

General Arts and Science Program Guide



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Please note the following important information:

Durham College strives to ensure the accuracy of the information in this publication. Please note that the academic curriculum is continually reviewed and revised to ensure program quality and relevancy. As such, the college reserves the right to modify or cancel any course, program, fee, procedure, timetable or campus location at any time. Please consult our website at www.durhamcollege.ca for the most current information.

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Welcome Students

A Message from the Dean

On behalf of the entire School of Interdisciplinary Studies and Employment Services team, I would like to take this opportunity to offer you a warm welcome to Durham College! We sincerely appreciate you have chosen to pursue your studies here at Durham College and, as such, that you have entrusted us to play a key role in your pursuit of your career goals. It is a significant responsibility – one that we all take very seriously. Our goal is to ensure your experience with us is an extremely positive and personally fulfilling one.

Your success matters to us! We are here to support you. If you have any questions or need any kind of assistance, please don't hesitate to ask. The School of Interdisciplinary Studies and Employment Services office is located in room SW216. Our hours are Monday to Friday, 8:30 a.m. to 4:30 p.m. We are here to help.

Thanks again for choosing Durham College. We very much look forward to working with you.

Warm regards,



Kevin J. Baker, Dean
School of Interdisciplinary Studies and Employment Services

A Message from the Vice-President Academic

Congratulations on choosing Durham College and taking a very important step in preparing for your future. Durham College is known for high quality programs, leading edge technology, an award winning library and a student-centered approach to learning. Supporting our mission that the student experience comes first, Durham College is committed to providing students with quality learning experiences and support in finding fulfillment in education, employment and lifelong learning.

Our programs are continually shaped by market needs and delivered by exceptional teachers with real-world experience. The program you have chosen has been designed to help you develop the necessary skills and knowledge to support your success in your chosen career path. Our dedicated and professional staff and professors are committed to helping you achieve your educational goals and your career aspirations.

Durham College strives to be accountable to students and employers through the preparation of work-ready graduates who will continue to live our “success matters” focus in their professional work environment.

We are pleased you have chosen to study at Durham College and we look forward to supporting your learning journey – work hard, have fun, enjoy your college experience and campus life.

I wish you much success with your studies.



Judy Robinson,
Vice President, Academic

School of Interdisciplinary Studies & Employment Services

General Arts and Science Program Faculty & Staff

The office of the School of Interdisciplinary Studies & Employment Services is located in SW216 of the Gordon Willey Building.

		<u>Phone</u>	<u>e-mail address</u>
Dean:	Kevin Baker	Ext. 6596	kevin.baker@durhamcollege.ca
Associate Dean:	Bev Neblett	Ext. 2471	bev.neblett@durhamcollege.ca
Administrative Coordinator:	Ann Conroy	Ext. 2152	ann.conroy@durhamcollege.ca
Student Liaison:	Rhonda Christian	Ext. 2501	rhonda.christian@durhamcollege.ca
Administrative Assistant:	Susan Domokos	Ext. 3161	susan.domokos@durhamcollege.ca

<u>Faculty</u>	<u>Office #</u>	<u>Phone</u>	<u>e-mail address</u>
Sheila Bell	C120	Ext. 2464	sheila.bell@durhamcollege.ca
Lynn Connaty	C120	Ext. 2686	lynn.connaty@durhamcollege.ca
Girija Dhekney	UB4020	Ext. 2992	girji.dhekney@durhamcollege.ca
Sylvia Emmorey	C108	Ext. 2036	sylvia.emmorey@durhamcollege.ca
Katherine Fledderus	B297S	Ext. 3690	katherine.fledderus@durhamcollege.ca
Brenda Garant	A239	Ext. 2757	brenda.garant@durhamcollege.ca
John Green	C108	Ext. 2526	john.green@durhamcollege.ca
Trevor Greenall	A160J	Ext. 2222	trevor.greenall@durhamcollege.ca
Eleanor Jeffery	C108	Ext. 2693	eleanor.jefferey@durhamcollege.ca
Fran Jeffery	B207	Ext. 3407	frances.jeffery@durhamcollege.ca
Kathy Kirkby	C120	Ext. 2687	kathy.kirkby@durhamcollege.ca
Chris Klimek	SW101C	Ext. 2171	chris.klimek@durhamcollege.ca
Andrea Leskowsky-Grupp	B206	Ext. 2659	andrea.leskowsky-grupp@durhamcollege.ca
Lori Lockey	D216	Ext. 2459	lori.lockey@durhamcollege.ca
Lynne Lyon	C120	Ext. 2572	lynne.lyon@durhamcollege.ca
Lori Martel	C108	Ext. 3691	lori.martel@durhamcollege.ca
Ruth Martin	C108	Ext. 2035	ruth.martin@durhamcollege.ca
Heidi Milovick	H231F	Ext. 3729	heidi.milovick@dc-uoit.ca
Shauna Moore	H231		shauna.moore@durhamcollege.ca
Walter Passarella	C108	Ext. 2037	walter.passarella@durhamcollege.ca
Catherine Patterson	B297A	Ext. 2610	catherine.patterson@durhamcollege.ca

Susan Pratt	SW216E	Ext. 2670	susan.pratt@durhamcollege.ca
John Schnayder	C120	Ext. 2167	john.schnayder@durhamcollege.ca
Jessica Trinier	C108	Ext. 2037	jessica.trinier@durhamcollege.ca
Wendy Trotter	C108	Ext. 2037	wendy.trotter@durhamcollege.ca
Howard Umrah	C132	Ext. 2058	howard.umrah@durhamcollege.ca
Amy Urquhart	C108	Ext. 2693	amy.urquhart@durhamcollege.ca
John White	A242	Ext. 2275	john.white@durhamcollege.ca
Jeff Zakoor	C127	Ext. 2683	jeff.zakoor@durhamcollege.ca
Nicole Zwiers	B297E	Ext. 2307	nicole.zwiers@durhamcollege.ca

Health and Wellness Centre – G127 (Main Campus) – Kathy Lazenby, (905) 721-3037

School of Interdisciplinary Studies & Employment Services Telephone: (905) 721-3161

The above individuals may be contacted by dialing directly (905) 721-2000, followed by the appropriate extension.

Mission: The student experience comes first at Durham College

Vision

- Durham College is the premier college in Canada for career-focused students who will succeed in a challenging, supporting and inclusive learning environment.
- Our programs are continually shaped by market needs and delivered by exceptional teachers with real-world experience.
- Our vibrant campus community enriches the student life experience.

All of this combines to ensure our graduates have the market-ready skills to obtain great careers and make a difference in the world.

Values

Our values drive our organizational culture and our behaviour in delivering our vision and mission. They are:

Integrity and Transparency...

we will behave and communicate sincerely and honestly

Respect...

we will treat everyone with dignity and offer superior service

Equality and Diversity...

we will champion all learners and celebrate diversity

Innovation...

we will be leaders in market-responsive learning experiences and solutions

Personal and team accountability...

we will do what we say we will do



**THE STUDENT EXPERIENCE COMES FIRST AT
DURHAM COLLEGE**

Important to All

Students and staff at Durham College are committed to academic excellence by:

- Demonstrating respect for one another and property
- Maintaining a clean and safe environment
- Taking an active role in the learning process
- Providing and receiving support when necessary
- Attending classes and/or appointments regularly and on time
- Modeling skills, attitudes and expectations of the workplace

Support Staff

- Provide professional quality customer service to students and staff
- Direct students and staff to appropriate resources
- Support and assist students in their learning and career goals
- Promote services that enhance student success

Faculty

- To be positive, enthusiastic, patient and flexible
- To be in the class early and prepared to begin on time
- To keep current in academic and professional knowledge
- To be prepared for activities, exercises and demonstrations
- To be available and show willingness to help students
- To ensure that all students get equal assistance and time
- To perform evaluations according to established criteria and within a reasonable time frame
- To return and take up any assigned homework, assignments, tests and projects promptly
- To identify students requiring remedial assistance, and to direct those students to the appropriate services
- To write constructive and helpful statements when evaluating student assignments
- To use a variety of teaching, questioning, and assessment techniques
- To motivate and engage learners in active and collaborative learning
- To encourage student participation and feedback wherever possible
- To effectively use learning technology
- To outline professional responsibilities, career alternatives, and avenues for further education following graduation
- To provide a course outline to each student at the beginning of the course, to review the outline with the students, and to adhere to the outline
- To adhere to Durham College policies, procedures and guidelines
- To place the safety and well being of the student above all other objectives, including fulfilling education obligations

Students

- To be prepared for class and professional practice activities. This will include reading appropriate textbook assignments prior to class and completing any homework assignments
- To be in class and arrive on time
- To participate in class activities
- To demonstrate respect for all persons and the learning environment
- To be trustworthy, honest, and accountable for own behaviour
- To complete tests, assignments and evaluations as required, striving for excellence
- To demonstrate effective communication skills
- To understand all course requirements and to follow them
- To seek assistance immediately if unable to follow the subject requirements for any reason
- To read and adhere to Durham College policies, procedures and guidelines

Administration

- Meet or exceed standards of excellence
- Manage budgets and resources
- Support students and staff in meeting their responsibilities
- Support/direct approved operational procedures
- Communicate relevant information in a timely fashion
- Be current in their field of leadership in a college environment

Important Dates 2011 – 2012

Please note the dates of your semester examinations. Please ensure that you do not schedule vacation or employment during these times.

FALL 2011 SEMESTER

September 6, 2011	Orientation for first-year students.
September 7, 2011	Classes begin for most programs.
September 13, 2011	Last day for fall semester course or program changes.
September 20, 2011	Last day for full-time students to withdraw with a refund of fees paid, less a \$100 administration fee. ^{1, 2} Last day for refund eligibility when dropping to part-time. Last day for part-time students to withdraw with tuition fee refund less an administration fee. ^{1, 2} Last day to submit a Prior Learning Assessment and Recognition (PLAR) request for fall semester subjects.
September 30, 2011	Student Health Insurance Plan “Opt-out” deadline.
October 4, 2011	Last day for application for fall semester subject exemption/credit. Last day for withdrawal from a fall semester subject with no academic record. Subjects dropped after this date, will be recorded on the academic transcript with a “W” to indicate withdrawal. ^{1, 2}
October 10, 2011	Thanksgiving (no classes).
November 16, 2011	Winter 2012 semester fees due date.
November 17, 2011	Scholarship Ceremony
November 14, 2011	Last day to withdraw from a fall semester subject. After this date, all subjects will be graded and recorded on the student’s transcript. ^{1, 2}
December 9, 2011	Last day of classes for most programs.
December 12 to 16, 2011	Fall semester final examinations/evaluation(s) for postsecondary students. Students are reminded not to schedule vacation or employment hours during these times. January 4 and 5, 2012 scheduled as tentative snow dates for the Oshawa campus.
December 22, 2011	Grades are available to view electronically as of 4 p.m. Note: official distribution date for the purpose of academic appeals is January 4, 2012. Full-time students may process timetable changes for the winter semester through MyCampus as of 4 p.m.
December 24, 2011 to January 1, 2012 inclusive	Campus closed for the holiday season.

WINTER 2012 SEMESTER

November 21, 2011	Web registration for Fall start 1 st year students for winter 2012 semester courses begins.
November 28, 2011	Web registration for 2 nd and 3 rd year students for winter 2012 semester courses begins.
December 5, 2011	Web registration for January start students begins.
December 7, 2011	Winter 2012 semester fees due date. Registration for Oshawa campus part-time students begins.
January 4, 2012	Classes begin for most programs. Official grade distribution date for the purpose of Academic Appeals. Last day for winter semester course or program changes.
January 10, 12 and 14, 2012	Dates for missed exams from Fall Semester 2011
January 17, 2012	Last day for full-time students, who started their program in September 2011, to withdraw with a refund of <u>winter tuition fees</u> . ^{1,2} Ancillary fees and school supply fees are not refundable. Last day for full-time students, who started their program in January 2012 to withdraw with a refund of fees paid less a \$100 administration fee. ^{1,2} Last day for refund eligibility when dropping to part-time. Last day to withdraw from part-time studies with tuition fee refund less an administration fee per subject. Last day to submit a Prior Learning Assessment and Recognition (PLAR) request for winter semester subjects.
January 31, 2012	January start students only: Student Health Insurance Plan “Opt-out” deadline.
January 31, 2012	Last day for application for winter semester subject exemption/credit. Last day to withdraw from a January start subject with no academic record. Subjects dropped after this date, will be recorded on the academic transcript with a “W” to indicate withdrawal. ^{1,2}
February 17, 2012	T2202As available online via MyCampus as of 4 p.m.
February 20, 2012	Family Day (no classes).
February 20 to 24	Winter Break week; no classes with the exception of Apprenticeship and February-start students.
March 19, 2012	Last day to withdraw from a January-start subject. After this date, all subjects will be graded and recorded on the student’s transcript. ^{1,2}
April 6 2012	Good Friday (no classes).
April 10, 2012	Last day to apply to graduate – courses ending April 2012.
April 13, 2012	Last day of classes for most January-start programs.

April 16 to 20	Winter semester (January start) final examinations/ evaluation(s); students are reminded not to schedule vacation or employment hours during these times.
April 27, 2012	Grades are available to view electronically as of 4 p.m. Official distribution date for the purpose of academic appeals.
May 8, 10, and 12, 2012	Dates for Missed Exams from Winter Semester 2012.
June 21 & 22, 2012	Convocation (Time and location TBA)
SPRING 2012 SEMESTER	
March 7, 2012	Spring 2012 semester fees due date.
April 10, 2012	Web registration for Spring/Summer programs begin.
May 7, 2012	Most Spring classes begin. Registration for Oshawa campus part-time students begins.
May 11, 2012	Last day for late program registration. Last day for most spring semester course or program changes.
May 18, 2012	Last day for full-time students, who started their programs in Spring semester to withdraw with a refund of fees paid less a \$100 administration fee. ^{1,2} Last day to submit a Prior Learning Assessment and Recognition (PLAR) request for most spring semester subjects. Last day to withdraw from most spring semester subjects with no academic record. Subjects dropped after this date, will be recorded on the academic transcript with a "W" to indicate withdrawal. ^{1,2} Last day for application for spring semester subject exemption/credit.
May 21, 2012	Victoria Day (no classes).
May 31, 2012	Student Health Insurance Plan "Opt-out" deadline.
June 8, 2012	Last day to withdraw from most spring semester subjects. After this date, all subjects will be graded and recorded on the student's transcript. ^{1,2}
June 22, 2012	Last day of classes for most Spring-start programs.
June 28, 2012	Spring semester grades are available to view electronically as of 4 p.m. Official distribution date for the purpose of academic appeals.

NOTES:

1. Official Withdrawal forms must be completed by the student and submitted to the Office of the Registrar.
2. The administration fee for international students will vary.

These dates represent the best information at time of publication. The College reserves the right to make changes subject to amendments to existing legislation, Collective Agreements, or as required by the College. Dates may vary slightly from program to program.

Program Information

1. General Arts and Science - (GASC) - 2 semesters

This program will give you an opportunity to study liberal arts courses while reinforcing key academic skills and providing a broad range of post-secondary courses to select from according to your personal interests and goals. Some General Arts and Science courses are transferable to other post-secondary programs.

An academic and career planning course is available and individual academic planning assistance is offered by your student liaison.

You will be required to complete 18 hours worth of courses per week for two semesters. Your workload will consist of five core courses comprised of two communication courses, two computer courses and a mathematics course. The remainder of your courses will be general electives that can be chosen from sample 18-hour blocks or from a wide variety of electives chosen in consultation with a student liaison.

To graduate with a General Arts and Science certificate, you are required to complete the following core courses: two communications, two computers and one mathematics. In order to complete a certificate, you will select electives from sample blocks of electives or from selected credit courses offered across the college curriculum.

Electives typically include courses such as:

- Psychology;
- Sociology;
- Political Science;
- Canadian Law;
- Issues and Ethics in Science; and
- Human Relations.

2. General Arts and Science - Health Sciences Preparation (GASH) – 2 semesters

The Health Sciences Preparation option of the General Arts and Science program is designed for those interested in pursuing a health sciences career. This option will provide you with the foundation necessary for success in a health sciences program, such as Paramedic, Practical Nursing, Dental Assistant and Dental Hygiene. It is specifically designed for those who lack the science, communication and/or mathematics background necessary for admission or for mature applicants returning to school. In addition, it will familiarize students with college life and the demands of a college workload.

This program is two semesters in length, and will reinforce key academic skills while providing a broad range of post-secondary courses that can be selected according to personal interest and goals. If you successfully complete this program, you will receive bonus points when being considered for admission to the health sciences programs mentioned above. Please note: admission is not guaranteed.

You can select courses that suit your individual needs and goals and are required to complete 18 hours per week in class for two semesters. Five core courses are required, and include: two communications; two computers; and one mathematics course.

In addition, students will select biology and chemistry courses, as required for admission to their goal program. Electives may be chosen from a wide variety of options including courses such as:

- Canadian Law;
- Human Relations;
- Issues and Ethics in Science;
- Political Science;
- Psychology; and
- Sociology.

3. General Arts and Science – University Articulation (GASD) – 4 semesters

This stream currently has three options...

a) ONTARIO COLLEGE DIPLOMA – TRENT UNIVERSITY ARTICULATION

In this articulation program, you will select courses that suit your individual needs and goals and receive an Ontario college diploma and a year's worth of credits toward a three-year general degree at Trent University (Trent).

You will begin by completing the requirements of the certificate program with a minimum GPA of 3.5 (75 per cent - B). Following first year, you will then complete a Trent University 100-level course with a minimum grade of 60 per cent.

These courses may be taken on the Durham College campus and can be integrated into the General Arts and Science curriculum, reducing your second-year program requirement for two semesters for a total of 18 hours per week.

Following successful completion of a two-year Ontario college diploma and the Trent 100 level course, four unassigned Trent credits and one credit for the completed 100-level Trent course will be given.

Trent also requires completion of the University Preparation 101 course offered by the Academic Skills Centre at Durham College, Trent's Peterborough campus or online. Please note: some courses may require a course fee.

In order to complete the diploma, electives must be selected from sample blocks **of** electives or from selected credit courses offered across the college curriculum. Electives typically include courses such as Psychology, Sociology, Political Science, Canadian Law, Issues and Ethics in Science, Human Relations, Chemistry and Biology.

Please note: each educational institution determines its own admission requirements. If you plan to attend any college other than Durham College, please ensure that courses taken meet its admission requirements.

b) ONTARIO COLLEGE DIPLOMA – STATE UNIVERSITY OF NEW YORK (SUNY), POTSDAM ARTICULATION STREAM

In this articulation program, you will complete an Ontario college diploma and be given credit for two years of university.

You will be required to complete 18 hours per week for four semesters including five core courses comprised of two communication courses, two computer courses and a mathematics course. The remainder of your courses will be general electives with certain course selections required by SUNY Potsdam. You may choose from sample 18-hour blocks or from a variety of electives in consultation with a student liaison.

If you complete the two-year Durham College General Arts and Science diploma with a grade point average (GPA) of 2.25, you will then transfer to SUNY at Potsdam for an additional two years in order to complete a four-year Bachelor of Arts (BA) or Bachelor of Science (BSc) degree. Please note: SUNY Potsdam will give free room and board to Ontario undergraduate students.

If you want to teach in an Ontario school, you will then spend an additional year at SUNY Potsdam to complete a Master of Science in Teaching degree (MST) (minimum GPA of 2.75 required for the BA or BSc programs). Practice teaching assignments will be arranged with Ontario schools and as an MST graduate you will be able to apply for certification with the Ontario College of Teachers.

c) ONTARIO COLLEGE DIPLOMA – UNIVERSITY OF ONTARIO INSTITUTE OF TECHNOLOGY (UOIT), COMMERCE ARTICULATION STREAM

Graduates from any two or three-year Ontario college diploma, or University degree, with a minimum mid-70s average or better, will be considered for admission to UOIT's Bachelor of Commerce (Honours) Bridge program. These students complete five bridge courses and once completed, with a minimum cumulative B average, they will enter directly into third year of UOIT's four-year Bachelor of Commerce (Honours) program.

The specific average or standing required for admission varies from year to year. Students are selected by taking into consideration a wide range of criteria including school marks, distribution of subjects taken, and performance in subjects relevant to the academic program. Possession of minimum requirements does not guarantee acceptance. Preference will be given to applicants with the best qualifications.

Applicants wishing to enrol for May/Sept must apply through the [Ontario Universities' Application Centre](#) (OUAC code: DBB).

Students can start the General Arts and Science program in September, January, or May. Interested students should contact Rhonda Christian, (905-721-2000 Ext. 2501) the Student Liaison for more information.

IT IS THE STUDENT'S RESPONSIBILITY TO SELECT SUFFICIENT CREDIT HOURS TO MEET THE CERTIFICATE OR DIPLOMA REQUIREMENTS.

PROGRAM LEARNING OUTCOMES:

The General Arts and Science program provides the student with the opportunity to:

1. Design ongoing strategies and plans for personal, academic and career development.
2. Acquire specific academic skills which are needed for success in a future program of studies.
3. Develop, through general knowledge gained in a wide range of subjects, insight into both self and society.
4. Extend flexibility and clarity of both thought and expression in order to increase communications competence to a level required by business and industry.
5. Understand and utilize critical thinking processes and problem solving techniques
6. Examine and evaluate various aspects of our changing society to assist in developing a sense of personal and social responsibility as a citizen in society.

Course Outlines

For each course, a Course Outline that describes course learning outcomes, course content, learning activities, evaluation methods, timelines and support resources is available online.

This is a binding document. Any changes will be agreed upon by students and the professor and requires approval from the Dean of the School. For further details, please refer to the Course Outlines Policy and Procedure documents (<http://www.durhamcollege.ca/academicpolicies>). Course outlines are important documents. Please refer to them during the semester and keep them safely afterward. For students who go on to other post secondary institutions or post diploma programs, these will be essential documents.

Please note that students are expected to download copies of their course outlines from MyCampus prior to the **first** class in each course. Instructions for downloading are located on MyCampus at www.durhamcollege.ca/mycampus.

General Education

General education courses strengthen students' skills in areas such as critical analysis, problem solving and communication in the context of an exploration of topics with broad-based personal and/or societal importance. Normally, programs of instruction leading to either an Ontario College Diploma or an Ontario College Advanced Diploma include three general education courses. Such courses are identified on the program of study using the designation of "G". General Education courses are typically a combination of mandatory and elective courses.

According to Durham College Academic Policy ACAD-103 and as a requirement for graduation, every Durham College student in a two or a three-year diploma program must have successfully completed a minimum of three General Education courses from at least **two different** General Education themes as follows:

GNED 1100 – Personal Understanding

GNED 1200 – Arts and Society

GNED 1300 – Civic Life

GNED 1400 – Social and Cultural Understanding

GNED 1500 – Science and Technology

Durham College

Academic Policies & Procedures

To view the Durham College Academic Policies & Procedures, please go to www.durhamcollege.ca/academicpolicies.

Program Specific

Academic Policies & Procedures

IMPORTANT NOTE: Due to the nature of the General Arts and Science program, students may be taking courses that are offered through other programs. Therefore, it is imperative that students carefully review each of their course outlines to familiarize themselves with all relevant academic policies and procedures.

The following is a summary of some of the academic policies which are explained in more detail in the Durham College Student Association Handbook. Students are advised to familiarize themselves with college academic policies by reading the Student Handbook and by consulting their Professors and Student Liaison as they plan their program. All policies outlined below are subject to change at any time.

Test and Exam Policies

Students may be required to present their student I.D. card for all tests and formal exams. If an I.D. card is not presented, the student may be asked to leave the room and may not be allowed to rewrite the test or exam. Please ensure that you bring your DURHAM COLLEGE STUDENT I.D. card to ALL tests and exams. Students arriving 20 minutes after the beginning of a test period will not be admitted. No student shall leave any test within the first 20 minutes. Students who arrive thirty minutes late for a formal exam will not be allowed to write the exam. There will be no individual re-writes. A student who misses one test, for any reason, may be eligible to write one comprehensive test at the end of the semester. In some cases, the final exam will represent the comprehensive test. Please refer to your course outline for specifics.

Tests and Assignments

Professors will return assignments or projects within a reasonable period of time following the due date of the assignment or project. If a student is absent from the class in which assignments are returned, it is his/her responsibility to contact the professor to arrange a time to pick up the assignment. All students work, both hardcopy and electronic copy will be kept for 15 calendar days from date of return in class and then will be disposed of.

Late Policy

Assignments are due on the date and time given by the subject professor. Course outlines provided to the student will indicate any penalties for late submissions. Assignments will not be accepted 5 school days after the assignment is due.

Student/Faculty consultation

Faculty timetables are posted outside of each professor's office. It is the students' responsibility to contact their individual professor to agree on a mutual consultation time.

Electronic Devices

It is expected that all electronic devices not being used as **direct** learning tools be turned off (and put away) during class so that students can focus on the learning environment and also not disturb other students. Those students who do not adhere to this expectation can be asked to leave.

Academic Integrity

Academic integrity refers to the pursuit of scholarly activity in an open, honest and responsible manner. Acts that undermine academic integrity, such as plagiarism, cheating and misrepresentation of work, contradict Durham College's core values.

To ensure the highest academic standards, students are accountable for the work they produce, and student work must be the product of his or her efforts. Durham College has purchased a license with Turnitin.com, an online service to detect unoriginal work and citation errors. The Academic Integrity Policy and Procedure documents (<http://www.durhamcollege.ca/academicpolicies>) provide a comprehensive explanation of Durham College's expectations regarding academic integrity.

Requirements For Promotion

Evaluation and Promotion

Academic courses are evaluated using a variety of methods such as tests, essays, labs, written or verbal assignments, in-process activities, group work and/or final examinations. The evaluation criteria for each course are noted in its course outline. Students are advised to familiarize themselves with these criteria early in the semester. Please refer to the Grading and Promotion Policy and Procedures documents (<http://www.durhamcollege.ca/academicpolicies>) for a complete overview of grading and promotion practices.

Academic Probation

Students who are not progressing satisfactorily according to criteria published in their respective program guides may be placed on academic probation, at the discretion of the school Dean or designate. Such students may be allowed to continue their studies on a Letter of Permission (an academic student contract) which will specify conditions which must be met to continue in their programs. Students who do not meet the conditions of their academic probation may be required to withdraw from full-time studies.

Aegrotat

Aegrotat refers to a 'compassionate pass' in a course in which, due to **emergency circumstances** related to health and wellness, a student was unable to complete all of the evaluation requirements. Emergency circumstances that may warrant the designation of an Aegrotat include, but are not limited to: injury, illness and/or bereavement. Documentation supporting the request for an Aegrotat designation may be required.

The awarding of an Aegrotat credit is noted in a student's transcript as AEG and is therefore not included in the calculation of a student's grade point average. A student shall receive Aegrotat standing only once in a five year period.

Further information about Aegrotat standing can be found in the Aegrotat Policy and Procedure documents (<http://www.durhamcollege.ca/academicpolicies>).

Missed Final Examinations

A final examination is a discretely designed assessment administered in Week 15 of a 14 week semester. Students who, as a result of **non-emergency circumstances**, miss one or more final examinations during a single examination period may be eligible to apply to defer/reschedule the writing of these assessments.

To be eligible, students must have no less than a cumulative 1.5 GPA, apply for consideration using the appropriate forms and pay a fee. This privilege can only be used by a student once in a five-year period. External accreditation requirements, the availability of appropriate examination facilities and other constraints necessitate that not all courses will be eligible.

For more details, students should speak with their Student Liaisons or review the Missed Final Examination Policy and Procedure documents (<http://www.durhamcollege.ca/academicpolicies>).

Academic Advising - Student Liaison

Durham College is committed to the success of every student during their educational experience. There are many resources available to support students on this journey. Academic Advising is a comprehensive service that is aimed towards meeting students' needs, increasing student satisfaction, improving retention and enhancing the quality of academic life. Each school has a **Student Liaison** to facilitate academic success. These representatives can assist students to:

- identify career goals and make sound academic decisions
- develop academic plans to promote success in the event of failed subjects or low grade point average (GPA);
- make decisions regarding full-time/part-time studies;
- review graduation requirements;
- set up academic plans with individual students upon request;
- find equivalent credits;
- transfer to another program;
- select electives and options; and
- access other college services to support student success.

While drop-ins may be possible for specific answers to short-term questions about courses, schedules, and procedures, it is advisable for students to set up one on one appointments with their Student Liaison. Appointments may be made in person or by phone. Please visit your School office for further information.

Your Student Liaison is:

Name: Rhonda Christian

Office #: SW 216C

E-mail address: rhonda.christian@durhamcollege.ca

Telephone: 905-721-2000 ext. 2501

CENTRE FOR STUDENTS WITH DISABILITIES

E-mail: disabilities@durhamcollege.ca

About the CSD

The Centre for Students with Disabilities (CSD) at Durham College provides services to students who are blind or have low vision, who are deaf or hard of hearing and those with physical, medical, psychiatric and learning disabilities. These services are designed in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act by ensuring that students with disabilities have equal access to all aspects of the academic environment. Our services are confidential.

Registering for Accommodations

Accommodations are organized in co-operation with the student and as required, with the faculty on an individual basis. They are based on review of the medical or psycho-educational documentation completed by the appropriate medical professional or psychologist familiar with the student's particular diagnosis. The student is responsible for self identifying and submitting documentation of a permanent or temporary disability to the CSD in SW116. The documentation should outline the current impact of the disability. Assistance in obtaining the appropriate documentation may be available.

Accommodations may include extra time and/or technology supports for tests and exams, assistance obtaining records of class lecture material, reduced course load, material in alternate format, assistive technology assessment and training and learning strategies.

Things to Remember for Tests and Final Exams

In order to receive test and exam accommodations through the CSD, students **must** have completed the CSD Registration process including providing appropriate documentation. This can be a timely process – **contact the CSD as early as possible to ensure your accommodations and a seat in the test centre.**

Test Registration forms are available on our [CSD website](#) –**click on Test Centre Request Forms**. The Test Registration forms are also available in the CSD Test Centre (Room B216) as well as our main CSD Office (Room SW 116).

Completed test forms and notifications to your professors, **for each test**, need to be submitted to the CSD Test Centre (5) business days before the scheduled test, in order to reserve a space.

Accommodated tests cannot be guaranteed if a student submits the Test Center Form less than 5 business days in advance of the test date.

CSD Final Exam sign-up **DEADLINES** are **ALWAYS** several weeks **BEFORE** the final exam period. The deadlines as well as the CSD final exam information, explaining our online sign-up process, will be posted on the CSD website each term

It is the student's responsibility to check their My Campus email address frequently as all important test and exam information including registration deadlines will be posted to My Campus.

The CSD may be **unable** to accommodate students who do not sign-up by the final exam sign-up deadline.

To Find Out More About CSD Services...

For further information please call 905-721-3123, drop by at SW116 to set up an appointment or visit our website at www.durhamcollege.ca/csd.

Student Academic Learning Services

Learner Support Centre

Student Academic Learning Services provides academic skills instruction and tutoring for students wishing to improve their academic success.

Services offered to students include:

- One-to-one appointments with our:
 - Academic Writing Specialists
 - English Second Language Specialists
 - Learning Strategies Advisors
 - Learning Skills Advisors (subject specific)
 - Peer Writing Tutors
- Academic clinics and workshops held monthly, per semester and/or at a professors' or students' request. Examples include:
 - Time management and organization
 - Note taking and reading skills
 - Test / exam preparation
 - Referencing
 - Research and essay writing
- Subject specific supports in a variety of disciplines
- College peer tutoring program
- Drop-in assistance when schedules permit
- Software tutorials in the subject areas of Math, English and Science.
- Links to online academic resources

Students are invited to visit the Centre or take a look at our website to determine the most appropriate way to make use of the services available.

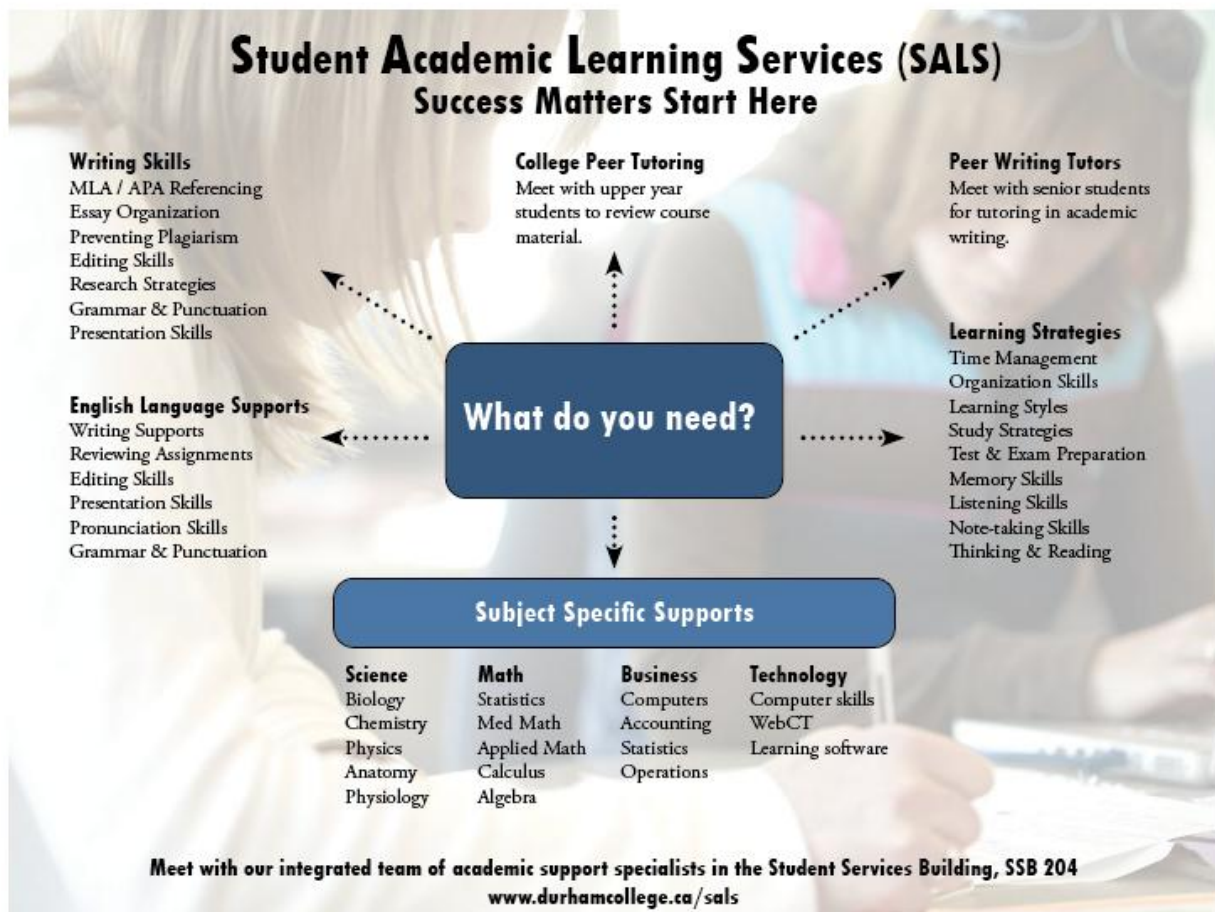
Visit our website at <http://durhamcollege.ca/lsc> or drop by SSB 204 to learn more.

Student Academic Learning Services (SALS)

Success Matters Start Here! The staff and faculty at the Student Academic Learning Services Centre can help you achieve your educational goals.

You can use the centre to:

- Get peer tutoring help
- Learn how to study smarter, not harder
- Learn to manage your time and prepare for tests
- Improve your reading skills and take better notes
- Use 28 lab computers with learning software
- Increase your English proficiency
- Improve your writing skills
- Have a quiet space to do your work
- Access group study space
- Improve your marks from a 'B' to an 'A'



The Library

The Library is here to help you succeed!

Stop by for help to research a topic, complete an assignment, or when you just need a quiet place to study. The Library on the north side of the Polonsky Commons is easy to find. Both wired and wireless computer access is available along with 10 small group study rooms and the *Den* in the basement for group work. Although food is not permitted in the library, drinks in covered containers are allowed and you can buy a Starbucks coffee to go at the Library Café.

Students & faculty at the Whitby now have a small branch library at their location. They may also use the North Oshawa campus library in person, via internet, or request books to be sent to them at Whitby.

Most of the Library's resources are in digital format and are available 24x7 through the Library's web page. You can access them from on or off campus by logging in with your student number and computer password. The digital resources include e-books, magazines, journals, newspapers, statistical databases.

Visit the library virtually at www.durhamcollege.ca/library to:

- Research a Topic,
- Find books and articles,
- Renew materials,
- Request an interlibrary loan,
- Book a group study room,
- Get online help from a librarian
- Check on the hours the library is open

Your campus photo ID card is also your library card and is required to check out books and Reserves.

The librarians work closely with your professors to provide class presentations directly linked to your assignments. Additional sessions on using specialized resources are also offered throughout the year and help is also available on the library website. You may contact the Reference staff by phone or e-mail, and you are always welcome to visit our Reference desk in person. We look forward to helping you!

Check the website for library hours.

Circulation desk	(905) 721.3082
Reference desk	(905) 721.2000 ext. 2390
	reference@dc-uoit.ca

College Publications

At Durham College, several publications provide the information you need before you start classes.

Program Guide

Durham College's Program Guides are a handy reference guide for everything students might want to know about their academic program. The program-specific guides provide essential information related to the program of study, policies, program requirements, faculty contact information, important dates, grading criteria, etc., as well as a starting point to help students find and navigate their way through academic and student support services.

Program Guides are distributed in print format to every registered student in the first class of the Fall semester and are available electronically on the college website. It is important that students read this guide at the beginning of their studies as it contains pertinent information for academic success and will be useful throughout the duration of the program.

Note:

- This guide is not intended to be a complete statement of all procedures, policies, rules and regulations at Durham College.
- The College reserves the right to change or cancel any provisions, requirements or subjects at any time.
- Student Liaisons and/or Faculty Advisors will assist in planning programs, but it is the student's responsibility to meet the academic requirements for completion of certificates and diplomas.

Continuing Education Course Book

Continuing Education publishes course calendars – Fall, Winter/Spring, listing courses for credit towards Post-Secondary Programs, and personal and professional development. The same course outlines are used for full-time and Continuing Education courses.

Courses may be accessed through classroom setting, correspondence (distance education) or online courses (Internet).

If you are unable to access a day-time course (timetable conflicts, repeat of a course, etc.) or want to get a head start on your next semester, check out Continuing Education's current course book and register at the Office of the Registrar early to ensure a seat is reserved for you.

Please check our website for comprehensive information @ www.durhamcollege.ca.

Scholarships, Bursaries and Awards

Scholarships: Scholarships are awarded to students who have achieved academic and personal excellence. Some scholarships are awarded solely on academic performance. Others are based on a combination of academic achievement and proven personal excellence including leadership and community involvement.

In-Course scholarships: In-Course scholarships are awarded to returning full-time students in post secondary programs who have demonstrated academic excellence in their studies. Students must have been registered in full-time studies in the same program in consecutive years to be considered. In-course scholarships are solely based on GPA and no application is necessary unless otherwise noted. Recipients are notified via MyCampus e-mail.

Bursaries: Bursaries may be available to full time post secondary students requiring additional financial assistance to cover their educational costs. When students' personal and family resources are not sufficient to cover costs they are expected to apply for OSAP. Before applying for a bursary, students should investigate all other forms of financial assistance. Other resources may include scholarships, family support, student line of credit and part time employment.

Durham College supports access to post secondary education following these principles:

- No qualified Ontario student should be prevented from attending Ontario's public colleges and universities due to lack of financial support programs.
- Students in need should have access to the resources they need for their postsecondary education.

Durham College Access Bursary Program: This bursary is available to Ontario students offered admission to a full time, **first year** program at Durham College.

Durham College Upper Year Student Bursary Program: Students must complete the Student Financial Profile application for consideration for bursary funding.

Awards: Awards may be based on scholastic achievement and/or financial need. There may be other requirements for qualification such as membership in certain organizations, enrolment in specific programs, leadership abilities and/or community service. Students must be in good academic standing to be considered.

Eligibility: Students who are currently enrolled full-time at Durham College are eligible to apply for scholarships and bursaries. Many awards have specific guidelines and students are advised to read all information about the award before applying.

Application process: Information on all scholarship, bursaries and awards for registered Durham College students including application, submission and deadline details will be posted on the DC Student tab of the MyCampus section of the college website. Students are advised to check MyCampus regularly for updates.

Unless otherwise noted, all students must complete the online Student Financial Profile application for consideration for bursary and award funding. Information, application instructions and submission deadlines for the Student Financial Profile may be found on the MyCampus website under the DC student tab. The student is notified of the application results via MyCampus email.

For further information on scholarships, bursaries and awards, please contact studentawards@durhamcollege.ca.

NOTE: Awards, amounts and availability are subject to change at the discretion of the Student Awards office or the donor. All awards are based on information available at the time of publication.

Awards Open to Students in All Programs

Title of Award	Award Value (\$)
Albis Award	\$500
Business & Professional Women of Durham Award – <i>In Course (Application Required)</i>	\$500
Campus Living Centre Residence Award	\$250
Canadian Federation of University Women Oshawa and District Award	\$500
CAW Family Auxiliary 27 Award	\$250
Carpenters Union Local 397 Award	\$800
Durham College Access Bursary	Various amounts
Durham College Alumni Association Award	\$1200
Durham College Alumni Association Award – <i>In Course (Application Required)</i>	\$1000
Durham College Bursary	Various amounts
Durham College Endowed Award – <i>In Course</i>	\$1000
Durham College International Student Scholarship	\$1500
Durham College Scholarship – <i>In Course</i>	\$500 or \$1000
Durham Region Chairman's Award	\$1000
Durham Region Chairman's Scholarship	\$1000
Fairfax Financial Holdings Ltd. Scholarship	\$3500
Garfield Weston Award	\$2500 + up
Greenbriar Foundation Award	\$1000
Harold "Pat" Dooley Bursary	\$1300
International Student Emergency Bursary	Various amounts
June White Memorial Entrance Award	\$500
Lenovo (Canada) Inc. Access Awards	\$500
Lifelong Learning Award – <i>In Course (Application Required)</i>	\$500
Lifelong Learning Bursary	\$500
Lois and Gary Polonsky Award	\$1000
Lois Sleightholm Award	\$2000
Lois Sleightholm 21 st Century Award	\$1000
Marjorie Elizabeth Willoughby Award	\$3000
Ontario Aboriginal Bursary	Up to \$3000

Ontario First Generation Bursary	\$3000
Ontario International Educational Opportunity Scholarship	\$2500
OPG Employees' and Pensioners' Charity Trust	\$1000
Oshawa B'Nai B'Rith Lodge Scholarship	\$300
Oshawa Double B Sports Club Bursary	\$800
Purdue Pharma Award	\$800
Retired Teachers of Ontario District 28 Award	\$500
Ross Mackie Award	\$2000
UA Local 463 Award	\$400
The Central East Community Care Assess Centre Award	\$500& \$750
Wordham Family Award	\$3,000
Your Student Association Award	\$400

School of Interdisciplinary Studies and Employment Services

Optimist Club of Whitby – Teachers' Award – <i>In Course</i>	School of Interdisciplinary Studies and Employment Services	\$500
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Convocation Awards

Founder's Cup	\$200
Durham College Medal: Top Student – Three year Program	\$500
Durham College Medal: Top Student – Two year Program	\$500
Durham College Medal: Top Student – One year Program	\$500
Durham College Medal: Top Student – Apprenticeship Program	\$500
Governor General's Academic Medal and W. Bruce Affleck Memorial Scholarship	\$2000
President's Leadership Award	\$500

Transfer Guide

Diploma to Degree Pathways

Turn your Durham College diploma into a degree!!

If your post-secondary education plans include a diploma and a degree, you can take advantage of many degree completion programs offered through partnerships negotiated by Durham College with many universities, including UOIT, our campus partner.

A Durham College diploma can earn you credit toward a university degree. University admissions policies and partnership transfer agreements between Durham College and a number of universities facilitate university admission for Durham College graduates from specific programs by giving credit for college study. Graduates may receive credit for several courses or for a year or more toward a university degree. These opportunities are detailed, by program, on the **Durham College Transfer Guide** (http://www.durhamcollege.ca/EN/main/programs_courses/transferguide.php)

Interested students looking for further information are encouraged to consult with their program faculty or the admissions office of the receiving institution.

If you do not see your program on the chart, you may find pathway opportunities and information on collaborative programs, articulation agreements and credit transfers between Ontario universities and colleges available on the Ontario College University Transfer Guide website at www.ocutg.on.ca.

GENERAL ARTS & SCIENCE

COURSE NAME	MOD	CODE	PREREQUISITES	COREQUISITES	LECT. HRS	LAB HRS	ALT. DEL. HRS	FIELD PLMT. HRS
SEMESTER 1								
CANADIAN STUDIES		CANN 1300			3	0	0	
KEYBOARDING		COMP 1108			0	3	0	
POPULAR CULTURE AND THE MEDIA		GNEC 1404			3	0	0	
GENERAL EDUCATION		GNEC 0000			3	0	0	
APPLIED MATH	1OPT	MATH 1310			3	0	0	
MATHEMATICS FOR SCIENCE	2OPT	MATH 1311			2	1		
COMMUNICATIONS I	CORE	COMM 1325			2	1		
COMPUTERS I	CORE	COMP 1326			0	3		
CAREER AND ACADEMIC CHOICES	ELEC	CARR 1300			0	3		
CREATIVE WRITING	ELEC	COMM 1326			0	3		
LITERATURE	ELEC	GNEC 1201			3	0		
CANADIAN GOVERNMENT	ELEC	GOVT 1302			1	2		
CANADIAN LAW	ELEC	LAW 1319			3	0		
MARKETING I	ELEC	MKTG 1310			3	0		
PHOTOGRAPHY - THEORY & DIGITAL PRACTICES	ELEC	PHOT 1308			1	2	0	
INTRODUCTION TO PSYCHOLOGY	ELEC	PSYC 1000			3	0		
INTRODUCTION TO SOCIOLOGY	ELEC	SOCI 1000			3	0		
					5	4	0	

GENERAL ARTS & SCIENCE

COURSE NAME	MOD	CODE	PREREQUISITES	COREQUISITES	LECT. HRS	LAB HRS	ALT. DEL. HRS	FIELD PLMT. HRS
SEMESTER 2								
APPLIED MATHEMATICS	1OPT	MATH 1310			3	0		
COMMUNICATIONS II	CORE	COMM 2316	COMM 1325		2	1		
COMPUTERS II	CORE	COMP 2325	COMP 1326		0	3		
CANADIAN STUDIES	ELEC	CANN 1300			3	0		
CAREER AND ACADEMIC CHOICES	ELEC	CARR 1300			2	1		
PRESENTATION TECHNIQUES	ELEC	COMM 1347			1	2		
CREATIVE WRITING	ELEC	COMM 1326			0	3		
POPULAR CULTURE AND THE MEDIA	ELEC	GNED 1404			3	0		
GENERAL ELECTIVE	ELEC	GNED 0000			3	0	0	
LITERATURE	ELEC	GNED 1201			3	0		
HISTORY OF WESTERN CIVILIZATION	ELEC	HIST 1321			3	0		
STRESS, WELLNESS, NUTRITION	ELEC	HLTH 1357			3	0	0	
HUMAN RELATIONS	ELEC	HR 1307			3	0		
CANADIAN LAW	ELEC	LAW 1319			3	0		
STATISTICS	ELEC	MATH 1108			3	0		
PHOTOGRAPHY - THEORY & DIGITAL PRACTICES	ELEC	PHOT 1308			1	2		
POLITICAL SCIENCE	ELEC	POL 1301			1	2		
INTRODUCTION TO PSYCHOLOGY	ELEC	PSYC 1000			3	0		
PSYCHOLOGY II	ELEC	PSYC 2302	PSYC 1000		3	0		
INTRODUCTION TO SOCIOLOGY	ELEC	SOCI 1000			3	0		
SOCIOLOGY II	ELEC	SOCI 2303	SOCI 1000		3	0		
SUCCESS MATTERS	ELEC	SUMA 1100			1	2		
					15	9	0	

GENERAL ARTS & SCIENCE

COURSE NAME	MOD	CODE	PREREQUISITES	COREQUISITES	LECT. LAB		ALT. FIELD	
					HRS	HRS	DEL.	PLMT.

NOTES:
 ELE - ELECTIVE - Students may take one or many subjects, depending on the requirements of their program. ELET - represents a typical subject load and IS included in the total hours per week, to reflect the total hours per week required.
 OPT1/OPT2 - OPTIONS - Students choose subjects. OPT1 subjects are included in total hours per week.
 G - GENERAL EDUCATION - Subjects marked at the left margin with G are "General Education" subjects.

CORE - Students must take these five subjects.
 1OPT, 2OPT- Students must take one of these math courses
 ELEC - Students must take 7 elective subjects. Students will choose electives to meet their individual needs.

To earn a one-year certificate, students must complete 36 credit hours (12 subjects). This includes 15 hours (5 core subjects) that are required, and 21 hours (7 subjects) that are elective choices.

Not all electives are offered every year.

GENERAL ARTS & SCIENCE - HEALTH SCIENCES PREPARATION

COURSE NAME	MOD	CODE	PREREQUISITES	COREQUISITES	LECT. HRS	LAB HRS	ALT. DEL. HRS	FIELD PLMT. HRS
SEMESTER 1								
BIOLOGY I	ELEC	BIOL 1301			3	0	0	
CHEMISTRY I	ELEC	CHEM 1301			3	0	0	
COMMUNICATIONS 1	CORE	COMM 1325			2	1	0	
COMPUTERS 1	CORE	COMP 1326			0	3	0	
MATHEMATICS FOR SCIENCE	CORE	MATH 1311			2	1	0	
INTRODUCTION TO PSYCHOLOGY	ELEC	PSYC 1000			3	0	0	
INTRODUCTION TO SOCIOLOGY	ELEC	SOCI 1000			3	0	0	
					16	5	0	
SEMESTER 2								
STATISTICS	ELEC	MATH 1108			3	0	0	
MATH FOR SCIENCE	ELEC	MATH 1311			3	0	0	
BIOLOGY II	ELEC	BIOL 2301	BIOL 1301		3	0	0	
CHEMISTRY II	ELEC	CHEM 2301	CHEM 1301		3	0	0	
COMMUNICATONS II	CORE	COMM 2316	COMM 1325		2	1	0	
COMPUTERS II	CORE	COMP 2325	COMP 1326		0	3	0	
STRESS, WELLNESS, NUTRITION	ELEC	HLTH 1357			3	0	0	
PSYCHOLOGY II	ELEC	PSYC 2302	PSYC 1000		3	0	0	
ISSUES & ETHICS IN SCIENCE	ELEC	SCNE 1302			3	0	0	
SOCIOLOGY II	ELEC	SOCI 2303	SOCI 1000		3	0	0	
					26	4	0	

NOTES:

ELE - ELECTIVE - Students may take one or many subjects, depending on the requirements of their program. **ELET -** represents a typical subject load and **IS** included in the total hours per week, to reflect the total hours per week required.

OPT1/OPT2/OPT3 - OPTIONS - Students choose subjects. **OPT1** subjects are included in total hours per week.

G - GENERAL EDUCATION - Subjects marked at the left margin with **G** are "General Education" subjects.

Course Descriptions

APPLIED MATHEMATICS

MATH 1310

This course is intended to help students develop an appreciation of mathematics and how it relates to the world around them, enabling them to apply mathematical concepts to solve problems that model the physical world. Applications of mathematics to various career fields will be examined. They will also have many opportunities to develop their critical thinking and reasoning skills. This course is delivered in two parts:

Part I: The Foundations. Topics include a) review of essential arithmetic, b) basic algebra, and c) ratio, proportion and percent.

Part II: The Applications. Topics include examples of real world applications of a) measurement and geometry in architecture, construction and renovations, graphic design, and technical engineering; b) consumer essentials in loans, buying on credit, financial services, operating a business, and being an informed consumer; and c) probability, descriptive statistics, and graphing in research in various fields, sciences, and being an informed citizen.

BIOLOGY I

BIOL 1301

This course introduces students to the anatomy and physiology of the human body. It begins with an examination of the cell, tissues and genetics. Several organ systems are then studied in detail. Specific body systems studied are the digestive, circulatory, lymphatic and respiratory systems.

BIOLOGY II

BIOL 2301

This course continues the study of human anatomy and physiology that was started in Biology I. Specific body systems studied include the skeletal, muscular, nervous, endocrine, urinary and reproductive systems.

CANADIAN LAW – AN INTRODUCTION

LAW 1319

This course is designed to introduce the student to the historical context and operation of our legal system, the institutions within the system, roles of persons within those institutions and the process of thought which applies to current Canadian legal issues. This course is designed to give a general understanding of how laws are defined, created, implemented and interpreted to give meaning and solutions to modern social problems.

CANADIAN STUDIES

CANN 1300

This course will utilize critical thinking* to examine current issues and events in Canadian society. By engaging in a variety of learning methods including debates, discussion, review of newspaper articles and a variety of research tools, students will examine their own beliefs and values, develop the ability to evaluate and validate arguments and distinguish between fact and opinion. Canada's current political, geographic, cultural and economic issues will provide the framework for evaluating and analyzing ideas, facts, opinions and values. * Critical thinking: Actively seeking to understand, analyze and evaluate information.

CAREER & ACADEMIC CHOICES

CARR 1300

Career Strategies includes units on self-assessment of aptitudes and skills, labour market assessment, job search techniques and strategies, the writing of employment search correspondence and resumes, and job interviews. The course will include in-class assignments, group work, computer-based writing assignments, and computer lab components.

CHEMISTRY 1
CHEM 1301

This course is designed to provide students with a general background in inorganic chemistry. Students are introduced to some core chemical concepts including the structure of the atom, chemical bonding, nomenclature, chemical equations and the mole. There are no labs in this course.

CHEMISTRY II
CHEM 2301

This course continues the study of inorganic chemistry begun in Chemistry I and also provides an introduction to organic chemistry. A solid understanding of the concepts presented in Chemistry I is necessary for successful completion of Chemistry II. Chemistry II begins with the topics of stoichiometry and oxidation reduction reactions, continues with a study of acids and bases and water and concludes with organic and biochemistry. There are no labs in this course.

COMMUNICATIONS I
COMM 1325

This course concentrates on the fundamentals of correct grammar, vocabulary usage, punctuation, and spelling. These principles will be applied in the major units of study: sentence structure and paragraph writing. The course will include in-class writing assignments, computer-based writing assignments, and computer writing lab components.

COMMUNICATIONS II
COMM 2316

This course introduces students to applied communication with emphasis on the development of reading, writing, and thinking skills. The primary focus of the course will be on effective essay writing and on the use of correct spelling, grammar, and punctuation.

COMPUTERS I
COMP 1326

This subject enables the learner to use the computer as a tool for writing, research, and file management. It includes the basics of hardware and software, use of the Windows 7 environment, preparation and editing of documents using Microsoft Word 2007 software, preparation and editing of spreadsheets and workbooks using Microsoft Excel 2007 software, and use of the Internet for research and communication via electronic mail.

COMPUTERS II
COMP 2325

This subject enables the learner to continue to use the computer, Word 2007, and Excel 2007 as a tool for document, spreadsheet, and chart preparation and introduces presentation techniques using PowerPoint 2007. Learners will also use Microsoft Office 2007 combined applications to prepare presentations integrated with documents and charts.

CREATIVE WRITING
COMM 1326

This course is designed to unlock creativity by exploring disciplinary and emotional aspects of creative writing. The emphasis will be on regular writing activities as found in scheduled writing labs. The class will emphasize creativity and participation toward the creation of a writing portfolio.

HISTORY OF WESTERN CIVILIZATION

HIST 1321

This course is designed to afford students the opportunity to examine a series of events in Western History from the 16th Century to the present which helped shape the world in which we live. Both European and American history will be examined with an eye to helping us understand the complexities of modern western civilization. The emphasis throughout the course will focus on attempting to understand not only the events themselves, but more importantly, the impact on the course of western history both past and present. Critical thinking will be encouraged at every step of the way in this examination. History is not about memorizing facts, but rather centers on the understanding of the events under examination.

HUMAN RELATIONS

HR 1307

Through an emphasis on experiential learning, the student will become aware of 'self 'and recognize how s/he fits into the scheme of things in terms of relationships whether family, personal, work or other. The objective of the course is for the student to explore communication techniques, with an emphasis in practical learning.

KEYBOARDING

COMP 1108

This course is designed to teach students sound computer keyboarding skills. A minimum skill level of 25 net words per minute must be achieved to pass this subject. This course will provide instruction and practice using the touch method on the alphabet, number and symbol keys, and the numeric keypad.

MARKETING I

MKTG 1310

This course is aimed at giving students a practical introduction and understanding of the marketing process and the activities of marketers. The material covered will teach the student the marketing planning and the principles and practices conducted in any type of business enterprise – product or service, large or small, profit or not-for-profit. Marketing is taught as a total system of business activities focused on customers and carried out by managers in individual organization within the larger context of the economy and society.

MATHEMATICS FOR SCIENCE

MATH 1311

This course is designed primarily for the college student who wishes to proceed to future studies in the health sciences or technology fields. Students will review and build on their understanding of algebraic concepts in order to gain confidence manipulating mathematical expressions and solving problems. Topics include arithmetic fundamentals, solving equations with one or two variables, translating English expressions into algebra, working with ratios, proportions, and percents, graphing linear relationships, and applying these skills to solve a variety of problems.

PHOTOGRAPHY - THEORY & DIGITAL PRACTICES

PHOT 1308

This course introduces students to the fundamentals of photography. Instruction will consider both the technical and creative components of producing a good photograph. The course will give a foundation of knowledge in traditional methods including the historical evolution of the visual image, with an emphasis on contemporary issues and digital practices. Students will be instructed in the essential skills necessary to create quality visual images that will serve to enhance their ability in their chosen field of employment. The course will be conducted in a combination of lecture and lab classes.

PRESENTATION TECHNIQUES

COMM 1347

Through lectures, videos, demonstrations, group discussion and primarily practice, students will learn the basics preparing and delivering effective presentations. Attention will be given to learning techniques to overcome nervousness, analyze the audience, adapt the message, and effectively use a variety of media to enhance the presentation.

PSYCHOLOGY II

PSYC 2302

A continuation of themes and principles in Introduction to Psychology, this course will further expand the study of human motivation and the mental processes that underlie human behaviour. Students will examine life span development, intelligence, cognition, language development, personality theories, abnormal behaviour and therapies.

SOCIOLOGY II

SOCI 2303

The basic premise of sociology is that human existence is social existence. It is a diverse field, and in SOC1000, the first part of this introductory course, students learned of sociology's unique perspectives, key concepts, and modes of exploring the social world. Sociology II will further explore the study of the interaction of people with each other and with various social groups, with special emphasis on the contemporary topics of gender, poverty, homelessness, Aboriginals, health care, and the environment.

STATISTICS

MATH 1108

This course is designed to equip the student with a working knowledge of descriptive statistical methods. Emphasis is balanced among theoretical concepts, calculations and data interpretation. Major topics covered include frequency distributions, graphic presentation of data, measures of centre and variation, linear and rank-based correlation, linear regression, probability, and binomial and normal probability distributions.

SUCCESS MATTERS

SUMA 1100

In this course, students will work towards developing intellectual skills, attitudes and mindsets that can be used to enhance their post secondary education experience, and better prepare them for the challenges of "life after school." Students will work to become a more "agile" and flexible learner by improving their awareness of self, as well as how they might better work in groups, use their class notes, prepare for tests and assignments and manage their time. The ultimate goal of the course is to have a student exit with a greater understanding of how they learn and the best way to navigate school, the workplace and ultimately their life.

GNEC Course Descriptions

LAW AND ETHICS

GNEC 1100

This course will introduce students to the fundamental legal principles applicable to businesses in Canada. Students will gain an understanding of the Canadian Legal System, Dispute Resolution, Contract Law, Business Torts, Property Law, Employment Law, Intellectual Property Law, as well as the key distinctions between Civil and Criminal Law. Students will examine the legal theory in a practical manner through case scenarios.

LEADERSHIP AND MOTIVATION

GNEC 1101

This course focuses on the role of the leader as a “change agent”; that is one who facilitates movement in a desired direction. In this sense the effective leader is one who can cast vision, and have people embrace it in such a way that they are highly motivated to change their behaviour in order to see the vision achieved. The course will examine successful leadership principles, developing personal leadership skills, team-work and relationship building, as well as meaningful goal-setting. The leadership skills and strategies derived will be applied in relevant ways to various settings within the health and fitness field.

INTRODUCTION TO PSYCHOLOGY

GNEC 1102

Psychology is the study of human behaviour. This course is designed to increase student understanding of the basic principles that underlie behaviour. Through practical examples, students will be introduced to important psychological concepts and key research findings. The course examines such processes as: biology and behaviour, sensation and perception, learning and memory, emotion and motivation, consciousness, and social psychology.

ALTERNATE DISPUTE RESOLUTION

GNEC 1103

This course is designed to create an understanding of the nature of conflict. The origin of conflict, the escalation of conflict and the consequences of conflict will be examined. The course will as well look at the major dispute resolution systems and concepts in our society. Finally the course will create in students a personal understanding of how conflict may be addressed and resolved peacefully through personal awareness and making informed choices about how to approach conflict.

MANAGEMENT & LEADERSHIP SKILLS

GNEC 1104

This overview course is designed to provide participants with a beginning level understanding of management and leadership styles, and an opportunity to develop personal management skills. In today's changing economic and political climate, the role of a manager/supervisor is extremely demanding and complex. In addition to managing the many practical aspects of a business operation, he/she must provide leadership by motivating, empowering, and supporting staff. Topics include types of organizations, ethics, diversity, innovation, problem solving and team building skills.

ADULT LEARNING

GNEC 1105

This course is the prerequisite course in the five courses leading to completion of The Teaching & Training Adults Certificate Program. The primary focus of this course is on developing an understanding of how adults learn. You will examine the characteristics of adult learners that affect learning, explore the emotional, cognitive, social and physical aspects of learning, study a variety of learning cycles and identify your own preferred learning style. A minor aspect of this program introduces strategies and models of facilitation to accommodate the variety of ways in which adults prefer to learn.

PSYCHOLOGY

GNEC 1106

In this introductory level course, students learn basic psychological concepts including research methods, sensation, perception, states of consciousness, learning, memory, theories of personality, health and stress and psychological disorders.

PARAMEDIC LEADERSHIP

GNEC 1107

This course will focus on the nature of leadership and teamwork. Throughout the course, students will review the different challenges one faces when working in teams and develop strategies to deal with them. Students will become more aware of how to act as both good leaders and good followers.

HUMAN RELATIONS

GNEC 1108

In this introductory level course, students learn to apply knowledge of interpersonal relations and group dynamics to one-on-one and group situations. Emphasis will be placed on understanding, developing and improving effective interpersonal skills.

FUNDAMENTALS OF KNOWLEDGE MANAGEMENT

GNEC 1109

This course introduces students to businesses as “Open Systems” with Inputs, Processes and Outputs. Key to this concept is the knowledge of all stakeholders inside and outside of the organizational boundary of the business and their roles as well as the critical importance of knowledge management within the organization as a tool for effective management decision making. This course also covers a look at career paths and trends in the Information and Communications Technology (ICT) field.

ORAL HISTORY: TELLING STORIES

GNEC 1111

This project-based course will serve as a practical introduction to methods and techniques of gathering and documenting oral narratives. Students will learn to interview people in order to record, organize and present information relevant to specific historical, social, or other areas of research interest. In consultation with their professor students will produce a final oral history project such as video, digital [e.g., web page], report, or creative representation with an added written component [e.g., script with a written report], etc.

STRESS, WELLNESS & NUTRITION

GNED 1120

Stress can play a huge factor in our professional lives. Learning how to deal with it is vital to our long-term health. While stress alone doesn't cause disease, it triggers molecular changes throughout the body that make us more susceptible to many illnesses. In this course, students will gain an understanding of the importance of how to deal with both positive and negative stress in their lives. By using wellness perspectives, each student will gain more insight into how he or she can control both internal and external stressors.

LITERATURE

GNED 1201

This introductory English literature course is designed to help students develop or enhance their appreciation of literature. The course examines a variety of short stories with varied themes covering the last two centuries and considers the common elements of short and long fiction. Stories examined are authored by a wide range of international writers. In addition to participating in and leading discussions, students will have the opportunity to enhance their research, critical thinking, writing, and oral presentation skills.

ART AND AESTHETICS

GNED 1202

Art has a profound effect on our quality of life. What is considered art? Can everything that evokes an "ooh" or "ah" response from us be considered art? While examining various art forms such as music, fashion, theatre, dance, architecture, handwriting, sculpture, photography, painting, and interior design, students will be introduced to a broad spectrum of thought and competing perspectives on beauty and artistic expression. You may not consider it art, but it can still evoke feelings of astonishment and admiration. Assignments are interdisciplinary and interactive allowing students to use various skills to present their ideas.

ROCK & ROLL: THE BEAT GOES ON (1975-PRESENT)

GNED 1203

Rock and Roll the Beat Goes On will examine how the simplistic rhythms used by today's rock artists and the powerful lyrics have impacted the social, cultural, financial and political climate of today's society. Although Rock and Roll continues to evolve with each generation, the time period we will concentrate on is from the mid 1970's through post 9/11 and the mid 2000's. The advent of new technology available to mass media may prove to make this the most profitable era in music history.

HISTORY OF POPULAR MUSIC

GNED 1204

The history of Rock and Roll is synonymous with the history of popular music. Popular music has a number of elements: it appeals to a large percentage of the population; it is familiar and widely heard; and it is profitable. Leading up to the early 1950's, American music experienced the merging of a variety of musical styles that blurred racial, economic, geographic, cultural and class boundaries. According to historian Michael Campbell, "...the marketplace dictated the rules, for better or worse". The music became known as Rock and Roll and would reflect, and even shape, mainstream culture, politics and economics in America and abroad. Through readings, lectures, the use of historical audio and video recordings, discussions and group work. Students will examine the thematic growth of popular music, paying attention to music industry structure, technological innovations and social and political impetus.

THE IMPACT OF ROCK & ROLL, SOCIALLY AND POLITICALLY: THE EARLY YEARS

GNEED 1205

The Impact of Rock and Roll will examine the effect rock and roll music has had on us as individuals and how it has impacted the social, political and historical climate of today's society. Although Rock and Roll continues to evolve with each generation, the time period we will concentrate on is from the 1950's through to the early 1970's. The greatest variety of rock and roll styles ever produced was arguably during this time period, many of which are still going strong today.

HISTORY OF ART

GNEED 1206

This online course introduces visual literacy and art history with a focus on Modern Art of the 20th century. Students learn how to look at, talk about, and find meaning in a variety of art forms. We also discuss the historical context in which famous artists were working and how this influenced their art. There is an emphasis on sharing ideas through online discussion and debate. The wide range of interdisciplinary assignments allow for a variety of interesting and thought-provoking projects.

HISTORY OF MEDIA

GNEED 1207

What is media? The earliest forms of communication were scribbles & various line drawings. Eventually by the 19th C. inventors sought to capture motion through science and film was "born". Lectures will streamline the evolution of this incredible development from old to new. This subject will examine communication for a variety of purposes and lectures will be supported by class discussions and debates.

CULTURAL STUDIES – FILM

GNEED 1208

This course is a study of theoretical perspectives and debates in cinema and culture. Students focus on the cultural impact of cinema and how it impacts the audience, industry and reflective works. Students will be evaluated on their ability to research, analyze and present theories related to these topics.

HISTORY OF ANIMATED FILM

GNEED 1209

The History of Animated film is the study of the art-form from its earliest primitive candle-light projections to current technically sophisticated theatrical releases. It can be said that film as we know it now got its beginnings not by using live performers, but by attempts to replicate performance with the use of drawings. In fact, some of the earliest recorded sequential images of movement can be traced back to paleolithic cave walls! To study the history of animation is to study the history of all filmmaking. The animation studio has long been the home of innovative approaches that have led the way to advances in visualization that can be reflected in theatre, literature, music, education, industry and mass communication in general. Each class will focus on a particular decade in the chronology of development; a continuation of the decade-by-decade journey of animation cinema, technique, and content. Careful attention will be given to the pioneers and significant practitioners who have been pivotal in the development and growth of animation. Examples from countries across the world will be screened, discussed, compared and analyzed. Above all, the course will be a celebration of the marvel of the animated film, an art form that has changed so much, yet relies on the same principles that were applied before recorded time.

THE ELEMENTS OF PERFORMANCE

GNED 1210

This course introduces students to the understanding of, the recognition of, and the ability to describe human movement and artistic expression in theatrical and cinematic arts. The course contains both lecture and experiential elements in order to understand what is involved in the presentation of physical performance. The biomechanics of human movement are introduced. An understanding of a range of human emotion is explored which, combined with the physical aspects, gives rise to an understanding of the various motivations and intent associated with performance. Next, the impacts of production elements are discussed experienced and described through observation. The course will conclude with students putting together summative pieces in form of evaluations of theatrical and cinematic productions.

CIVIC LIFE

GNED 1301

This course will provide students with an understanding of the structure and function of various levels of government including the municipal, provincial and federal level in Canada. Through the examination of the politics, policies, public administration, and machinery of the various levels of government students will gain an appreciation of the impact of these institutions on their daily lives.

POLITICAL SCIENCE

GNED 1302

This course provides an introduction to the democratic system of governing people in Canada. It includes a description of the organization of the three levels of government: federal, provincial and municipal. The interaction of each government level, democratic electoral systems and legislative processes are also discussed. The course includes the responsibilities of each level of government, the daily problems and issues facing Canadian citizens and the impact on law enforcement by public opinion, the media and special interest groups.

ETHICS & THE JUSTICE SYSTEM

GNED 1303

In this course students will identify and critically examine how ethical decisions and dilemmas influence outcomes in the justice system. Students will specifically focus and examine ethical theories, ethical dilemmas, and why they need to be taken into consideration during the course of any law enforcement investigation. Specific emphasis will be placed on how ethical considerations have influenced the current justice systems in both Canada and the United States.

CANADIAN GOVERNMENT

GNED 1304

This introduction to Canadian Government provides a factual overview of all three levels of government in Canada. Although historical and institutional principles must be addressed, attention will be given to the broader economic, political and social contexts within which the government operates. Guest speakers from municipal, provincial and federal governments will provide a practical insight into government operations.

POLITICS AND PUBLIC ADMINISTRATION

GNED 1305

Police officers function daily in an environment of laws and administration, and they must react to the changing political and administrative practices and cultures of all three levels of government. This course provides students with a background in the development of modern management including public administration theory. Further students learn the workings of Canada's political institutions, including lawmaking and the creation of current legislation.

CONTEMPORARY SOCIAL PROBLEMS

GNED 1401

Students will analyze current social issues that challenge the values, beliefs and morals of contemporary society as well as their own. The topics range from smoking to euthanasia and from the impersonal to the personal.

LAW AND ETHICS

GNED 1402

This course will introduce students to the fundamental legal principles applicable to businesses in Canada. Students will gain an understanding of the Canadian Legal System, Dispute Resolution, Contract Law, Business Torts, Property Law, Employment Law, Intellectual Property Law, as well as the key distinctions between Civil and Criminal Law. Students will examine the legal theory in a practical manner through case scenarios.

SHORT HISTORY OF THE WORLD

GNED 1403

Become a more global citizen by exploring the world as one planet through the broad patterns of our shared human history. Our past can reveal much about our present and future. Discover how the modern world was shaped, how globalization is taking hold, and what wisdom this can bring to your life and career choices. This is our story – the human story. It is forward looking and thoroughly modern, an exciting and inspiring big-picture course that includes a student-designed website, dynamic communications-driven assignments, and an engaging “talk show” feature that brings the world to the classroom.

POP CULTURE AND THE MEDIA

GNED 1404

In this course, students will answer the question “Why?” by using cultural analysis to connect what’s “popular” to what’s going on in our society. By taking a closer look at the movies and television shows they watch, the clothes they wear and the music they listen to, students will endeavour to understand the role of popular culture in maintaining and reproducing the kind of society we live in. What messages are intended by the producers of mass media and what messages are received by the consumers? Popular culture will be investigated from a sociological perspective with an emphasis on North America with Canadian content as available.

We will explore the ways in which each of us is both a user of and is used by popular culture. Popular culture is all around us influencing how we think, how we feel, how we related, how we live our lives in countless ways. This course will use your own expertise as consumers of popular culture as a take-off point for exploring the various roles played by mass-mediated popular culture in our lives. We will look primarily at television, film, advertising and popular music with occasional forays into other types of pop culture. We will analyze how such critical factors as ethnicity, race, gender, class, age and sexuality are

shaped by and reshaped in popular culture. The course considers the four main dimensions of cultural analysis to understand and critique pop culture: 1) Production Analysis (Who owns the media? Who makes these texts? With what intentions? Under what technical constraints? How elitist is the production of popular culture? How much is commerce? How much creative expression?) 2) Textual Analysis (How do specific works of popular culture make their meanings? How do explicit meanings differ from implied ones? How do texts consciously and subconsciously shape those who hear, see or touch them?) 3) Audience Analysis (How do different groups of popular culture consumers or users make similar or different sense of the same texts and what role does the audience play in perpetuating cultural ideologies and myths?) Historical Analysis (How have these other three dimensions changed over time? How does current popular culture differ from that of ten, twenty or thirty years ago? What accounts for the changes?)

QUALITY ASSURANCE & CONTROL

GNED 1405

This is a one semester course covering various aspects of, and differences between, quality control and quality assurance. Focusing on the fact that quality has become a priority for many companies and many are certified to some type of quality standard. A brief history of the development of quality concepts will be covered; various quality standards will be studied along with quality measurable, problem solving techniques and continuous improvement.

SOCIOLOGY, HEALTH AND ILLNESS

GNED 1406

Sociology of Health and Illness examines the social nature of the experience of health and illness. The focus of this course is an examination of contemporary issues and the social construction of health and illness relevant to the delivery of Canadian health care. Students are provided an opportunity to examine and explore social determinants of health and access to health care with attention to aspects of diversity such as gender, class, and culture.

INTRODUCTION TO SOCIOLOGY

GNED 1407

Sociology is the study of people and how they interact with each other and various social groups. This course deals with the study of people's lives, their relationship to society as a whole, and how people are affected by the society in which they live. The concepts, theories and methods of the discipline will be introduced and discussed with particular emphasis on the dynamics of Canadian society and Canadian social problems.

SOCIOLOGY & CANADIAN SOCIETY

GNED 1408

Sociology is the study of people and how they interact with each other and various social groups. This course deals with the study of people's lives, their relationships to society as a whole and how people are affected by the society in which they live. The concepts, theories and methods of the discipline will be introduced and discussed with particular emphasis on the dynamics of Canadian society and Canadian social problems.

PSYCHOLOGY AND THE LAW

GNED 1409

This course introduces students to the basic vocabulary and principles of psychology and the law. It also investigates the major theories and research related to the scientific issues faced by psychologists and legal professionals. Students will be encouraged to develop an understanding of the principles that underlie human behavior in a legal and/or criminal justice environment. In addition, students will gain some insight into how and why psychology and the law co-exist and the contributions both make in the study of human behavior. A continuous attempt will be made to illustrate the theory with practical examples which are meaningful to students. The course examines the scientific process of research, forensic psychology, and logistics of the legal system, psychology of crime and the psychology of victims.

CONSUMER BEHAVIOUR

GNED 1410

This course studies the process the consumer goes through in making purchase decisions. Strategies that enable marketers and the media to affect this process and the mechanisms they use to do so are analyzed and discussed. The course will assist students in becoming more effective marketers and sales professionals by helping them understand the processes and influences that drive the purchase behaviour in consumers.

SOCIAL MEDIA AND SOCIETY

GNED 1411

In a few short years, social media has profoundly changed the global communication landscape. With the advent of social media tools such Facebook, YouTube, Wikipedia, and Twitter, more and more people are connecting and collaborating online, and creating and distributing content in ways we have never seen before. This course will provide a summary of the major developments in social media and will examine how social media is changing media, business, government, the economy, development, and education in fundamental ways. Students will be introduced to a variety of social media environments and will gain hands-on experience with many of the leading social media applications. This course requires active participation of students and a willingness to immerse in social media practices.

WORLD RELIGIONS

GNED 1412

Why is the concept of religion a source of comfort for some and a source of conflict for others? Why do humans have “religion”? How did the concept of religion begin? How and why did religions develop and diversify? What are the current trends in religions of the world today? What does the future hold for humans and the concept of religion? How does having “no religion” fit into this discussion?

CURRENT AFFAIRS

GNED 1413

Current Affairs is about the world in which we live and the events that shape and influence our lives. Students will be introduced to important events that have happened during their lifetime, and whose repercussions will shape the world that they live in. Along the way, students will learn about the geography, politics, and history of some of the most active regions of the world. They will learn how to think critically, understand multiple sides of an issue, and come to logical conclusions about current events.

SKILLED WORKERS: A PLACE IN SOCIETY

GNED 1414

This course intends to give technology students an overview of the history and progress of skilled workers in our society. This subject is explored primarily through selections of the western world's great literature and modern media. Literature's most gifted artists have portrayed skilled workers differently depending on their society's prevailing perception. The literature based opinion of skilled workers has evolved from William Shakespeare's derogatory dismissal of the "rude mechanicals" in "A Midsummer Night's Dream" to D.H. Lawrence's sympathetic vision of coal miners in "Odour of Chrysanthemums". Modern writers and media artists, sometimes skilled workers themselves, describe skilled workers as valuable respected members of society; whereas, William Blake, an engraver and brilliant poet, writing two-hundred years earlier was ostracized by his fellow artists due to his membership in the skilled workers class. Exploring society's perceptual evolution, eventual acceptance and current dependence on the skilled worker will impress upon the students the value of professionalism and educational diligence within their chosen skill.

ETHICS, TECHNOLOGY & FORENSIC COMPUTING

GNED 1415

This course fosters critical thinking skills and the logical analysis of workplace decisions. Using historic case studies and current events, a working knowledge of moral principles, ethics, social issues and the law as they apply to forensics and modern technology will be developed. Learners will explore the responsibilities of an expert witness within the areas of technology, accounting or law enforcement through the use of projects, activities, and discussions that are designed to explore ethical situations and examine the outcomes of decisions.

ADVENTURES IN IDEAS

GNED 1416

This course will explore how ideas change the world: how they inspire, influence, and empower the individual to make a difference. Students will build on their existing understanding of trends in technology, music, movies, fashion, art, marketing, and leadership; in the form of projects, they will map adventures in ideas from the past, the present and into the future, identify variables which influence success, invent their own ideas, estimate their impact, and extrapolate how their own ideas can make a difference in their careers, their lives and the lives of others.

THE BRAND EXPERIENCE

GNED 1417

This course illustrates how brands, by customizing the space in which you experience them, relate to your personality and influence your purchase decisions. Students examine spaces such as retail stores, malls, entertainment venues, architecture, exhibits, events and cyberspace in order to create their own projects relevant to the brand experience.

HISTORY OF GAMES

GNED 1418

In this general education course, students are introduced to the historical evolution and impact of video games. This class explores the origins and evolution of games, as well as the key historical figures that have been so influential to this industry. It also explores the impact video games have had on society as they become more firmly entrenched in our lives and our culture.

POP CULTURE, FILM & SOCIETY

GNED 1419

Have you ever wondered why one film captures audience attention over another? Why was that film “special”? What social factors contribute to its success? These questions and many more will be investigated in the analysis of how “pop” culture, film and society are intertwined and interrelated.

HUMAN RESOURCES ESSENTIALS

GNED 1420

This course is designed to expose students to the basic role and function of Human Resource Management within a business environment. The course will address current human resource challenges facing office management professionals. The following topics will provide students with an introductory level comprehension of human resource functions: strategy, equity and diversity, job analysis, employee involvement, recruitment and selection, training and development, appraisal, compensation, incentives, benefits, safety and health.

CANADIAN BUSINESS FUNDAMENTALS

GNED 1421

Students will be introduced to business fundamentals and will explore the different aspects and issues that entrepreneurs and corporate leaders face on an ongoing basis. Students will reflect on both the opportunities and challenges found in today’s business world; economic, business management and operations, marketing and financial. Through case studies and research students will examine these aspects and apply them accordingly.

MEDIA LAW AND ETHICS

GNED 1422

This course will explore two subject matters – media law and media ethics. An introduction to Canadian law and legal procedure in areas likely to be encountered by the working media. Topics include a basic overview of our legal system’s history and functioning, the key role played by our Charter of Rights and Freedoms, contempt of court, confidentiality of sources, defamation, copyright, privacy, access to information, police powers of search, seizure, and arrest, and court orders like injunctions and subpoenas. Students will analyze the major ethical issues facing journalists, including the public’s right to know vs. an individual’s right to privacy, free press vs. fair trial, community standards, becoming involved in the news, conflict of interest.

MARKETING AND CONSUMER BEHAVIOUR

GNED 1423

This course is designed to provide advertising students with an understanding of marketing principles and practices. In addition the course will examine consumer behaviour, i.e. why individuals acquire and consume goods and services.

BUSINESS LAW

GNED 1425

This course is intended to provide a general background and overall understanding of those areas of law related to business. Business students will learn the importance of individual contribution both in creating good corporate citizenship and in enhancing their civic duties as Canadians. Students will link the Canadian legal system to the broader study of the historical development of law. The course will further assist business students in learning Canada's constitutional separation of powers as well as the Charter of Rights and Freedoms, the common law and the court system and procedure. Business students will gain the ability to identify potential legal problems including those based in contract and tort as well as human rights, health and safety, employment standards and the privacy of information within a business environment for which proper legal advice should be sought.

CULTURAL DIVERSITY IN CANADA

GNED 1426

Canadians differ greatly. We live in different regions and come from many ethnic backgrounds. Some of us are rich, others poor and most of us somewhere in the middle. We differ according to gender roles and sexual orientation. Some Canadians face physical and mental challenges that others do not. The goal of this course is to develop knowledge and appreciation of this diversity and to promote a fuller understanding of what it means to be Canadian.

INTRODUCTION TO WOMEN'S STUDIES

GNED 1427

This course will provide students with an introduction to the study of women, feminism and the theories of oppression and privilege that exist in our society, particularly with respect to gender, sexuality, race, class and sexual orientation. Topics will include the history of the women's movement in North America, gender socialization, sexuality and intimacy, body image, and health and reproduction with an emphasis on the social institutions of the family, health care, the legal system, work and the economy, and the media.

SOCIAL INNOVATION & RESEARCH

GNED 1428

This course has been designed to assist students in further developing their abilities to effectively evaluate information and hone their problem solving skills for the purposes of research, from a social innovation perspective. Students will gain a greater understanding of the impact of information on social interactions and decision making and will learn how information is used to spark innovation. Students will also explore the prevalence of misinformation and bias as it exists in the mainstream media and advertising. Students will also become aware of the essentials of social science research, gaining practice in how to locate and evaluate research, and make quality determinations based on an analysis of presented information.

INTRODUCTION TO BLACK STUDIES

GNED 1429

This course is a survey of the Black Studies discipline including its social and academic origins, goals and development. Emphasis is placed on providing students with an understanding of the fundamental areas of study within the field and of the interdisciplinary approach to studying the African experience in North America and the world.

CANADA & THE WORLD

GNE1430

The course will examine the connections and interactions between Canada and the rest of the globe from a historical perspective. Beginning with a look at our evolution to independence and the influence of Britain and America on our society, we will explore how Canada formed its current identity. Students will examine how Canada exerts itself around the world, from peacekeeping to climate change, oil exports and our relationship with the developing world.

ENVIRONMENTAL PROTECTION AND GLOBAL WELLNESS

GNE1501

Learn more about the prominent environmental issues of our time. This course will focus on timely issues in the environmental field that present varying degrees of risk to the health of humans, ecosystems and our planet. It will be a look beyond the media headlines at the policies, politics and basic science of our most interesting environmental challenges. Topics will include climate change, arctic ecosystems, water conservation and water quality, endocrine disrupting substances (gender benders), renewable energy, resource depletion, the dilemma of pesticide use and natural toxins. The course will begin with a brief look at the responsibilities of the federal, provincial and municipal governments as they relate to environmental matters. Then, each issue will be considered in the Canadian and global context.

ISSUES & ETHICS IN SCIENCE

GNE1503

This course examines the nature of science and some of the technologies that have been developed using the scientific process. Every new technology affects society in some way usually bringing hope as well as potential problems for the future. By studying technologies from an historical perspective to the present and into the future, students will be challenged to identify and analyze controversial issues associated with these developments. Topics include technologies relating to information and communication, biology and health (e.g. organ transplants, reproductive interventions, biotechnology and genetic engineering) and energy. Through discussions, research and presentations, students will acquire a basic understanding of ethics, critical thinking and decision-making as they relate to developments in science and technology.

NATURAL DISASTERS

GNE1506

In this course students will be introduced to several major natural disasters, including earthquakes, tsunamis, volcanoes, tornadoes, hurricanes, ice storms, floods and avalanches. Students will research, prepare and demonstrate and understanding of why and how these natural disasters occur, and how the average person is affected. They will illustrate their understanding of the topic through essays and projects.