

Skills for Success



ACADEMIC UPGRADING

Academic Upgrading is a FREE Employment Ontario Program funded by the Ontario Government. The program prepares students to meet requirements for education, employment and independence. Students may also benefit from the personal service of an advisor for additional career and education planning.

A new training series complementing existing Mathematics and English is now being offered on a two-week rotation providing students with a certificate of completion. Students complete training with a thorough understanding of the essential skills required to be successful in a variety of career options, see reverse for a list of these options. Flexible part-time studies are offered in small community classrooms in a variety of locations in the Durham Region including Uxbridge and Brock.

For more information visit www.durhamcollege.ca/ace or call 905.721.3131.



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UPGRADE YOUR SKILLS

Individualized training is available in the following subject areas:

- Academic pathways
- Assessment tools in the workplace
- Call centre
- Career planning
- Cleaner
- Clerical
- Computer literacy
- Daycare worker
- Essential skills for the trades
- Food counter
- Food processing
- Grade 12 English equivalent
- Grade 12 Mathematics equivalent
- Grocery clerks and store shelf stocker
- Health care
- Hospitality
- Landscaping and grounds maintenance
- Material
- Municipal outside worker
- Print machine
- Retail
- Self-management
- Service station attendant
- Skilled trades helpers and labourers
- Support job search
- Truck driver
- Workplace essential skills assessment

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