



DURHAM COLLEGE OF APPLIED ARTS AND TECHNOLOGY BOARD OF GOVERNORS REGULAR MEETING Public Session - MINUTES

Date: February 12, 2014

Location: Community Room, Gordon Willey Building, A144

Members Present: Ron Chatterton, chair
Pierre Tremblay, vice-chair
Doug Allingham
Thomas Coughlan
Garry Cubitt
Kevin Dougherty
Joanne Dykeman
Darren Fisher
Renate Ilse
Don Lovisa, president (ex-officio)
Paul Macklin
Judith Spring
Zain Shafique

Members Absent: Dan Borowec
Donna Raetsen-Kemp
Mary Simpson

Staff Present: Scott Blakey, vice-president, Administration
David Chambers, associate vice-president, Office of Development
Jennifer Clark, board secretary
Tony Doyle, chief of staff
Nevzat Gurmen, vice-president, Corporate Services and CFO
Meri Kim Oliver, vice-president, Student Affairs
Judy Robinson, vice-president, Academic

1. CALL TO ORDER

With quorum present, the meeting was called to order at 6:00 p.m.

2. INTRODUCTION OF GUESTS

Scott Blakey, vice-president, Administration, introduced:

Jay Fisher, professor, School of Business, IT & Management

Tracey Marshall, professor, School of Justice and Emergency Services

Pam Stoneham, professor, School of Skilled Trades, Apprenticeship and Renewable Technology

Ben Kelly, OPSEU

Jordanne Christie, Educational Developer, Centre for Academic and Faculty Enrichment

Chris Hinton, Director, Centre for Academic and Faculty Enrichment

Brandon Carson, winner of United Way “president for a day”, and web specialist, Communications and Marketing

Paul Wright, professor, School of Science and Engineering Technology

3. ADDITIONS/DELETIONS TO THE AGENDA

None noted.

4. CONFLICT OF INTEREST DECLARATIONS

None noted.

5. PRESENTATIONS

5.1. Teaching Certificate, Centre for Academic and Faculty Enrichment (Our People)

Professors Jay Fisher, Tracey Marshall and Pam Stoneham delivered a presentation on the 2-year Durham College Teaching Certificate Program, emphasizing the impact it had on them as subject experts new to teaching, and the multiplier effect it is and will continue to have on their students and peers through them. In addition to teaching techniques, participants learn about MTCU and DC standards, policies and procedures, compliance and accreditation. Durham College is a leader in their support for new faculty; the knowledge gained greatly increases teacher confidence and effectiveness.

The presenters, Jordanne Christie, and Chris Hinton left the meeting.

5.2. College Centre of Board Excellence Good Governance Certificate Presentations (Our People)

Chairman Chatterton presented Good Governance Certificates to Governors Allingham, Dougherty, Ilse, Macklin and Shafique and Governor Tremblay, *in absentia*, and to staff members Clark and Doyle. Certificates reflect participation in the College Centre of Board Excellence’s Good Governance and Board Orientation sessions offered in advance of Colleges Ontario’s Higher Education Summit.

6. CONSENT AGENDA

The Consent Agenda comprises:

- Approval of the Minutes of the public session of the Board of Governors meeting of February 12, 2014, as read;
- Receipt of the President's Report for information;
- Receipt of Executive Committee public Report 2 of January 27, 2014 for information; and,
- Receipt of Program Advisory committee meeting minutes for information.

Moved By Governor Allingham

Seconded By Governor Spring

THAT the Consent Agenda be approved.

CARRIED.

7. APPROVAL OF MINUTES OF THE BOARD OF GOVERNORS MEETING of January 8, 2014

Approved under the Consent Agenda.

8. ACTIONS ARISING FROM PREVIOUS MINUTES

None noted.

9. CHAIR'S REPORT

The Chair did not report.

11. CO-POPULOUS GOVERNORS' REPORT

There has been no UOIT Board meeting on which to report. In a conversation regarding Campus Master Planning, the importance of graduate research and additional wet lab facilities to UOIT and its focus as a STEM institution was emphasized.

10. PRESIDENT'S REPORT

Received under the Consent Agenda.

12. COMMITTEE REPORTS

12.1. EXECUTIVE COMMITTEE Report 2 of January 27, 2014

Received under the Consent Agenda.

13. CONTINUING BUSINESS

13.1. Program Advisory Committee Minutes (Our Students)

Received under the Consent Agenda.

13.2. Final Program Quality Assurance Process Audit (PQAPA) Report (Our Students)

Executive Summary of the final PQAPA report was shared with the Board. Durham College has 18 months to respond to recommendations. Recommendations have been

incorporated into the Academic Directions plan; implementation is underway. This Audit was Durham College's second; much work has been done since the first one to reach the high standard recognized by the audit team. All 6 criteria were met and two commendations were received. No need for another PQAPA for five years.

MTCU is moving from quality assurance audits to accreditation based on international standards; this should be underway in about three years. Indications are that Durham College will be ready for accreditation at that time.

Governors congratulated management on this very successful quality audit.

13.3. Campus Master Plan - Approval of Phase I Visioning and Directions Report (Our Business)

Scope of the joint DC and UOIT Campus Master Plan includes all locations of the two institutions; particular attention given to the North Oshawa campus, as it has substantial unutilized land. The VDR comprises Phase I and summarizes site observations, focused consultation and preliminary design. Recommendations for development of, and a schematic layout for, the college and university's shared Oshawa campus were presented. Upon completion and endorsement of the VDR by both DC and UOIT, a detailed concept plan will be prepared.

Three changes proposed by the College were highlighted:

- Relocation of the present soccer field to somewhere nearer the present campus to allow more convenient access by students;
- Allocation of space in the plan for agricultural activities that will support Durham College's agricultural and horticultural programs and its "field to fork" concept.
- Acknowledgement of first nations who lived previously on these lands.

Management sought input from the Board. Comments and questions focused at the visioning level and supported: consideration of needs beyond 2030, the need for an in-depth understanding of land ownership and restrictions on land use; and potential for private-public partnerships. The Board requested more information; the decision to approve is deferred to a future meeting.

13.4. Campus Master Plan Taskforce (Our Business)

Success of joint planning for future development of our shared campus depends on comprehensive understanding of respective property holdings, rights and options. A limited-term committee is to be established for this purpose. Anticipated duration of the committee is from one to one-and-a-half years. The decision to establish the committee was deferred pending further discussion in-camera.

Upon return to the public session from the in-camera session the Board established the Committee.

Moved By Governor Dougherty

Seconded by Governor Fisher

THAT the Durham College Board of Governors approves the establishment of the Campus Master Plan Committee for such length of time as the Board requires; and,

THAT the mandate of the Committee is to advise the College and the Board regarding land ownership, sharing and future development; and,

THAT the Committee shall meet in-camera and report to the Board in public or in-camera session as it sees fit; and,

THAT the Committee comprises a co-populous governor, a minimum of one other governor with financial and contractual expertise, especially as related to real estate, the Chair of the Board and the President of the College, all of whom shall be voting members and the Board Secretary as a non-voting member, and

THAT Doug Allingham, Dan Borowec and Pierre Tremblay be appointed to the Committee and Pierre Tremblay appointed committee chair; and further,

THAT the Board charges the Committee to develop Terms of Reference to be approved by the Board.

CARRIED.

13.5. Strategic Mandate Agreement - D. Lovisa and T. Doyle

A comparative analysis of the 2013-2016 strategic plan and the draft SMA has been undertaken. There is only one gap. The SMA includes as a goal the development of a model framework for furthering the work the college already does with program prioritization; the college received a Productivity and Innovation Funding grant for this purpose.

14. NEW BUSINESS

There was no new business to address.

15. OTHER BUSINESS

There was no other business.

16. INQUIRIES AND COMMUNICATIONS

None noted.

17. UPCOMING EVENTS

The Chair drew attention to upcoming events and encouraged governor participation.

18. **MOVE TO IN-CAMERA SESSION**

Durham College by-law No. 1. provides for the Board of Governors to address, in-camera, items of corporate business respecting human resources or litigation matters, confidential items covered under the Freedom of Information and Protection of Privacy Act and, items that the Board deems to be confidential to the College. There are ten items to address in-camera.

Moved By Governor Cubitt

Seconded By Governor Macklin

That the Durham College Board of Governors recess the public session of the meeting and move in-camera.

CARRIED.

The public session recessed at 7:10 p.m. Direction to include minutes of in-camera item 12.1.2 Campus Master Plan – the Simcoe Building in the public session minutes was given during the in-camera session. The Board returned to public session at 9:06 p.m.

Campus Master Plan - Simcoe Building

Durham College faces a current space deficit of 70,000 square feet and projected demand for an additional 403,600 square feet to provide the classroom, lab and study space that will be required by students on campus and the facilities to develop and deliver hybrid course delivery. Plans for replacing the Simcoe Building with a new, four-story building on the same location were introduced.

Simcoe Building originally intended to be temporary and now has significant deferred maintenance issues. New building on the site is the college's highest priority in the joint Campus Master Plan (CMP); plans incorporate key urban design principles of the CMP including visually distinctive architectural components, pathways and walkways enhancing walkability and accessibility of campus, attention to scale and points of access in harmony with existing buildings and features, efficient use of space for much needed parking. New building will provide a variety of spaces supporting teaching, learning, idea and business incubation space, and increase partnership potential. Plans are scaleable, from \$150 million to \$256 million.

In response to questions, it was noted that we are limited to 4-storeys due to the airport; time frame to completion is 3-5 years; significant advocacy will be required to secure funding; need to consider in context of full CMP and on-going fundraising for Centre for Food; there is potential for private-public partnership; have already maximized usage of existing space.

ACTION: Consider as topic for Board and Program Advisory Committee Chairs' Roundtable.

ACTION: Offer governors tour of existing Simcoe Building.

19. ADJOURNMENT

Moved By Governor Cubitt

Seconded By Governor Shafique

That the February 12, 2014 meeting of the Durham College Board of Governors adjourn.

CARRIED.

The meeting adjourned at 9:10 p.m.



Ron Chatterton, chair



Jennifer Clark, secretary