

## CERTIFIED PAYROLL MANAGER (CPA ISSUED CREDENTIAL)

### *Program of Study 2020/2021*

- Students starting in the 2020/2021 academic year (September - August) must follow the Program of Study shown below.
- The Canadian Payroll Association (CPA) requires a grade of 65% on the final exam and 65% overall in order for the credit to be accepted toward CPA certifications.
- CPA issues the Certified Payroll Manager (CPM) credential and approvals all courses and duration of study requirements.
- Upon successfully completing the academic courses and all other requirements you are able to apply for your CPM certification through the CPA. Please contact CPA for details: [www.payroll.ca](http://www.payroll.ca).
- Not all courses are available every semester. Please visit the [Program webpage](#) to view current course availability.
- Courses with the acronym (HURM) after the course title can only be taken by students in the Human Resources Management graduate certificate program.
- Tip: Monitor your progress by entering your marks and completion dates in the column provided below.

Required Courses (suggested sequence of study)					
Course Name	Course Codes		Pre-requisite(s)*	Day School Equivalent	Completion Date & Mark
Introduction to Payroll Management: Equivalent course					
Only offered through CPA	Online	N/A	N/A	N/A	
	In Class	N/A			
Applied Payroll Management: Equivalent course					
Only offered through CPA	Online	N/A	N/A	N/A	
	In Class	N/A			
Managerial Accounting: Equivalent courses (one of the following)					
Managerial Accounting	Online	ACCT 2281	ACCT 1280/1250/ 1290/1200	ACCT 3202	
Managerial Accounting (HURM)	Online	ACCT 5288	ACCT 4288/4258/ 4298/4208	ACCT 5208	
Organizational Behaviour Management: Equivalent courses (one of the following)					
Organizational Behaviour for HR Professionals	Online	HRM 3281	PSYC 1051/1050/1090	HRM 2203	
Organizational Behaviour for H.R. Professionals (HURM)	Online	HRM 4283	N/A	HRM 4203	
Organizational Change and Leadership	Online	HRM 3285	HRM 1283/1253/ 1293	HRM 3205	

Course Name	Course Codes	Pre-requisite(s)*	Day School Equivalent	Completion Date & Mark
<b>Compensation &amp; Benefits Management: Equivalent courses (one of the following)</b>				
Compensation Management	Online	HRM 3280	HRM 1283/1253/ 1293	HRM 3200
Compensation Management (HURM)	Online	HRM 5280	HRM 4281/4251/ 1293/4201	HRM 5200
<b>*Courses without a pre-requisite(s) can be taken at anytime during your Program of Study</b>				