



DURHAM COLLEGE OF APPLIED ARTS AND TECHNOLOGY BOARD OF GOVERNORS REGULAR MEETING PUBLIC SESSION MINUTES

Date: Wednesday, February 15, 2017

Location: DC Boardroom, Gordon Willey Building, A-144

Members Present: Pierre Tremblay, Chair
Doug Allingham
Dan Borowec, Vice-Chair
Nneka Bowen (via telephone)
Ryan Cullen
Ivan DeJong
Kevin Griffin
Michele James
Rick Johnson (entered the meeting at 6:34 p.m.)
Don Lovisa, President
Bart Lucyk
Paul Macklin
Debbie McKee Demczyk
Heather Quantrill
Jim Wilson
Melissa Pringle, Corporate and Board Secretary (non-voting)

Members Absent: Kristi Honey
Steve Stewart

Staff Present: Helene Asselbergs, Chief of Staff
Kevin Baker, Dean/Principal, School of Skilled Trades, Apprenticeship and Renewable Technology
Paul Bishop, Executive Director, Strategic Enrolment Services
Scott Blakey, Chief Administrative Officer
Alan Dunn, Associate Vice-President, Facilities and Ancillary Services
Barbara MacCheyne, Chief Financial Officer
Meri Kim Oliver, Vice-President, Student Affairs
Elaine Popp, Vice-President, Academic

1. **CALL TO ORDER**

With quorum present, the meeting was called to order at 6:00 p.m.

2. **INTRODUCTION OF GUESTS**

The Chief Administrative Officer introduced the following guests:

- Marianne Marando, Executive Dean, School of Business, IT & Management
- Pam Stoneham, Associate Dean, School of Skilled Trades, Apprenticeship and Renewable Technology
- Chris Rocha, Director, Financial Aid & Awards
- Eric Lacina, Environmental Technology Student
- Isabella Gennuso, Business Administration - Marketing Student
- Shannon Dossor, Executive Office Administration Student

3. **ADDITIONS/DELETIONS TO THE AGENDA**

None.

4. **CONFLICT OF INTEREST DECLARATIONS**

None.

5. **PRESENTATIONS**

5.1 **Chris Rocha, Director, Financial Aid & Awards to Present an Overview of the College Work Study Program**

The Director, Financial Aid & Awards presented an overview of the College Work Study Program and introduced work study students Eric Lacina, Isabella Gennuso and Shannon Dossor who shared their experiences with the program.

5.2 **Alan Dunn, Associate Vice-President, Facilities and Ancillary Services to Present an Update on the Centre for Collaborative Education**

The Associate Vice-President, Facilitates and Ancillary Services provided an update on the Centre for Collaborative Education, highlighting identified risks and associated migration strategies. Construction photos were also shown.

5.3 **Kevin Griffin and Jim Wilson to be presented Advanced Good Governance Certificates**

Governor Griffin and Governor Wilson were presented Advanced Good Governance certificates.

6. CHAIR'S REPORT

Governor Johnson entered the meeting.

The Chair thanked Governors' Bowen, DeJong and Honey for being part of the retreat planning committee, and thanked the Board for a successful weekend retreat.

7. CO-POPULOUS GOVERNORS' REPORT

Governor Allingham reported there had been several meetings of the Presidential Search Committee and that Tim McTiernan had extended his contract to December 2017.

8. CONSENT AGENDA

Moved By Governor DeJong

Seconded By Governor McKee Demczyk

That all items listed under the heading of consent agenda be adopted as recommended.

CARRIED

With Governor Bowen participating by telephone, the vote was unanimous.

8.1 Approval of the Minutes of the Board of Governors Meeting of December 14, 2016

That the public minutes of the Board of Governors meeting of December 14, 2016, be approved as read.

8.2 Appointment of the Election Dispute Committee and Election Appeal Committee

That an Election Dispute Committee and Election Appeals Committee be appointed for the duration of the nomination, campaign, election, disputes and appeals period plus ten (10) business days as outlined in By-law No. 4 (Section 4) for the student governor election to commence on February 27, 2017.

8.3 President's Report - February 2017

That Report BOG-2017-48, providing the President's report on College activities and initiatives from November 2016 to January 2017, be received for information.

9. DISCUSSION ITEMS

9.1 Approval of New Programs of Instruction: Power Engineering Techniques and Data Analytics for Business Decision Making

The Associate Dean, School of Skilled Trades, Apprenticeship and Renewable Technology presented an overview of the proposed new program, Power Engineering Techniques – Fourth Class.

The Board questioned the Associate Dean, School of Skilled Trades, Apprenticeship and Renewable Technology.

The Executive Dean, School of Business, IT and Management presented an overview of the proposed new program, Data Analytics for Business Decision Making.

The Board questioned the Executive Dean, School of Business, IT and Management and questioned the Vice-President, Academic concerning the significance of graduate certificates.

Moved By Governor Macklin

Seconded By Governor James

That in accordance with Report BOG-2017-40, the proposed Ontario College Certificate and Ontario College Graduate Certificate programs of instruction listed below be approved:

- Power Engineering Techniques - Fourth Class
- Data Analytics for Business Decision Making. CARRIED

With Governor Bowen participating by telephone, the vote was unanimous.

9.2 Program Advisory Committees Semi-Annual Report

The Vice-President, Academic presented the first Program Advisory Committees semi-annual report, highlighting aspects of the new report format including a new status column indicating a rating of green, yellow and red for each Program Advisory Committee and key recommendations for each program area. The Vice-President, Academic also reported new resource documents are being created for internal individuals that work with the Program Advisory Committees and for external members.

The Board questioned the Vice-President, Academic.

Moved By Governor Allingham

Seconded By Governor Johnson

That Report BOG-2017-49, providing the Program Advisory Committees semi-annual report, be received for information. CARRIED

With Governor Bowen participating by telephone, the vote was unanimous.

9.3 Enrolment Report 2017

The Vice-President, Academic and Vice-President, Student Affairs reported the total number of students in post-secondary programs, including domestic and international students, effective day 10 of winter semester was 10,871. This is a modest increase in domestic enrolment and a 32 per cent increase in international enrolment over the 2015-2016 numbers. Durham College now has students from over 54 countries with the largest number of international students taking programs in the School of Business, IT & Management. This represents a change as formerly the School of Science and Technology had the highest number of international students.

The Board questioned the Vice-President, Academic and Vice-President, Student Affairs.

Moved By Governor Johnson

Seconded By Governor Griffin

That Report BOG-2017-50, providing an update on enrolment for the 2016-2017 year, be received for information. CARRIED

With Governor Bowen participating by telephone, the vote was unanimous.

9.4 2017-2020 Strategic Plan

The Chief of Staff presented the final version of the 2017-2020 Strategic Plan.

The Board congratulated staff on the final plan, noting the feedback received at the retreat has been incorporated.

Moved By Governor DeJong

Seconded By Governor Griffin

That based on Report BOG-2017-55, the 2017-2020 strategic plan be approved. CARRIED

With Governor Bowen participating by telephone, the vote was unanimous.

9.5 2016-2017 Business Plan Update

President Lovisa provided an update on the 2016-2017 business plan, noting 16 objectives were complete, and that the College is tracking for success on the other objectives. Updates to the business plan are a team effort and the 2017-2018 business plan will be developed around the new “we will” statements in the strategic plan.

Moved By Governor Allingham

Seconded By Governor Wilson

That Report BOG-2017-52, providing an update on the 2016-2017 Business Plan be received for information. CARRIED

With Governor Bowen participating by telephone, the vote was unanimous.

9.6 Letter from Colleges Ontario in Response to the Recent Government Decision Concerning the New Tuition

President Lovisa reported the letter from Colleges Ontario had been included in the agenda for information purposes, and that staff had met with the Minister on February 15, 2017 to discuss tuition, the funding formula, sustainability and student accommodation.

10. OTHER BUSINESS

None.

11. UPCOMING EVENTS

The following events were highlighted:

- DC/UOIT Joint Executive Committee Meeting - Monday, February 27, 2017
- Deadline for Alumni of Distinction Nomination Submissions - Friday, March 10, 2017

12. MOVE TO IN-CAMERA SESSION

Durham College By-law No. 1. provides for the Board of Governors to address, in-camera, items of corporate business respecting human resources or litigation matters, confidential items covered under the Freedom of Information and Protection of Privacy Act and, items that the Board deems to be confidential to the College.

Moved By Governor Allingham
Seconded By Governor McKee Demczyk
That the Durham College Board of Governors move in-camera after a short recess.
CARRIED

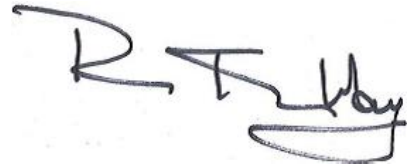
The Board recessed at 7:27 p.m. and convened in-camera at 7:38 p.m.

The Board rose from the in-camera session at 8:09 p.m.

13. ADJOURNMENT

Moved By Governor Macklin
Seconded By Governor Cullen
That the February 15, 2017 meeting of the Durham College Board of Governors be adjourned. CARRIED

The meeting adjourned at 8:10 p.m.



Pierre Tremblay
Board Chair



Melissa Pringle
Corporate and Board Secretary