

**DURHAM COLLEGE OF APPLIED ARTS AND TECHNOLOGY
MINUTES OF THE 417TH REGULAR MEETING (PUBLIC SESSION) OF THE
BOARD OF GOVERNORS**

Date: October 25, 2008
Time: 8:30 a.m.

Place: Delta Sherwood Resort
Port Carling, Ontario

IN ATTENDANCE

GOVERNORS: Aileen Fletcher, Chair
Gerry Warman, Vice Chair
Rhonda Christian
Garry Cubitt
Pansy Goodman
Karen Hodgins
Doug McKay
Michael Newell
Nicole Schoep
Darrell Sewell
Mary E. Simpson
Judy Spring
Franklin Wu

PRESIDENT: Don Lovisa

PARTICIPANTS: Michael Angemeer
Peter Berg
Eric Dillane
Peter Dixon
Michael Martin
Peter McLaughlin
Greg Rohrauer
Larry Seeley
Peter Williams
Kimberley Young

SECRETARY: Karen Spearing

SENIOR STAFF: Tom Austin, UOIT
Ralph Aprile, DC-UOIT
David Chambers, DC-UOIT
Margaret Greenley, DC-UOIT
Donna McFarlane, DC-UOIT
Matt Milovick, UOIT
Gerry Pinkney, DC-UOIT
Judy Rigby, UOIT
Ken Robb, Durham College
Judy Robinson, Durham College
Rod Rork, Durham College

GUESTS: Mary Lynn West-Moynes (pending appointment to UOIT)
Bobbi-Jean White, KPMG
Janne Corneil, Sasaki Associates
Daniel Kenney, Sasaki Associates
Philip Perlin, Sasaki Associates

Bruce Bunker, DC-UOIT

REGRETS:

GOVERNORS: Bill Robinson
Fred Upshaw

CALL TO ORDER

The meeting was called to order at 8:32 a.m.

The Chair, in conjunction with the UOIT Board Chair, Peter Dixon, welcomed everyone to the retreat and the first joint meeting of Durham College and UOIT for the year 2008-09.

INTRODUCTION OF GUESTS

The Chair introduced representatives from Sasaki Associates and Bruce Bunker, Director of Space and Scheduling Logistics, DC-UOIT.

ADDITIONS/DELETIONS TO THE AGENDA

None were noted.

CAMPUS MASTER PLAN UPDATE

The Chair, in conjunction with the UOIT Chair, called upon Franklin Wu, Chair of the Campus Master Plan Steering Committee, to introduce representatives from Sasaki Associates and Bruce Bunker and provide an overview of the mandate of the Campus Master Plan Steering Committee.

Sasaki Associates presented a comprehensive overview of space planning and logistics, as well as feedback from stakeholders, which formed the basis for how the project would move forward.

It was noted that it was important to ensure that the campus was pedestrian focused with the parking lots removed from the campus core, as enhanced learning space and green space were critical issues for the future of the campus.

Sasaki Associates indicated that it would be working closely with the Campus Master Plan Steering Committee through to mid-December with a further presentation to come forward at the next joint meeting of the two boards, scheduled for February of 2009. They further advised that it was hoped to commence public meetings in early December.

The Board recessed at 10:25 a.m.

Sasaki Associates and Bruce Bunker left the meeting at this time

Bobbi-jean White, KPMG, joined the meeting at this time

2007-08 AUDITED FINANCIAL STATEMENTS

Garry Cubitt, Chair of the Audit and Finance Committee introduced a report and accompanying draft financial statements for the year 2007-08 for the Board's consideration and approval.

Rod Rork, Chief Financial Officer, indicated the need to generate surpluses so that there is working capital on hand as the college moves forward. He further committed that regular reports would come forward to the Board of Governors on the status of the Finance Dept. re-engineering project in order to keep the Board apprised of the steps being taken to address the points set out in the Auditors' Management Letter and Findings.

MOTION Moved by Garry Cubitt Seconded by Carlee Fraser,

“that the Durham College Board of Governors receive the 2007-08 Management Letter and Auditors’ Findings for information;

AND FURTHER, that the Durham College Board of Governors approve the 2007-08 audited financial statements as presented;

AND FURTHER, that the Durham College Board of Governors endorse the action plan developed by the President and Chief Financial Officer identifying critical issues both as identified in the management letter and otherwise, including rationale and timeline for resolution of these issues, and that the UOIT Board of Governors be apprised of this action plan in order that the two institutions might work in concert to bring these matters to resolution.”

CARRIED

CAMPUS ACCESSIBILITY PLAN

Margaret Greenley, Vice-President of Student Affairs, presented a draft of the Campus Accessibility Plan for 2008-09 for the Boards’ review and approval.

She reported that the 2008/09 Accessibility Plan addresses the following areas:

1. Raising awareness of “invisible” disabilities; identifying and removing classroom and campus barriers that may impede the social and learning success of individuals with these frequently misunderstood disabilities; and
2. Conducting a campus-wide investigation pertaining to the requirements and scope of work to be done to comply with Customer Service Standards of the AODA; developing training programs and project timelines to meet full compliance by January 2010.

Concern was raised over the name “Disabilities Centre” and whether there might not be a more positive name. Vice-President Greenley agreed to take the concerns under consideration.

The Board commended Vice-President Greenley and her student services team for their on-going dedication and commitment to accessibility on campus.

MOTION Moved by Nicole Schoep Seconded by Garry Cubitt

“that the Durham College Board of Governors approve the 2008-09 Campus Accessibility Plan as presented.”

CARRIED

UPDATE ON ACADEMIC COLLABORATION

Judy Robinson, Acting Vice-President Academic for Durham College and Richard Marceau, Provost for UOIT, presented an update on academic collaboration between Durham College and UOIT.

It was reported that a number of pathways are currently active:

- College to University

- Embedded Bridge program for DC graduates to UOIT BComm ;
- Bridge program for College graduates to UOIT BComm ;
- Bridge program for College graduates to UOIT BA Criminology;
- Post-RN to BScN Pathway;
- Post-RPN to BScN Pathway; and
- Bachelor of Allied Health Sciences (Degree completion);
- University to College:
 - Pharmaceutical and Food Science Technology – Fast Track Option; and
 - Biotechnology Technologist – Fast Track Option .

The following was noted as recent development activity:

- DC/UOIT Deans have met twice over the past 6 weeks and have proposed 7 new projects but funding is an issue
- DC/UOIT was drafting a response to the CO-COU taskforce positioning us as an exemplar for student pathways through our innovation, student focus, and cost effective delivery
- Joint proposal to MTCU for funding to support these initiatives has been sidelined because of economic downturn
- Institutions will now assess which initiatives can move forward without additional MTCU support
- Pathways remain strategic priorities for both institutions

The overall goal is to make the DC-UOIT campus the “campus of choice” for all students.

UOIT President Bordessa cautioned that the university is still in start-up mode and there is a limit to what can be accomplished at this point in time.

The Board suggested potential partnerships between Durham College and UOIT with Professional Associations for degree/credential programs.

DISPOSITION OF OFF-SITE PARKING LOT IMMEDIATELY SOUTH OF OSHAWA CAMPUS

President Lovisa reported that it has recently come to light that the off-site parking lot immediately south of the Oshawa campus is listed as a property which falls under tenants-in-common between Durham College and UOIT. Given that this information was not available at the time that the Durham College Board of Governors approved the sale of this parking lot at its meeting of September 10, he respectfully requested the Board’s consideration to rescind that resolution in light of UOIT’s claim to half ownership of the land in question.

Further, President Lovisa presented a report jointly authored with UOIT President Bordessa requesting authorization from the Board of Governors to empower the two presidents to work together to come to a resolution for the disposition of this parcel of land which would be in the best interests of the two institutions.

MOTION Moved by Darrell Sewell Seconded by Judy Spring

“That the Durham College Board of Governors rescind the resolution adopted by the Board of Governors at its regular meeting of September 10, 2008, specifically:

That the Durham College Board of Governors approve the sale of the off campus parking lot located at 1720/1726/1730 Simcoe Street North, Oshawa, Ontario;

AND FURTHER that the proceeds of the sale be directed to pay off the existing mortgage on this property and directs the President to consult with UOIT regarding the potential of building a new parking lot directly north of the campus arena.”

CARRIED

MOTION Moved by Pansy Goodman Seconded by Michael Newell

“That, contingent upon the Board of Governors of UOIT passing a consistent resolution delegating such authority, the Durham College Board of Governors empower the President of Durham College to work in conjunction with the President of UOIT to resolve matters relating to the parcel of land known as the off campus parking lot located at 1720/1726/1730 Simcoe Street North, Oshawa, Ontario in the best interests of Durham College and UOIT.”

CARRIED

The Board recessed at this time, to reconvene at 6:00 p.m.

The meeting reconvened at 6:08 p.m. The only guests/participants present at this time were Rod Rork, Chief Financial Officer and Ken Robb, Vice-President of Human Resources.

DESIGNATION OF SIGNING OFFICERS

President Lovisa presented a request to update the signing officers for Durham College, advising that the By-laws set out that the Board Chair, the Board Vice-Chair, the President and the Chief Financial Officer are delegated signing authority upon appointment to that office. He further noted that on March 5, 2008 Judy Rigby had been delegated signing authority by means of board resolution in light of Paul McErlean’s pending exit from the college. He reported that following the reorganization of portfolios, Judy Rigby’s responsibilities are now predominantly UOIT-related, therefore necessitating the rescindment of the March 5 resolution. He noted that in order to ensure continuity of coverage for Durham College, Barbara MacCheyne has been identified as the most appropriate signatory, replacing the void created by Judy Rigby.

MOTION Moved by Nichole Schoep Seconded by Michael Newell

“That the Durham College Board of Governors appoint Barbara MacCheyne, Director of Financial Operations for Durham College, as a signing officer effective October 25, 2008;

AND FURTHER, that the Durham College Board of Governors rescind the appointment of Judy Rigby as a signing officer effective October 25, 2008.”

CARRIED

MOVE TO IN-CAMERA SESSION AT 6:11 P.M.

ADJOURNMENT

The meeting was terminated at 6:41 p.m.