



DURHAM COLLEGE OF APPLIED ARTS AND TECHNOLOGY BOARD OF GOVERNORS REGULAR MEETING PUBLIC SESSION MINUTES

Date: Wednesday, May 11, 2016
Location: Northumberland County, 555 Courthouse Road, Cobourg (Council Chamber)

Members Present: Pierre Tremblay, chair
Dan Borowec, vice-chair
Nneka Bowen
Ivan DeJong (via telephone)
Kevin Griffin
Kristi Honey
Rick Johnson
Don Lovisa, president
Bart Lucyk
Paul Macklin
Debbie McKee Demczyk
Steve Stewart
Jim Wilson
Melissa Pringle, corporate and board secretary (non-voting)

Members Absent: Doug Allingham
Heather Quantrill

Staff Present: Scott Blakey, chief administrative officer
Tony Doyle, chief of staff
Barbara MacCheyne, chief financial officer
Elaine Popp, vice-president, Academic

1. CALL TO ORDER

With quorum present, the meeting was called to order at 5:30 p.m.

2. INTRODUCTION OF GUESTS

The following guests were introduced: Jennifer Moore, CAO, Northumberland County, Judeline Innocent, executive dean, School of Health & Community Services, Stephanie Ball, executive dean, School of Justice and Emergency Services, Pam Stoneham, associate dean, School of Skilled Trades, Apprenticeship and Renewable Technology, Linda Marco, associate vice-president, Office of Development and Alumni Affairs, Rashmi Gupta, manager, Institutional Research and Planning, and Durham College students Sarah Holtby, David Burgess, Christina Schmidt, Karen Lamb and Clareleen Ivany.

3. ADDITIONS/DELETIONS TO THE AGENDA

The results of the support staff election were announced and Bart Lucyk was introduced as the new Support Staff Governor.

Moved By Governor Honey

Seconded By Governor Wilson

That the results of the support staff election be ratified, and Bart Lucyk be appointed to the Durham College Board of Governors as the Support Staff Governor effective Wednesday, May 11, 2016.

CARRIED.

With Governor DeJong participating by telephone, the vote was unanimous.

4. CONFLICT OF INTEREST DECLARATIONS

No conflicts of interest were declared.

5. PRESENTATIONS

5.1 Jennifer Moore, CAO, Northumberland County to Provide an Update on the Business of the County

Jennifer Moore, CAO, Northumberland County provided an overview of the County, the programs and services offered, the 2015-2019 strategic plan and the current challenges and opportunities faced by the County.

The Board questioned Jennifer Moore.

5.2 Sarah Holtby, David Burgess, Christina Schmidt, Karen Lamb and Clareleen Ivany, Durham College Architecture Students to Present an Overview of their Projects Concerning the Cobourg Downtown Revitalization Initiative

Durham College students Sarah Holtby, David Burgess, Christina Schmidt, Karen Lamb and Clareleen Ivany presented an overview of the projects they completed as part of the Durham College Architecture Program, where they were asked to redesign a historic building in downtown Cobourg as part of a revitalization initiative.

The Board questioned the students.

6. CONSENT AGENDA

The chair stated the items included in the consent agenda:

Item 7 – Approval of Minutes of the Board of Governors Meeting of April 13, 2016
“That the public session minutes of the April 13, 2016 meeting of the Board of Governors be approved as read.”

Item 11 – President’s Report on Durham College (for information)

Item 13.1 – Program Advisory Committee Minutes

“That the minute summaries from Program Advisory Committee meetings held between September 21, 2015 and April 14, 2016 be received for information.”

Moved By Governor Macklin

Seconded By Governor Johnson

That all items listed under the consent agenda be adopted as recommended.

CARRIED.

With Governor DeJong participating by telephone, the vote was unanimous.

7. APPROVAL OF MINUTES OF THE BOARD OF GOVERNORS MEETING of April 13, 2016

Approved under the consent agenda.

8. ACTIONS ARISING FROM PREVIOUS MINUTES

None.

9. CHAIR'S REPORT

The results of the election for chair and vice-chair of the Board were announced. Governor Tremblay will be chair and Governor Borowec will be vice-chair of the Board of Governors for the 2016-2017 year.

The Chair reported that the funding announcement on April 19, 2016 concerning the Simcoe Building was a very proud moment for the College and thanked everyone for their hard work.

10. CO-POPULOUS GOVERNORS' REPORT

Governor Borowec reported the UOIT Governance, Nomination and Human Resources Committee has expressed a continued interest in coordinating a joint nomination process to have a UOIT Board Member sit on the Durham College Board.

President Lovisa reported that the College would consider a cross-appointment if the individual had the qualifications needed to fill the gaps identified in the College's skills matrix.

11. PRESIDENT'S REPORT

11.1 Durham College (All Pillars)

Received under the consent agenda.

12. COMMITTEE REPORTS

None.

13. CONTINUING BUSINESS

13.1 Program Advisory Committee Minutes

Received under the consent agenda.

13.2 DC-UOIT Academic Pathways Report 2015-2016

An update was provided on student mobility between Durham College and UOIT, and the articulation agreements in place between Durham College and UOIT for the 2015-2016 reporting year.

The Board questioned the vice-president, Academic and the manager, Institutional Research and Planning concerning the academic pathways.

Moved By Governor Stewart
Seconded By Governor Bowen

That the DC-UOIT Academic Pathways Report for 2015-2016, be received for information.

CARRIED.

With Governor DeJong participating by telephone, the vote was unanimous.

14. NEW BUSINESS

14.1 Provincial Key Performance Indicators (KPIs) – 2015-2016 Results

The 2015-2016 Provincial Key Performance Indicators (KPIs) were presented, noting employer satisfaction and graduation rate for the College are above the system average by 0.8% and 2.3% respectively while student satisfaction, graduate satisfaction and graduate employment are below the system average by 1.6%, 2.4%, and 0.4% respectively.

The Board questioned the vice-president, academic and the manager, Institutional Research and Planning concerning the KPI results.

Moved By Governor Stewart
Seconded By Governor Bowen

That the report on the Provincial Key Performance Indicators (KPIs) for 2015-2016, be received for information.

CARRIED.

With Governor DeJong participating by telephone, the vote was unanimous.

14.2 Approval of New Programs of Instruction - Fire Science and Leadership, Massage Therapy, Mechanical Technician - Elevating Devices

Three new programs of instruction were presented: Fire Science and Leadership (Ontario College Diploma), Massage Therapy (Ontario College Advanced Diploma) and Mechanical Technician – Elevating Devices (Ontario College Diploma).

The Board questioned the executive dean, School of Health & Community Services, the executive dean, School of Justice and Emergency Services and the associate dean, School of Skilled Trades, Apprenticeship and Renewable Technology concerning the new programs of instruction.

Moved By Governor Honey
Seconded By Governor Johnson

That the new programs of instruction for the Fire Science and Leadership Ontario College Diploma, Massage Therapy Ontario College Advanced Diploma, and Mechanical Technician - Elevating Devices Ontario College Diploma programs, be approved.

CARRIED.

With Governor DeJong participating by telephone, the vote was unanimous.

14.3 2015-2016 Business Plan Results

The results of the 2015-2016 Business Plan were presented and it was noted that 32 of the 39 objectives were met, 3 objectives were affected by changing factors, and ongoing work is being done on 4 objectives to ensure they are completed.

Moved By Governor Macklin
Seconded By Governor Bowen

That the report on the 2015-2016 Business Plan results, be received for information.

CARRIED.

With Governor DeJong participating by telephone, the vote was unanimous.

14.4 Strategic Investment Fund Submissions

It was reported that the College is requesting funding under the Strategic Investment Fund for three projects including the Centre for Collaborative Education (Simcoe Building rebuild), the conversion of unused Simcoe Village Residence space and the conversion of two learning spaces at the Whitby Campus into a new food research lab.

Due to the deadline for submissions, the Executive Committee approved submission of the applications under the Federal Government's Strategic Investment Fund at its meeting held on May 2, 2016.

14.5 Local Employment Planning Councils

Governor McKee Demczyk provided an overview of the Local Employment Planning Councils pilot project being led by the Durham Workforce Authority in collaboration with Durham College and Region of Durham Social Services. It was reported that the College will be responsible for conducting the employer survey, which is a Durham-wide study intended to collect labour market information and local labour market intelligence. The College will develop and deploy the survey, analyze the data and encourage maximum participation in the survey.

15. OTHER BUSINESS

None.

16. INQUIRIES AND COMMUNICATIONS

None.

17. UPCOMING EVENTS

Attention was drawn to the following upcoming events:

- Convocation - June 13 to 15, 2016 (General Motors Centre)
- A Board training session on how to support a development campaign will be held on May 25, 2016 from 5:00 p.m. to 6:00 p.m. To accommodate the training session, the start time for the Audit and Finance Committee will be pushed back to 6:00 p.m. and the start time of the Executive Committee meeting will be pushed back to 7:30 p.m.

18. MOVE TO IN-CAMERA SESSION

Durham College By-law No. 1. provides for the Board of Governors to address, in-camera, items of corporate business respecting human resources or litigation matters, confidential items covered under the Freedom of Information and Protection of Privacy Act, and items that the Board deems to be confidential to the College.

Moved By Governor Stewart

Seconded By Governor Wilson

That the Durham College Board of Governors move in-camera after a short recess.

CARRIED.

With Governor DeJong participating by telephone, the vote was unanimous.

The meeting recessed at 7:46 p.m. and reconvened in-camera at 7:57 p.m.

The Board of Governors rose from the in-camera session at 8:13 p.m.

19. ADJOURNMENT

Moved By Governor Johnson

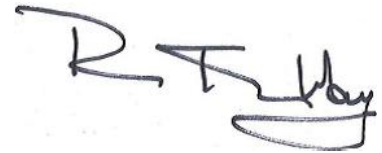
Seconded By Governor Bowen

That the Board of Governors meeting of May 11, 2016 be adjourned.

CARRIED.

With Governor DeJong participating by telephone, the vote was unanimous.

The meeting adjourned at 8:14 p.m.



Pierre Tremblay
Board Chair



Melissa Pringle
Corporate and Board Secretary