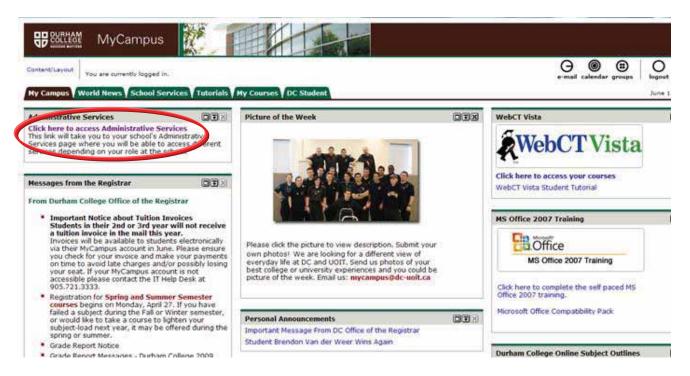
#### HOW TO PRINT YOUR SCHEDULE AND COURSE OUTLINE

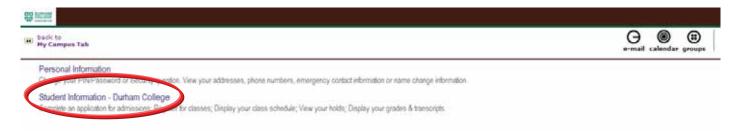
1. Log-in to your MyCampus account using your student ID and password.

MYCAMPUS LOGIN CURRENT STUDENTS' PORTAL	INFORMATION:	MYCAMPUS BULLETINS:
Username:	MyCampus Supported Browsers	IT Service Desk and Computer Commons - Hours of Operation
Password:	What is my MyCampus Username and Pin/Password?	Spring/Summer 2012
	Preview available courses	
	Payment procedures	
Forgot your password? Locked account? Click here to reset your MyCampus/WebCT PIN.	Student guide to online registration	
laving problems? We're here to help! Please call IT Support at 905.721.3333 or click here to go to the Service Desk portal.	Mobile Learning Program	

2. Go to "Click here for Administrative Services"



# 3. Go to "Student Information – Durham College"



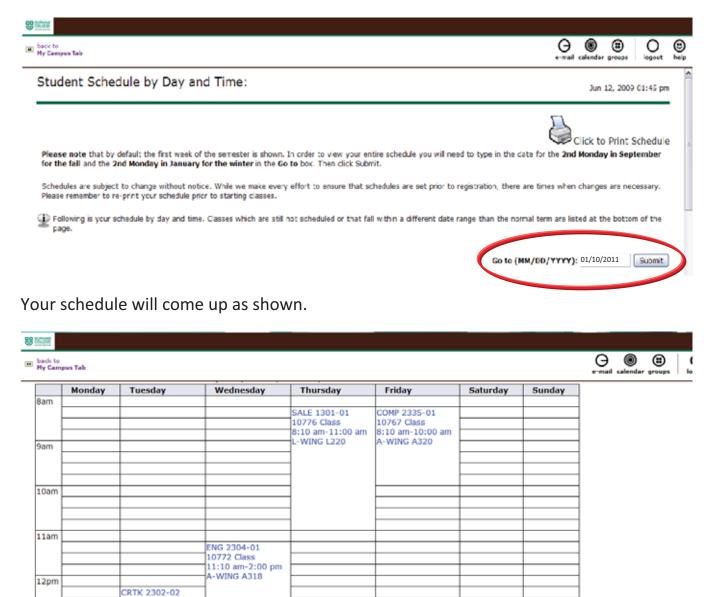
## 4. Click on "Registration"

📧 back to My Campus Tab	e-mail calendar groups log
🗞 Student Services & Financial Aid	
Paying Your Fees Payment options, Furnent methods, withdrawal and refund procedures, credit card payment, complete account summary and account summary by term Registration Check your reside on status: Display your class schedule:Apply to graduate. Student Records View your holds: Display your grades and transcripts: Check your progress to graudation.	
Submit your Financial Profile; OSAP website. Canadian Tax Forms View T2202A Form; View UPASS Form	
RELEASE: 7.3.3	powered by SUNGARD' HIGHER EDU

# 5. Next click on "Student Schedule by day and time"

back to     My Campus Tab	e-mail calendar groups logou
S. Registration	
Registration	
Select Term	
Add/Drop Classes	
Look up of a sol to be to	
Student Schedule by Day & Time	
Drudent Detail Schedule	
Check Your Registration Status	
Timetable Selections	
Laptop Registration	
Personalized Exam Schedule	
Application for Graduation	
RELEASE: 7.3.3	powered by SUNGARD' HIGHER EDUCA

### 6. Type in "01/10/2011" and click "Submit".



7. Go to "Click to Print Schedule" in the top right corner of the screen.

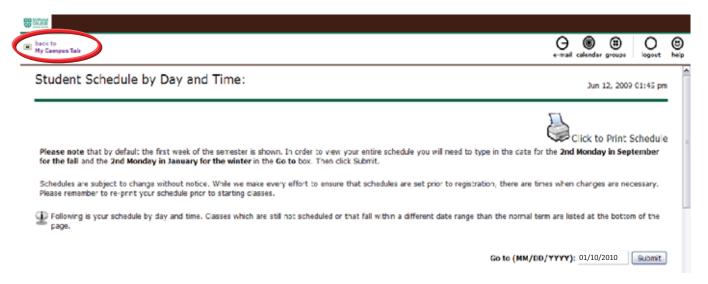


10769 Class 12:10 pm-3:00 pm L-WING L220

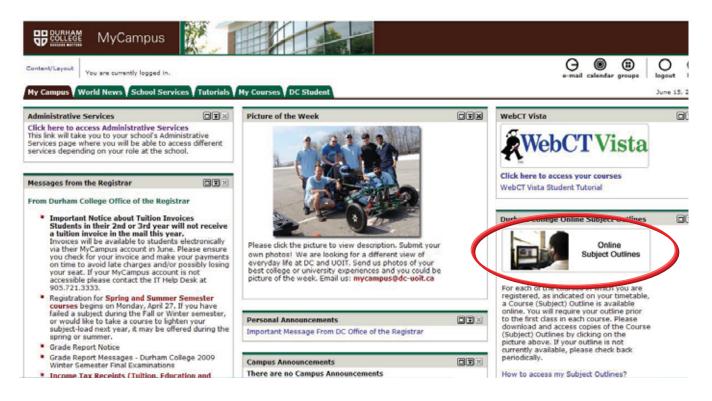
1pm

2pm

8. Once you have printed your schedule click on **"back to My Campus Tab"** to return to the MyCampus main page.



9. To print your course outlines, which you will need on your first day of classes, click on the **"Online Subject Outlines"** in the "Durham College Online Subject Outlines box.



10. A new window will open titled Online Course Outlines. Go to the "Select a term" drop down menu and select "**DC Winter 2011**". Select your school from the "Select a school" drop down menu and then **"Submit"**.

DURHAM COLLEGE COLLEGE COLLEGE
Select a terms DC Winter 2011
Submit. Close window.
Please Note:
This site requires that you have Adobe Reader installed to view the course outlines.
Please click on the following icon to download and install the Reader
E there water

11. You will be taken to a page containing all of the course outlines available for your school.



Subject	Course	Course Title	Description	Outline
MEDI	2301	3D BASICS	Available	Available
DESN	1308	3D DESIGN STUDIO	Available	Available
NGMT	3304	ACCOUNT MANAGEMENT	Available	Available
ACCT	2306	ACCOUNTING I	Available	Available
COMP	2315	ADOBE ILLUSTRATOR (ADVERT.)	Available	Available
DESN	3300	ADVERTISING DESIGN	Available	Available
ANIM	3310	ANIMATING AND RIGGING I	Available	Available
ANIM	5310	ANIMATING AND RIGGING III	Available	Available
ANIM	3300	ANIMATINGJ	Available	Available
ANIM	6300	ANIMATING III	Avaitable	Available
ANIM	1301	ANIMATION ARTS I	Available	Available
NGMT	1321	ARTIST MANAGEMENT	Available	Available
COMP	1394	AUDIO 1	Available	Available
MEDI	3301	AUDIO PRODUCTION	Available	Available

Between Int. Processor 1 Electron to Main Electron

12. Use the course codes contained in the schedule you printed earlier to find all of your course outlines. Ex. INTRO TO PUBLIC RELATIONS

				[ · · · · · · · · · · · · · · · · · · ·
DIR	2301	INTERACTIVE CONTENT DESIGN I	Available	Available
DESN	1306	NTERFACE DESIGN I	Available	Available
JOUR	1303	NTERVIEWING & RESEARCH	Available	Available
ADVT	1301	NTRO TO ADVERTISING	Available	Available
COMP	1332	NTRO TO COMPUTER CONCEPTS	Available	Available
COMP	1339	NTRO TO COMPUTERS AND WORD	Available	Available
DIGI	1300	NTRO TO DIGITAL RESOURCES	Available	Available
COMP	1340	NTRO TO MAC FOR PRE-MEDIA	Available	Available
MKTG	1301	NTRO TO MARKETING	Available	Available
JOUR	1301	NTRO TO NEWS WRITING	Available	Available
PR	1301	INTRO TO PUBLIC RELATIONS	Available	Available
DTP	1302	NTRO, TO MACINIOSH	Available	Available
JOUR	1302	NTRODUCTION TO JOURNALISM	Available	Available
ETHC	1302	ISSUES & ETHICS IN SCIENCE	Available	Available
DESN	1301	LAYOUT AND DESIGN I	Available	Available
DESN	3320	LEVEL DESIGN I	Available	Available
DESN	6320	LEVEL DESIGN II	Available	Available
ENG	1304	LITERATURE	Available	Available
MGMT	1304	LIVE SOUND REINFORCEMENT	Available	Available
EDIT	2303	MAGAZINE DESIGN FOR P.R.	Available	Available
WKSP	4309	MAGAZINE PUBLISHING WORKSHOP I	Available	Available
MAGA	5300	MAGAZINE WRITING I	Available	Available

13. All course outlines are available as Adobe PDF documents, shown below. You will need this program in order to open and save your course outlines. It is recommended that you print and save a copy of all course outlines for future reference.

Pages # Cystons *	COLLEGE School of Media, Art & Design
	INTRODUCTION TO PUBLIC RELATIONS 2009-2010
	Program Year Semester Pusic Reations
	Course code:     PR 1301     Con. Ed. code:     PR 1350       Course hours:     55     GPA weighting:     4       Prerequisite:     NONE     Correquisite:     RESR 1300       Prepared by:     L. Cough
	Laptop course: yes 2 no  Authorized by (Dean):  Professor contact information. Date: June 2009 Professor contact information.
Ø + S52 × 11.00 m	NAME         EXALL         PHONE         OFFICE LODATION           Lynn Gough         Mm gough@duritemootege.ca         805 727.3000 x0371         C124           905         4         905         4           905         6         905         6           905         6         905         6           905         6         905         6