

Please contact [reb@durhamcollege.ca](mailto:reb@durhamcollege.ca) if you require assistance to complete this form.

## Purpose

Any unanticipated issue that increases the level of risk to participants or has other ethical implications must be reported to the REB without delay. Changes that are necessary to eliminate an immediate risk to the participants may be implemented as needed, but must be reported to the REB at the earliest opportunity. If the incident or issue has immediate implications for the safety of participants, the REB may withdraw ethics approval, which would require that the research be halted or modified until the matter can be addressed. It may also require submission of a revised research proposal for REB review. Minor deviations from the research (e.g., a slight increase or decrease of testing time, a wording adjustment on a question) does not require immediate reporting to the REB, but may be summarized in annual status reports.

## Section 1: Research Project Details

Title:

File #:

Original Approval Date:

## Section 2: Researcher Information

### Principal Investigator

First Name:

Last Name:

Department:

Mailing Address:

Phone Number:

Email:

### Faculty Supervisor or Faculty Sponsor (for student research only)

First Name:

Last Name:

Department:

Mailing Address:

Phone Number:

Email:

## Section 3: Location

a) Did the event occur at Durham College?

If **yes**, specify precise location of event (building, room #, etc.):

b) If the event occurred off-site, specify the location where the event occurred:

Has anyone from the site been notified?

If **yes**, who? Please provide contact information:

## Section 4: Description of Unanticipated Issue

Date of Event:

What action (if any) has been taken, or will be taken, at the research site, and by whom?

What action (if any) has been taken, or will be taken, by the research team?

## Section 5: Statement of Principal Investigator

I am aware of, and understand, the circumstances and/or information related to the unanticipated issue referenced on this form. I have assessed the significance of this event with respect to participants involved in this research and as such, I believe that:

- a) The study should continue without change to the protocol:
- b) The study should continue without change to the Information Letter and/or Consent Form:

If you answered **no** to either question, please forward the revised protocol and/or Information Letter and/or Consent Form along with this Form to the REB for review to [reb@durhamcollege.ca](mailto:reb@durhamcollege.ca).

**Section 6: Signatures**

My signature certifies the above information is correct.

<b>Principal Investigator:</b>	
Signature:	

<b>Faculty Supervisor (if applicable):</b>	
Signature:	

**Instructions for Researcher:**

Please submit **One Signed Softcopy** of this form along with all attachments to [reb@durhamcollege.ca](mailto:reb@durhamcollege.ca).

**Notice of Collection:** In accordance with Section 39(2) of the Freedom of Information and Protection of Privacy Act, 1990, the personal information collected on this form is collected under the legal authority of the Ontario Colleges of Applied Arts and Technology Act, 2002 and may be used and/or disclosed for reporting unanticipated issues in research projects. Your personal information may also be used for various administrative, statistical and/or research purposes of the College and/or ministries and agencies of the Government of Ontario and the Government of Canada. If you have any questions about the collection, use and disclosure of your personal information by the College, please contact the Freedom of Information and Protection of Privacy Coordinator, 2000 Simcoe Street North, Oshawa, ON, L1G 0C5, 905.721.2000 ext. 3292.