Please visit the [Program webpage](#) to view current course availability.
- Tip: Monitor your progress by entering your marks and completion dates in the column provided below.

<b>Required Courses (suggested sequence of study)</b>					
<b>Course Name</b>	<b>Course Codes</b>		<b>Pre-requisite(s)*</b>	<b>Day School Equivalent</b>	<b>Completion Date &amp; Mark</b>
<b>Accounting I</b>	Online	ACCT 1280	N/A	ACCT 1101	
<b>Business Computer Applications I</b>	Online	COMP 1289	N/A	COMP 1112	
<b>Financial Planning</b>	Online	FIN 1289	N/A	FINC 1100	
<b>HR Management Principles</b>	Online	HRM 1283	N/A	HURM 1100 & HURM 1200	
<b>Marketing I</b>	Online	MKTG 1280	N/A	MKTG 1100	
<b>Supply Chain Management</b>	Online	SCMT 1280	N/A	SCMT 1100	
<b>Communication Foundations</b>	Online	COMM 1884	N/A	COMM 1100	
<b>Business Computer Applications II</b>	Online	COMP 2289	N/A	COMP 1214	
<b>Organizational Behaviour for HR Professionals</b>	Online	HRM 3281	N/A	HURM 1201	
<b>Dispute Resolution</b>	Online	HRM 2282	N/A	HURM 1202	
<b>Business Mathematics</b>	Online	MATH 1282	N/A	MATH 1207	
<b>Computer Applications for HR</b>	Online	COMP 3282	COMP 2289	COMP 2205	
<b>Recruitment &amp; Selection</b>	Online	HRM 2284	HRM 1283	HURM 2100	

Course Name	Course Codes		Pre-requisite(s)*	Day School Equivalent	Completion Date & Mark
Training & Development	Online	HRM 4280	HRM 1283	HURM 2101	
Career Development for HR Professionals	Online	HURM 2282	N/A	HURM 2202	
Statistics	Online	STAT 2280	N/A	STAT 2101	
Economics I (Macroeconomics)	Online	ECON 1280	N/A	ECON1202	
Critical Thinking and Ethics - HR	Online	ETHC 2281	N/A	ETHC 2201	
Occupational Health & Safety	Online	HLTH 3280	N/A	HLTH 3200	
Introduction to HRIS	Online	HRS 2280	N/A	HURM 2200	
Data Analytics for HR	Online	HURM 2281	N/A	HURM 2201	
Employment Law	Online	LAW 1284	N/A	LAWW 2201	
General Education Elective Courses <b>3 required</b>	Please view the <a href="#">General Education Elective Course List</a> for this program.				

\*Courses without a pre-requisite(s) can be taken at anytime during your Program of Study