

**DURHAM COLLEGE OF APPLIED ARTS AND TECHNOLOGY
MINUTES OF THE 425th REGULAR (PUBLIC) MEETING
OF THE BOARD OF GOVERNORS
AUGUST 5, 2009**

DATE: August 5, 2009
TIME: 6:00 p.m.

PLACE: Community Room

IN ATTENDANCE

GOVERNORS: Aileen Fletcher, Chair
Gerry Warman, Vice Chair
Garry Cubitt
Karen Hodgins
Doug McKay
Bill Robinson
Nicole Schoep
Mary Simpson
Judy Spring
Fred Upshaw
Franklin Wu

REGRETS Rhonda Christian
Pansy Goodman
Michael Newell
Darrell Sewell
Carlee Fraser

PRESIDENT: Don Lovisa

SECRETARY: Leigh Doughty

SENIOR STAFF: Donna McFarlane
David Chambers
Ken Robb
Judy Robinson
Nevzat Gurmen

CALL TO ORDER

The Chair called the meeting to order at 6:00 p.m. As there was not a two-thirds membership to achieve quorum, the meeting proceeded with the understanding that any decisions made at this meeting will require ratification at the September 9, 2009 meeting of the Board.

INTRODUCTION OF GUESTS

Donna McFarlane, VP, Communications introduced Debbie McKee-Demczyk, Manager, Research Analysis, Durham College.

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ADDITIONS/DELETIONS TO THE AGENDA

None noted.

CONFLICT OF INTEREST

None noted.

PRESENTATIONS

None noted.

APPROVAL OF PREVIOUS MINUTES

Moved by Governor Upshaw

Seconded by Governor McKay

“That the minutes of the 424th regular meeting of the Durham College Board of Governors, held June 10, 2009, be approved as amended.”

CARRIED

ACTION ARISING FROM PREVIOUS MINUTES

None were noted.

CHAIR'S REPORT

None noted.

PRESIDENT'S REPORT

None noted.

COMMITTEE REPORTS

None noted.

NEW BUSINESS

President Lovisa presented sketches of the plan for the new Durham College Student Services Building and provided an update to the Board on the progress of the Whitby expansion project.

A full financial report on the Whitby campus will be presented at the September meeting.

Whitby Expansion

President Lovisa advised that Phase II plan has been amended to add a piece to the side of the building, allowing us to use existing connections and facilities, as a response to concerns regarding connection of our students through the new portion of the building. The proposed expansion will generate nine additional classrooms and storage areas. President Lovisa also added that the turbines are now installed on the roof at Whitby. Phase II will commence in late September/early October and must be complete within eighteen months. The facility will be fully accessible. President Lovisa advised while many of the programs at Whitby are open to second career students we will work to expand these programs to accommodate additional students.

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DC Student Services Building

President Lovisa highlighted the plans for the new student services building. Students with disabilities will remain in the Gordon Willey building and additional classrooms will be created in the new building. There will be a floating architectural piece on the top of the new building to provide access to the existing Simcoe building and the main entry will be off the front of this new structure, with a bus drop off point, accessibility elevator and ramp way that will run all the way to the student centre. A women's centre, classroom, multi purpose rooms, washrooms, photo ID centre, international student's centre, lobby, food service and social area will also be created in the new building.

This building will offer a new model of service as a "one referral service – counter service centre". This model offers a seamless interface with the students for forms, student records, etc. Occupancy of the building has evolved. UOIT has chosen not to locate their registrar in this building. The "portable K-wing", will be torn down once the new building is complete and a large courtyard will be created.

Board members questioned whether the learning support centre will be adversely affected by the move to the new building. It was discussed at length among committee members and determined it is the most appropriate decision to move the support centre to the new building, leaving the learning support centre in its existing location. President Lovisa indicated there has been much consultation about the flow of the new building.

President Lovisa advised cost estimates have not yet been established as we continue to work at a high level with the architects. Plans for the building will be more final in September. We will break ground in September 2009, with occupancy slated for late fall 2010.

Questions were asked about the efficiency of student services during intake. The Board was assured the new service centre will offer efficiencies and utilizing existing space for special start up services. Members also asked about a staggered start up for the College. President Lovisa indicated the GPS program offers students the opportunity to arrive on campus ahead of time to complete photo identification, etc. Many of our services will go on-line to offer additional self serve options for students. Members of the Board requested a presentation on the full process of registration and the flow of this registration be made at the September meeting. President Lovisa indicated Margaret Greenley, VP, Student Affairs will provide this overview.

Board members suggested we prepare for some future branding of the new building based on the street value of the location.

OTHER BUSINESS

Public notice was provided that the DC Board of Governors intends to amend the status of the Governance Review Committee from an Ad Hoc Committee to a Standing Committee of the Board and that this amendment to Durham College By-law #1 shall be presented at the Board of Governors Meeting of September 9, 2009.

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[As there was no quorum for this meeting, this public notice will be placed on the September 9, 2009 Board Agenda.]

UPCOMING EVENTS

Board Orientation will be held on Thursday, August 27, 2009 with an additional session on Wednesday, September 9, 2009.

The Annual DC/UOIT Legacy Gala will be held at Tosca Banquet Hall on Friday, September 18, 2009

The Annual Durham College Board of Governors Fall Retreat will be held October 24 and 25, 2009.

ADJOURNMENT

Moved by Governor Hodgins Seconded by Governor Cubitt

“That this meeting of the Board of Governors of Durham College adjourn at 6:38 p.m.”

CARRIED

Leigh Doughty
Board Secretary

Aileen Fletcher
Chair, Board of Governors