



MINUTES - BOARD OF GOVERNORS - PUBLIC

Date of Meeting: Wednesday, February 13, 2013

Location: Community Room, Gordon Willey Building, A144

Members Present: Franklin Wu, Chair
Ron Chatterton, Vice-Chair
Dan Borowec
Thomas Coughlan
Garry Cubitt
Kevin Dougherty
Joanne Dykeman
Darren Fisher
Don Lovisa, President
Doug McKay
Michael Newell
Donna Raetsen-Kemp
Mary Simpson
Sanjay Surendran
Pierre Tremblay
Jennifer Clark, Secretary

Members Absent: Carlee Fraser
Judy Spring

Invited Guests: Stephanie Ball, Dean, School of Justice and Emergency Services
Tara Blackburn, Director, Career Services and Student Life
Karly Humphries, Student
Adrian Rattan, Student
Patricia Withers, Student

Staff: Scott Blakey
Tony Doyle
Margaret Greenley
Barbara MacCheyne
Donna MacFarlane
Judy Robinson

1. CALL TO ORDER

With quorum present, the meeting was called to order at 6:00 p.m.

2. INTRODUCTION OF GUESTS

Donna McFarlane introduced Stephanie Ball, Dean, School of Justice and Emergency Services; Tara Blackburn, Director, Career Services and Student Life; Adrian Rattan, Human Resources student in his last year of study; Patricia Withers, Legal Administration student in her last year of study; and Karly Humphries, Developmental Service Worker student in her last year of study.

3. ADDITIONS/DELETIONS TO THE AGENDA

President Lovisa requested an opportunity to show a product of the media arts program under President's Report.

4. CONFLICT OF INTEREST DECLARATIONS

None.

5. PRESENTATIONS

5.1. Legal Research and Information Management (J. Robinson, Vice-President, Academic and S. Ball, Dean, School of Justice and Emergency Services)

Judy Robinson and Stephanie Ball introduced the Legal Research and Information Management program video. This graduate certificate program was approved about a year ago. Professor Nicole Doyle, a reference librarian and legal researcher, leads it. The Program is a very effective example of some of the innovations in program delivery, such as hybrid delivery (in-class and on-line) and a condensed schedule that are being used by Durham Faculty.

Currently there are 14 students enrolled in the program; 25 are expected for next year. All the students are working in the field; in addition, Program Advisory Committee members have stepped forward providing relevant projects for students to work on, such as records management and retention.

In response to questions from the governors, it was noted that as yet no students in the program are sponsored by their employer; the focus of the program is on projects rather than field placements; there will be an analysis of student interest and abilities once the first cohort graduates and the program will be fine-tuned accordingly. Program information cards were made available to governors.

5.2. Whitby Campus Phase III Update (D. Lovisa)

President Lovisa provided commentary on the artists' renderings of the interior design for the Centre for Food. Highlights include modular classrooms and meeting spaces that can be configured for different purposes and sizes, a hotel lobby space, glass-walled kitchen, wine tasting and mixology lab, retail space for students' products – all which support the event planning, hospitality, and culinary programs. Landscaping is integral to the building and will include a herb garden; greenhouses will be nearby. In time, when the new road is completed, the north side of building will be the main entrance. The project is progressing well and is a bit ahead of schedule.

6. GENERATIVE DISCUSSION

6.1. A Day In The Life Of A Durham College Student (M. Greenley, Vice-president, Student Affairs)

Margaret Greenley framed the presentation in the mission of the College - the student experience comes first, noting that learning takes place both within and outside of the classroom. Tara Blackburn noted that the three student presenters have between them over 450 volunteer hours, having run KPI surveys, campus tours, student appreciation events, etc. Each has a unique path to Durham College, illustrating the breadth of experience of our students. Adrian Rattan started at UOIT in chemistry, decided he wanted something different, enrolled in human resources at Durham College while on a waiting list at another university, found his program and DC to be a great fit, and is now planning to graduate at the end of this school year.

Patricia Withers is the first in her family to attend a post-secondary institution. She participated early on in a workshop for co-curricular activities, is now part of DC crew, has a mentor, and was a work study student. This experience outside the classroom has been very valuable for her in terms of her program as well as her life skills. She accessed the many services available to her and has been successful because of it.

Karly Humphries took some time off after high school as she didn't see what she wanted at first. Durham College was always her first choice and after working a while, she saw the developmental service provider program and enrolled. She is very involved in the student life office. She has learned many skills through her program and extra-curricular activities.

In response to questions and comments from governors, students noted how outreach from the College was an important factor in engaging them in student leadership activities. The College sends a letter to students who have done well academically in their first year, noting this success in the classroom and inviting them to get engaged outside of the classroom in student life activities; distributes hand-bills to outgoing students; and also runs various events promoting extra-curricular opportunities. Students noted a fear of becoming over-committed as a barrier to participating in student life activities, but that participating actually helped them develop better time-management skills. Student leadership activities contribute to students' fulfillment, energy levels, and sense of community. As a role model, Patricia has been an inspiration for other mature and first-generation students.

There is a difference in engagement levels between UOIT students and Durham College students; more difficult for Durham College students to engage outside

the classroom to the same extent. They are in one-, two-, or three-year programs rather than four-year programs; more college students have jobs; more are from the local community and therefore have social networks outside of the college; and are more likely to live at home. Student leaders are now recruited both fall and winter; now have over 100 designated student leaders. Information on the value of extra-curricular involvement and the opportunities is available through many channels at the College; always working to make sure it is available how and when students are receptive to it.

Chairman Wu thanked the students for sharing their experiences, noting that it is students like these three that motivate the Board.

7. CONSENT AGENDA

No items from the consent agenda were removed for discussion.

Moved by Governor Cubitt

Seconded by Governor Simpson

That items 8.1, 11.1, 12.1.1, 12.4.1, and 15.1 be approved as part of the consent agenda.

CARRIED

8. APPROVAL OF PREVIOUS MINUTES

8.1. Minutes of the Regular Meeting (Public Session) of January 9, 2013

Approved under the Consent Agenda.

9. ACTIONS ARISING FROM PREVIOUS MINUTES

There were no actions arising from the previous minutes.

10. CHAIR`S REPORT

10.1. Highlights and Insights from the Roundtable with Program Advisory Committee Chairs

Chairman Wu noted that more than 60 people attended the Board and Program Advisory Committee Roundtable last week; 36 PACs were represented; nine governors attended. The participants watched the video "The Future of Learning," reviewed the instructional programs quality assurance process and the roles of the Board and PACs. Small group discussion focused on identifying three opportunities likely to emerge for the College over the next three years, and three challenges. Hybrid models of instruction, leadership role in college-university pathways, sharing best practices with other colleges, and leveraging industry connections using technology, were some of the ideas put forward.

Governors who were present noted that there was lots of great discussion and good ideas put forward; Durham College is very nimble and innovative and

utilizes its PACs well; the evening provided good intelligence; good to have it captured; need to see it utilized; always learn something new.

11. PRESIDENT'S REPORT

11.1. Report

The President's Report was accepted under the Consent Agenda.

President Lovisa passed around a plastic figure that had been designed by a Durham College student as a video game character. The figure was created by loading the design into a three-dimensional printer, recently purchased for the School of Media, Arts and Design. It took 20 hours to "print". Governor Fisher works with this technology and notes that it is rapidly becoming the norm, and is much less expensive than sculpting.

11.2. Colleges Ontario - Committee of Presidents Update

President Lovisa walked through the funding, grants, and space presentation. Operating grants increased by only 1.2% last year and are now frozen for the next two years; in addition there have been cuts and freezes to other government revenue streams resulting in a per student grant equal to what the colleges received in 2009 – therefore, less funding per student in real terms. There is no new money in the system; it is just allocated differently; we are benefitting due to our growth.

Colleges receive about 29% of the post-secondary funding, with universities receiving 71%; however, colleges are being required to shoulder a disproportionate amount of the cuts. There is an advocacy role for governors to play; Colleges Ontario is working on a strategy now; the Board will be asked to participate.

Colleges have the least physical space per student than either secondary schools or universities.

In response to questions, President Lovisa noted that Colleges Ontario's study proved what was known anecdotally; having the data lends credibility to their voice. Important to educate MPPs about this issue and ensure they see how colleges are being disproportionately affected. Governors noted that the data indicates the need for more space and more funding, not just a more equitable sharing of budget cuts. This is a message for the future; college funding was established in the 60s; the world and institutions have changed since then; government thinking and funding must catch up.

12. COMMITTEE REPORTS

12.1. AUDIT AND FINANCE COMMITTEE (M. SIMPSON)

12.1.1 Audit and Finance committee Report No. 5 of February 4, 2013
Approved under the Consent Agenda.

12.2. EXECUTIVE COMMITTEE (F. WU)

12.3. GOVERNANCE REVIEW COMMITTEE (G. CUBITT)

12.4. NOMINATING COMMITTEE (M. NEWELL)

12.4.1. Nominating Committee Report No. 1 of January 21, 2013
Approved under the Consent Agenda.

13. CONTINUING BUSINESS

There was no continuing business for the Board to address.

14. NEW BUSINESS

14.1. Hospitality Skills Program and Event Planning Program (J. Robinson)

Judy Robinson noted that the Hospitality Skills Program is a one-year program that will provide skills and knowledge preparing graduates for entry-level roles in the sector or the background required to continue in the Hospitality Management program at Durham College, starting in the 3rd semester. The new program will be offered with existing faculty and at the the Centre for Food.

The Event Management Graduate Program will attract college and university graduates of related programs and will provide the background necessary for them to successfully undertake event management. It will also be of interest to people with industry experience who want to enhance their skills and earn a recognized credential. Demand for this program is strong and the College will need to add part-time faculty.

Moved by Governor McKay

Seconded by Governor Raetsen-Kemp

THAT the Hospitality Skills Program and the Event Planning Program be approved.

CARRIED.

15. OTHER BUSINESS

15.1. Program Advisory Committee Minutes (J. Robinson)

Approved under the Consent Agenda.

16. INQUIRIES AND COMMUNICATIONS

There were no inquiries or communications requiring Board attention.

17. UPCOMING EVENTS

Governor Wu noted that student governor nominations will be accepted during the week of March 4; elections will take place during the week of March 11, and that the College Open House is scheduled for March 23.

18. MOVE TO IN-CAMERA SESSION

Chairman Wu stated that the Durham College Board addresses in-camera, items of corporate business respecting human resources, litigation or contractual matters, items of confidentiality covered under the Freedom of Information and Protection of Privacy Act (FIPPA) and matters determined by the Board to be confidential to the College. There are items of this nature requiring the Board's attention.

The Board took a 10 minute recess. At 7:32 the Board resumed meeting.

Moved by Governor McKay

Seconded by Governor Borowec

THAT, under Durham College by-law No. 1(11-001), the Board of Governors move in-camera to discuss six items under Section 22.3 (a) items of corporate business respecting human resources or litigation matters and four items under Section 22.3 (b) Freedom of Information and Protection of Privacy Act, section 18.

CARRIED.

At 8:30 p.m. the Board resumed the Public agenda.

Moved by Governor Chatterton

Seconded by Governor Newell

THAT the Board of Governors meeting adjourn at 8:31 p.m.

CARRIED.



Franklin Wu
Chair



Jennifer Clark
Secretary