

Business Fundamentals - Ontario College Certificate

Program of Study 2023/24

- Students starting in the 2023/2024 academic year (Sept. - Aug.) must follow the Program of Study shown below.
- If you began your studies prior to the 2023/24 academic year, please contact Professional and Part-time Learning at 905-721-3052 or ppl@durhamcollege.ca to obtain the Program of Study that applies to your particular start date.
- You will have a maximum of 7 semesters (2 years & 1 semester) from the start date of your first course to complete this
- Upon successfully completing the courses below and any additional program specific requirements, you may apply to graduate by visiting the [Professional and Part-time Learning Convocation webpage](#).
- Not all courses are available every semester. Please visit the [Program Page](#) to view current course availability
- Tip: Monitor your progress by entering your marks and completion dates in the column provided below

Required Courses (Suggested Sequence of Study)

Course Name	Course Codes		Pre-requisite(s)*	Day School Equivalent	Completion Date & Mark
Accounting I	Online	ACCT 1280	N/A	ACCT 1100	
Business Computer Applications I	Online	COMP 1289	N/A	COMP 1112	
Financial Planning	Online	FIN 1289	N/A	FINC 1100	
H.R. Management Principles	Online	HRM 1283	N/A	HURM 1100 & HURM 1200	
Marketing I	Online	MKTG 1280	N/A	MKTG 1100	
Supply Chain Management	Online	SCMT 1280	N/A	SCMT 1100	
Communication Foundations	Online	COMM 1884	N/A	N/A	
Business Computer Applications II	Online	COMP 2289	N/A	COMP 1214	
Economics I (Macroeconomics)	Online	ECON 1280	N/A	ECON 1202	
Business Mathematics	Online	MATH 1282	N/A	MATH 1207	
Introduction to Business Management	Online	MGMT 1288	N/A	MGMT 1209?	
General Education Elective Course 1 <u>required</u>	Please view the General Education Elective Courses List for this program.				

Plus One of The Following Courses (Choose 1)

Marketing II	Online	MKTG 2280	MKTG 1280	MKTG 2200	
Operations and Process Management	Online	SCMT 2280	SCMT 1280	SCMT 2200	

***Courses without a pre-requisite(s) can be taken at any time during your Program of Study**