



**DURHAM COLLEGE OF APPLIED ARTS AND TECHNOLOGY  
BOARD OF GOVERNORS  
PUBLIC MINUTES**

Date of Meeting: Wednesday, September 12, 2012  
Location: Community Room  
Gordon Willey Building, A144

Members Present: Franklin Wu, Chair  
Dan Borowec  
Ron Chatterton, Vice-Chair  
Thomas Coughlan  
Garry Cubitt  
Joanne Dykeman  
Darren Fisher  
Carlee Fraser  
President Lovisa  
Doug McKay  
Donna Raetsen-Kemp  
Judith Spring  
Sanjay Surendran  
Pierre Tremblay

Absent: Kevin Dougherty  
Michael Newell  
Mary Simpson

Secretary: Leigh Doughty

Senior Staff: Scott Blakey  
Nevzat Gurmen  
Margaret Greenley  
Donna McFarlane  
Judy Robinson  
Mary Blanchard  
Darrin Caron  
Tony Doyle  
Karen Graham

**1. CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

**2. INTRODUCTION OF GUESTS**

President Tim McTiernan, UOIT; Greg Murphy, School of Media, Art and Design, Debbie Rautins, Faculty Union Representative; and Andrew Scuse, Project Manager, Corporate Training Services attended the meeting.

**3. ADDITIONS/DELETIONS TO THE AGENDA**

None noted.

**4. CONFLICT OF INTEREST DECLARATIONS**

None noted.

**5. PRESENTATIONS**

**5.1. UOIT**

President Tim McTiernan brought greetings from UOIT advising that the shared service level agreements are coming to a conclusion. UOIT and Durham College are progressing well with articulation agreements and this is reflected through bridging and pathway programs. New entry registration in bridge programs at UOIT for fall 2012 is up 26% from last year and the university welcomed 9,200 full time students; 158 international students, 525 graduate students and 469 bridging students.

UOIT is focusing on its strategic management mandate agreement with the Ministry; and is also working towards new initiatives through funding with FedDEV and First Nations for an aboriginal resource centre in the downtown Oshawa core.

UOIT will celebrate its 10th anniversary and is planning a course of events throughout the year.

During the past year the UOIT Board of Governors has provided input to the draft strategic plan and this is reflected in the final plan with a vision speaking to foundations in science and technology, relevance in discovery and teaching that promotes growth and regional prosperity through research, innovation and partnerships.

President McTiernan left the meeting at 6:15 p.m.

## **5.2. Animation Video**

As the Board had viewed the animation video earlier in the day, this item was then removed from the agenda.

## **5.3. Student Focus**

Margaret Greenley highlighted the Get Prepared for Start-up (GPS) video focused to our incoming students.

# **6. ITEMS FOR DISCUSSION**

## **6.1. Items for Generative Discussion - 2012/2013**

The Board reviewed the outline of generative discussions provided for 2012/2013. Members of the Board will provide feedback to the Board Secretary to advise if six topics are satisfactory for the year. Final report back will occur at the Executive meeting at the end of October.

## **6.2. Establish Board Goals for 2012/2013**

The Board Chair discussed the process surrounding the establishment of Board goals for the coming year, advising that typically the Board selected three goals to focus on. One suggestion included “leadership as a college within the post-secondary sector”. Members of the Board will provide suggestions to the Board Secretary and feedback will be discussed at the Executive meeting at the end of October.

# **7. CONSENT AGENDA**

The Chair presented the consent agenda.

Items 11.0, 14.1 and 14.4 were separated from the consent agenda.

Items 8.1, 14.1, 14.3, 14.5, 14.6 and 15.1 were included as part of the consent agenda.

Moved by Governor Cubitt                      Seconded by Governor Spring

**That items 8.1, 14.1, 14.3, 14.5, 14.6 and 15.1 be approved as part of the consent agenda.**

CARRIED

**8. APPROVAL OF PREVIOUS MINUTES**

**8.1. Minutes of the Regular Meeting (Public Session) of June 13, 2012**

Moved by Governor Cubitt                      Seconded by Governor Spring

**That the minutes of the public meeting of the Durham College Board of Governors held June 13, 2012 be approved.**

CARRIED

**9. ACTIONS ARISING FROM PREVIOUS MINUTES**

None noted.

**10. CHAIR`S REPORT**

None noted.

**11. PRESIDENT`S REPORT**

Governor Tremblay asked about the upcoming staff appreciation event set for October 4, 2012 and extended congratulations to the nominees for the staff service awards.

The report was received for information.

Moved by Governor Tremblay                      Seconded by Governor Coughlan

**That the President`s report for September 2012 be received for information.**

CARRIED

**12. COMMITTEE REPORTS**

None noted.

**13. CONTINUING BUSINESS**

None noted.

**14. NEW BUSINESS**

**14.1. Board of Governors Work Plan 2012/2013**

Moved by Governor Cubitt

Seconded by Governor Spring

**That the Durham College Board of Governors approves the 2012/2013 work plan.**

CARRIED

**14.2. Program Suspension - Advertising and Marketing Communications and Contemporary Media Production**

Governor Tremblay asked if the suspension of these programs would impact any Durham College pathways already established. Staff advised that students want flexibility of pathways and this will allow the two year students the option to select graduate certificate programs once they have completed the two year program, instead of needing to decide at the beginning of the program. The only challenge in capacity to deliver programs is that the industry technology is ever-changing and difficult to keep up with.

Moved by Governor McKay

Seconded by Governor Chatterton

**That the Durham College Board of Governors suspends the Contemporary Media Production Advanced Diploma program and the Advertising and Marketing Communications Management Advanced Diploma program.**

CARRIED

**14.3. New Program Approval - Advertising and Marketing Communications and Contemporary Media Production**

Moved by Governor Cubitt

Seconded by Governor Spring

**That the Durham College Board of Governors approves the postsecondary programs of instruction for the Advertising and Marketing Communications Diploma program and the Contemporary Media Design Diploma program.**

CARRIED

**14.4. Durham College Accessibility Plan 2012 - 2013**

Governor Cubitt complimented staff on the College accessibility plan noting in particular the area on mental health for its thoroughness, and sensitivity and awareness.

Moved by Governor Cubitt

Seconded by Governor Chatterton

**That the Durham College Board of Governors endorses the 2012-2013 Durham College Accessibility Plan.**

CARRIED

**14.5. Durham College Multi-year Accessibility Plan**

Moved by Governor Cubitt

Seconded by Governor Chatterton

**That the Durham College Board of Governors endorses the multi-year accessibility plan.**

CARRIED

**14.6. Durham College Foundation- Revised Memorandum of Understanding**

Moved by Governor Cubitt

Seconded by Governor Spring

**That the Durham College Board of Governors approves the execution of the revised Memorandum of Agreement between Durham College and the Durham College Foundation.**

CARRIED

**15. OTHER BUSINESS**

**15.1. Program Advisory Committee Report**

Moved by Governor Cubitt

Seconded by Governor Spring

**That the Durham College Board of Governors receives this Program Advisory Committee report for information.**

CARRIED

**16. INQUIRIES AND COMMUNICATIONS**

None noted.

**17. UPCOMING EVENTS**

Fall Convocation will be held at the Campus Wellness and Recreation Centre on Thursday, October 25, 2012.

**18. MOVE TO IN-CAMERA SESSION**

The public session recessed at 6:40 p.m.

Moved by Governor Spring

Seconded by Governor Fraser

**That the Durham College Board of Governors move into an in-camera session to discuss one item under Durham College By-law No.1(11-001) Section 22.3 (a) items of corporate business respecting human resources, litigation or contractual matters; two item under Durham College By-law No.1(11-001) Section 22.3 (a) items of corporate business respecting contractual matters together with matters covered under the Freedom of Information and Protection of Privacy Act - two under item under Section - 17. (1) (c) Third Party; one under Section 15 Relations with Government; and two under Section 21 Personal Privacy.**

CARRIED

The Board returned to public session at 7:16 p.m.

The following item of business came out of the in-camera session.

Moved by Governor Fraser

Seconded by Governor Coughlan

**That the Durham College Board of Governors approves the Durham College Foundation Membership for 2012/2013.**

CARRIED



**19. ADJOURNMENT**

Moved by Governor McKay

**That this meeting of the Board of Governors of Durham College adjourns at  
7:17 p.m.**

CARRIED



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Franklin Wu  
Board Chair



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Leigh Doughty  
Board Secretary