

**DURHAM COLLEGE OF APPLIED ARTS AND TECHNOLOGY
MINUTES OF THE 382nd REGULAR MEETING OF THE BOARD OF GOVERNORS**

DATE: May 12, 2004
TIME: 6:37 p.m.

PLACE: Community Room
Oshawa Campus

IN ATTENDANCE:

GOVERNORS: Garry Cubitt, Chair
Joanne Burghardt
Karen Hodgins
JoAnne Horruzey
Denise Jones
Deborah Kinkaid
Gail MacKenzie
Paul McErlean
Patrick McNeil
Mark Moorcroft
Phillip (Rocky) Simmons
Lorraine Sunstrum-Mann
Gerry Warman

PARTICIPANTS: Peter Bagnall
Joanna Campbell
Christa Colyer
Pierre Hinse
Manon Lemonde
Lyn McLeod
Beth Wilson
Doug Wilson

PRESIDENT: Gary Polonsky

SECRETARY: Cathy Pitcher

**RECORDING
SECRETARY:** Lynda Phillips

SENIOR STAFF: Ralph Aprile
Bev Balenko
Michael Finlayson
Margaret Greenley
Richard Levin
Sheldon Levy
Ann Mars
Judy Moretton
Gerry Pinkney
Don Sinclair
Terry Slobodian

REGRETS:

GOVERNORS: Mike Shields
Karen Tull

SENIOR STAFF: John Woodward

CALL TO ORDER

The Chair called the meeting to order at 6:37 p.m.

INTRODUCTION OF GUESTS

Garry welcomed Lyn McLeod to the DC Board and welcomed Aaron Keating, Terry Caputo and Craig Loverock.

REGRETS

The Chair noted regrets from Governors Karen Tull and Mike Shields.

ADDITIONS/DELETIONS TO THE AGENDA

None were noted.

CONFLICT OF INTEREST DECLARATIONS

None were noted.

APPROVAL OF PREVIOUS MINUTES

Cathy noted that there was an error on the seconder for the Motion for Access to Part-time Courses but this had been corrected. The minutes of the Regular DC Board meeting of April 14, 2004 were accepted as amended.

ACTION ARISING FROM PREVIOUS MINUTES

Cathy Pitcher will plan a feedback activity between the Student Association and the Boards which will begin in the Fall.

DECISION ITEMS

Affirm Decision Item(s) from Joint Boards of Governors' Meeting

Election of Chair and Vice-Chair

Moved by Garry Cubitt

Seconded by Gerry Warman

MOTION #4781 "That the Board of Governors of Durham College of Applied Arts and Technology approve the appointment of Lorraine Sunstrum-Mann as Chair of the Board for a one-year term beginning September 1, 2004 in accordance with the election results of May 12, 2004, and that the ballots for the election be destroyed".

CARRIED

Moved by Garry Cubitt

Seconded by Lorraine Sunstrum-Mann

MOTION #4782 “That the Board of Governors of Durham College of Applied Arts and Technology approve the appointment of Gail MacKenzie as Vice-Chair of the Board for a one-year term beginning September 1, 2004 in accordance with the election results of May 12, 2004, and that the ballots for the election be destroyed”.

CARRIED

Alcohol Policy

Moved by Garry Cubitt

Seconded by Joanne Burghardt

MOTION #4783 “That the Board of Governors of Durham College of Applied Arts and Technology approve the Alcohol Policy, as presented.”

CARRIED

CONSENT CALENDAR

The item on the Consent Calendar was accepted as presented.

INTERIM FINANCIAL REPORT

As per past practice, there was not a financial report at the May Board meeting.

DISCUSSION ITEMS

Performance Indicator – Enrolment Update

Richard Levin reported that enrolment in the system is down 10% as a whole. Durham College applications are down 7%, but patterns in the applications indicate that in reality the percentage may be greater. The projection for next year indicates that our student population will be smaller, due to a number of factors. Most importantly, we will need to look at our mix of students – 41% are non-secondary students, 56% are secondary students. These statistics are higher than most other colleges. We will need to segment our resources and not concentrate solely on schools for recruitment. This is most probably a one-time phenomenon. Richard reported that they are working on establishing a branding for the institution and some unsuccessful applicants for the University are being channeled to the College, in the expectation that eventually they may take advantage of our bridging opportunity.

Lorraine asked Richard to clarify if he is saying that our number of Durham College students on campus next year will be down. Richard confirmed that that is what is being indicated.

Performance Indicator – OSAP Default Rates

Margaret Greenley reported on OSAP default rates and stated that the Government is preparing to collect OSAP which has not been paid back. Margaret noted that the Government will be checking records back as far as 23 years. Statistics indicate that 19.1% of student loans from school year 2000/01 have fallen into default.

Margaret stated that the College tries to help students to manage their finances through budgeting and financial management and if a student is denied OSAP, we try to help in some form. Students who withdraw from their program are least likely to pay back loans.

Patrick asked why the defaulted loans are being tracked college by college. Margaret noted that the default rate has to be down to 10% by a cut-off date or the Government may try to collect from the institutions by not supporting some programs.

REPORT OF THE PRESIDENT

Post-secondary International Network (PIN) Conference

Gary reported that some good ideas came out of the Post-secondary International Network (PIN) Conference which we will try to implement.

Erin Smith, OCAA Female Athlete of the Year

Don Sinclair reported that Erin Smith, a Durham College student, has been voted OCAA Female Athlete of the Year. Don stated that Erin is a remarkable athlete who, despite her involvement in sports, managed to achieve good marks in her program.

Action: Cathy will prepare a letter from the Board, congratulating Erin on her great achievement.

REPORT OF THE CHAIR

Upcoming Events

The Chair noted: the Durham College Foundation Annual General Meeting and Board of Directors' Meeting on June 15 at 5:00 p.m. in the Community Room

TERMINATION OF MEETING

There being no further business, the Chair declared the meeting terminated at 6:52 p.m.

Garry Cubitt, Chair

Gary Polonsky, President