



DURHAM COLLEGE OF APPLIED ARTS AND TECHNOLOGY BOARD OF GOVERNORS REGULAR MEETING PUBLIC SESSION MINUTES

Date: Monday, June 13, 2016
Location: General Motors Centre, Group Suite B
99 Athol St. East, Oshawa

Members Present: Pierre Tremblay, Chair
Doug Allingham
Nneka Bowen
Ivan DeJong
Kevin Griffin
Kristi Honey
Don Lovisa, President
Bart Lucyk
Paul Macklin
Debbie McKee Demczyk
Heather Quantrill
Steve Stewart
Jim Wilson

Members Absent: Dan Borowec, Vice-Chair
Rick Johnson

Staff Present: Sarah Brathwaite, Administrative Assistant
Scott Blakey, Chief Administrative Officer
Tony Doyle, Chief of Staff
Barbara MacCheyne, Chief Financial Officer
Meri Kim Oliver, Vice-President, Student Affairs
Elaine Popp, Vice-President, Academic

1. CALL TO ORDER

With quorum present, the meeting was called to order at 2:02 p.m.

2. INTRODUCTION OF GUESTS

The following guests were introduced: Alan Dunn, Associate Vice-President, Facilities and Ancillary Services; Rebecca Milburn, Associate Vice-President, Academic; Jamie Marangon and Zachary Slaughter, students, Horticulture Technician Program and Bryan Chamberlain, student, Computer Systems Technology Program.

3. ADDITIONS/DELETIONS TO THE AGENDA

None.

4. CONFLICT OF INTEREST DECLARATIONS

None.

5. PRESENTATIONS

5.1 **Rebecca Milburn, associate vice-president, Academic to present an overview of the Ontario Technological Skills Competition and to introduce medalists Jamie Marangon and Zachary Slaughter (Gold - Horticulture) and Bryan Chamberlain (Silver - IT & Network Systems Administration)**

The Associate Vice-President, Academic provided an overview of the Ontario Technological Skills Competition, Canada's largest skilled trade's competition held at RIM Park in Waterloo, Ontario. The event featured over 67 contests, 2,000 competitors and 20,000 spectators. Winners were awarded with Gold, Silver or Bronze medals and will have the opportunity to compete at the Skills Canada National Competition. From there, competitors could head to a World Skills Competition.

Gold medal winners in horticulture, Jamie Marangon and Zachary Slaughter were recognized, along with the silver medal winner in IT & Network Systems Administration, Bryan Chamberlain. Durham College has garnered 22 medals in the past 6 years.

The Board questioned the vice-president, Academic.

6. CONSENT AGENDA

The Chair stated the items to be included in the consent agenda:

Item 7: Approval of Minutes of the Board of Governors Meeting of May 11, 2016
That the public session minutes of the May 11, 2016 Board of Governors meeting be adopted as read.

Item 11.1: President's Report on Durham College
That the President's report on Durham College, be received for information.

Item 11.2: Colleges Ontario - Committee of Presidents, May 17, 2016 Meeting Summary
That the meeting summary from Colleges Ontario, Committee of Presidents held on May 17, 2016, be received for information.

Item 12: Committee Reports - Governance Review Committee Report - May 16, 2016
That all actions taken at the Governance Review Committee meeting held on May 16, 2016 be adopted as recommended, and the minutes be approved as read.

Item 13.1: Program Advisory Committee Minutes

That the minute summaries from Program Advisory Committee meetings held between October 21, 2015 and May 31, 2016 be received for information.

Item 13.2: Revised 2016-2017 Board and Standing Committee Meeting and Events Calendar

That the revised 2016-2017 Board and Standing Committee meeting and events calendar be adopted as presented.

Item 14.2: Annual Compliance Report 2015-2016

That the 2015-2016 Compliance Report confirming compliance with Board policy, be received for information.

Item 14.2: Quality Assurance and Program Review

That the Quality Assurance Program Review report which highlights the programs that both completed a Comprehensive Program Review and presented results to Academic Council this past academic year, as well as programs currently in process of completing a Comprehensive Program Review, be received for information.

Moved By Governor Macklin

Seconded By Governor DeJong

That all items listed under the consent agenda be adopted as recommended. -
CARRIED.

7. APPROVAL OF MINUTES OF THE BOARD OF GOVERNORS MEETING of May 11, 2016

Approved under the consent agenda.

8. ACTIONS ARISING FROM PREVIOUS MINUTES

None.

9. CHAIR'S REPORT

Governor Tremblay, Governor Griffin and President Lovisa provided an overview of the Colleges Institutes Canada Conference they attended in Quebec City, noting the conference was better than in past years and interest was shown in Durham College practices.

ACTION: Corporate and Board Secretary to send a link to the conference presentations to all Governors

10. CO-POPULOUS GOVERNORS' REPORT

None.

11. PRESIDENT'S REPORT

11.1 Durham College

Received under the consent agenda.

11.2 Colleges Ontario - Committee of Presidents, May 17, 2016 Meeting Summary

Received under the consent agenda.

12. COMMITTEE REPORTS

12.1 Governance Review Committee Report - May 16, 2016

Approved under the consent agenda.

13. CONTINUING BUSINESS

13.1 Program Advisory Committee Minutes

Received under the consent agenda.

13.2 Revised 2016-2017 Board and Standing Committee Meeting and Events Calendar

Approved under the consent agenda.

13.3 Update on Strategic Investment Fund Applications

President Lovisa reported Durham College originally submitted three applications to the Federal Government under the Strategic Investment Fund, and the College received feedback during a teleconference with the Ministry of Training, Colleges and Universities concerning the Simcoe building. Additionally, after further consideration the leadership team decided to withdraw the application related to the Simcoe Residence, as the College doesn't think they could complete the project within the prescribed timelines.

The Board questioned President Lovisa.

13.4 Board Retreat Planning Committee

The Board discussed the Board retreat for 2016-2017, noting the retreat will be held in February 2017. In effort to start the planning process, Governors Bowen, DeJong, Honey and Lovisa agreed to be part of the Board Retreat Planning Committee.

14. NEW BUSINESS

14.1 2015-2016 Annual Report

The 2015-2016 Annual Report was presented, noting this year's report focused on the amazing success stories of the College's graduates. The Annual Report also shares specific data, information, awards and other recognition the College and its employees have achieved over the past year.

Moved By Governor DeJong

Seconded By Governor Mckee Demczyk

That the content for the Durham College 2015-2016 Annual Report, be approved.

CARRIED

14.2 2015-2016 Compliance Report

Received under the consent agenda.

14.3 2015-2016 Audited Financial Statements

The 2015-2016 Audited Financial Statements were presented, noting they were first reviewed at the Audit and Finance Committee meeting on May 25, 2016. No deficiencies in internal control or misstatements were identified.

The Board questioned the Chief Financial Officer.

Moved By Governor Allingham

Seconded By Governor Honey

That the 2015-2016 Audited Financial Statements for Durham College, be approved. CARRIED

14.4 Quality Assurance and Program Review

Received under the consent agenda.

15. OTHER BUSINESS

None.

16. INQUIRIES AND COMMUNICATIONS

None.

17. UPCOMING EVENTS

None.

18. MOVE TO IN-CAMERA SESSION

Durham College by-law No. 1 provides for the Board of Governors to address, in-camera, items of corporate business respecting human resources or litigation matters, confidential items covered under the Freedom of Information and Protection of Privacy Act and, items that the Board deems to be confidential to the College.

Moved By Governor Griffin

Seconded By Governor DeJong

That the Durham College Board of Governors move in-camera after a short recess.
CARRIED.

The meeting recessed at 2:44 p.m. and reconvened in-camera at 2:56 p.m.

The Board rose from the in-camera session at 3:50 p.m.

The Board pulled the Nominating Committee Report of June 6, 2016 from the in-camera session and moved it to the public session of the meeting.

Moved By Governor Macklin

Seconded By Governor DeJong

That Michele James be appointed to the Durham College Board of Governors as an external governor effective June 13, 2016. CARRIED

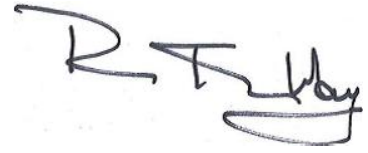
19. ADJOURNMENT

Moved By Governor Quantrill

Seconded By Governor Honey

That the Board of Governors meeting of June 13, 2016 be adjourned. CARRIED

The meeting adjourned at 3:53 p.m.

A handwritten signature in black ink, appearing to read "P. Tremblay".

Pierre Tremblay
Board Chair

A handwritten signature in purple ink, appearing to read "M. Pringle".

Melissa Pringle
Corporate and Board Secretary