

REGRETS:

GOVERNORS: Allan Gibbins, Vice-Chair
Rhonda Christian
Charlie Peel

PARTICIPANTS: Lyn McLeod

CALL TO ORDER

The Chair called the meeting to order at 6:11 p.m.

INTRODUCTION OF GUESTS

Donna McFarlane, Vice-President, Marketing and Communications introduced guests Rev. Chris White, Chair, Lakeridge Health Whitby Task Force; (please add names of other guests from task force); Jeanette Barrett, Dean, Continuing Education, Durham College and Judy Robinson, Dean, School of Health and Community Services, Durham College.

ADDITIONS/DELETIONS TO THE AGENDA

None were noted.

CONFLICT OF INTEREST DECLARATIONS

None were noted.

Gerry Warman joined the meeting at 6:15 p.m.

PRESENTATIONS

Lakeridge Health Whitby Task Force

Representatives from Lakeridge Health Whitby Task Force presented a vision for the future of the new Lakeridge Health Whitby. Discussions are continuing with key stakeholders regarding the opportunities, including with the Rouge Valley Health system.

Dean Judy Robinson noted that the campus has a strong partnership with Lakeridge Health, as they have been the primary site for placement students. Anticipating that the need for nurses and health service workers will increase over the next 5-10 years, Durham College and UOIT will be able to help fill this need. Should a new Lakeridge Health Witby site be built, it would also create opportunities for health research and possibly a satellite campus for our health students. These opportunities would provide an occasion to bring health services, research and health education together.

The Lakeridge Health Whitby Task Force is looking for continued community support.

APPROVAL OF PREVIOUS MINUTES

Motion Moved by: Darrell Sewell Seconded by: Bill Robinson

“That the minutes of the 410th regular meeting of the Durham College Board of Governors, held September 19, 2007, be approved, as presented.”

CARRIED

PRESIDENT'S REPORT

President Myers reported on the events over the months of September and October 2007.

President Myers attended the Colleges Ontario's Committee of Presidents annual retreat where discussions took place regarding a new mission and strategic direction for Colleges Ontario, formerly known as ACAATO. A conference call of the General Assembly was held during October to discuss the proposed changes to governance that will go forward for consideration during the November meeting. It is requested that the Chair and/or Vice-Chair be in attendance for this meeting.

President Myers presented to the Clarington Council regarding the College's Strategic Plan and 40th Anniversary as part of an outreach strategy.

President Myers reported that a follow-up as part of the new Governors orientation is being arranged to provide an update on College programs and services, along with a tour of the college.

President Myers reported on the success of the College's varsity teams, noting that the men's baseball team was named the Canadian Intercollegiate Baseball Association Ontario Champions, the women's fastball team won the Ontario Colleges Athletic Association Championship, and the women's soccer team won Bronze at the CCAA National Soccer Championships in Halifax.

COMMITTEE REPORTS

AUDIT AND FINANCE COMMITTEE

The Chair of the Audit and Finance Committee, Aileen Fletcher, reported that a formal report will follow the next meeting of the Audit and Finance Committee.

EXECUTIVE COMMITTEE

Designing Governance for Success

The Chair reported that following the Board Retreat in October there were a number of items to be considered regarding the meeting schedules and structure.

It was recommended by the Board that at the first separate meeting of each Board that they be required to identify what items need to come forward to the joint meetings.

MOTION

Moved by: Franklin Wu

Seconded by: Deb Kinkaid

“That the Durham College Board of Governors direct the Chair and Secretary to move to a revised meeting schedule, including independent and joint meetings of both Boards, by February 2008 or as soon as practicable following consultation with institutional stakeholders;

AND FURTHER, direct the Executive Committee to review the current committee structure and bring forward a proposal and recommendation(s) to the Board of Governors by February 2008, taking into account the role of the “co-populous” governors on committees, and giving consideration to the establishment of a committee to focus on issues relating to areas of cooperation between the two institutions.”

CARRIED

CONTINUING BUSINESS

Mid-Year Update on Year 1 of Durham College's *Success Matters* Strategic Plan

President Leah Myers brought forward the first progress report of the 2007-2012 Strategic Plan . She reported that over the first six months of the five year plan Durham College has been very successful in laying the foundation and building clarity, commitment and momentum in addressing the goals and strategies. It has also been an opportunity to gain a greater understanding of the investment and time that will be required to make some of the more significant systemic changes.

Peter Dixon joined the meeting at 7:10 p.m.

President Myers noted that it is essential that the delivery of the strategic priorities are celebrated and communicated internally and will be aligned with a new internal strategy currently under development.

Mid-Year Update on Key Performance Indicators (KPIs)

President Myers updated the Board of Governors on the progress and improvement strategies that have been developed to address the Key Performance Indicator results that were released in April 2007, noting that improvement plans had been developed by October 2007 for all the schools and in all the service/facility areas. These plans have been reviewed in context with the new Strategic Plan and budget priorities. Some improvements were demonstrated quickly (e.g., food services and student space) while others will take longer.

NEW BUSINESS

Accessibility Plan

Vice-President of Student Affairs, Margaret Greenley reported that all postsecondary institutions were mandated to develop an annual accessibility plan. Greenley confirmed that accessibility is a continuous initiative, which does not have any external funding sources.

The new Accessibility Plan requires increased planning in areas of Human Resources, Technology, Work Environment and Health and Safety. Vice-President Greenley reported that the goals set out a year ago have been successful and that both Durham College and UOIT have worked diligently towards creating an accessible environment.

When questioned regarding the Special Olympics, Vice-President Greenley confirmed that the committee is very comfortable with the facilities available on campus for this event.

Motion Moved by: Michael Seymour Seconded by: Darrell Sewell

 "That the Durham College Board of Governors approve the 2007-08 Campus Accessibility Plan."

CARRIED

Continuing Education Program Approvals

President Myers presented several new College certificate programs for approval. These new Continuing Education programs included Records and Information Management Certificate, Project Management Certificate, Business Analyst Certificate, Quality Certificate Program Certificate, Manufacturing Leadership Certificate, RN-Occupational Health Nursing Certificate, Mental Health Rehabilitation Certificate and Health and Safety in the Workplace Certificate.

When questioned regarding the repeat offering of the Project Management Certificate program Dean Jeanette Barrett confirmed that this program was previously offered through BIDS and now had to be approved as a Continuing Education program.

MOTION

Moved by: Gerry Warman

Seconded by: Michael Newell

“That the Durham College Board of Governors approve the Durham College Certificate Programs to be offered through the Continuing Education Department, as follows:

- a. Project Management Atocrates Certificate
- b. Records and Information Management Certificate
- c. Business Analyst Atocrates Certificate
- d. Health and Safety for the Workplace Certificate
- e. Quality Certificate Program Certificate (ASQ)
- f. Manufacturing Leadership Certificate
- g. Occupational Health Nursing Certificate
- h. Mental Health Rehabilitation Certificate”

CARRIED

INQUIRIES AND COMMUNICATIONS

The Program Advisory Committee minutes were received for information.

UPCOMING EVENTS

The Chair reported on the upcoming Annual Boards' Holiday Dinner on Wednesday, December 12, 2007 at 6:00 p.m. at the Tosca Banquet Hall, Oshawa.

ADJOURNMENT

The Chair terminated the meeting at 8:38 p.m.

P. (Rocky) Simmons, Chair

Karen Spearing, Board Secretary