

**DURHAM COLLEGE OF APPLIED ARTS AND TECHNOLOGY  
MINUTES OF THE 410<sup>TH</sup> REGULAR MEETING (PUBLIC SESSION) OF THE  
BOARD OF GOVERNORS**

Date: September 19<sup>th</sup>, 2007  
Time: 6:00 p.m.

Place: Community Room  
Oshawa Campus

**IN ATTENDANCE**

GOVERNORS: Phillip (Rocky) Simmons, Chair  
Allan Gibbins, Vice Chair  
Joanne Burghardt  
Rhonda Christian  
Aileen Fletcher  
Carlee Fraser  
Pansy Goodman  
Karen Hodgins  
Deborah Kinkaid  
Michael Newell  
Charlie Peel  
Bill Robinson  
Darrell Sewell  
Michael Seymour  
Gerry Warman  
Franklin Wu

PARTICIPANTS: Ron Bordessa  
Peter Bagnall  
Peter Berg  
Dave Broadbent  
Garry Cubitt  
Allan Furlong  
Peter Dixon  
Rick Majury  
Michael Martin  
Doug McKay  
Greg Rohrauer  
Kimberley Young

PRESIDENT: Leah Myers

SECRETARY: Karen Spearing

RECORDING  
SECRETARY: Karen Spearing

SENIOR STAFF: Ralph Aprile  
Terry Caputo  
Richard Levin  
Martin Hicks  
Ruth MacKay  
Richard Marceau  
Paul McErlean  
Gerry Pinkney  
Margaret Greenley

Ken Robb  
Don Lovisa  
Donna McFarlane  
Cathy Pitcher  
Ann Mars

**REGRETS:**

PARTICIPANTS: Lyn McLeod  
Jim O'Donnell

SENIOR STAFF: David Chambers

**CALL TO ORDER**

The Chair called the meeting to order at 6:00 p.m.

Incoming Chair, Phillip (Rocky) Simmons welcomed everyone to the inaugural meeting of the Board of Governors for the 2007-08 year. He also introduced April Winter as Administrative Assistant to the Office of the Boards of Governors for Durham College and UOIT.

**INTRODUCTIONS OF GUESTS**

Margaret Greenley, Vice-President of Student Affairs introduced Deputy Chief C. Mercier, Durham Regional Police Services.

President Myers introduced Martin Hicks, incoming Vice-President of Planning & Priorities for Durham College and formally introduced Don Lovisa Vice-President Academic for Durham College.

**ADDITIONS/DELETIONS TO THE AGENDA**

The Secretary noted the deletion of item #5.1, Presentation to Beth Wilson; former Durham College & UOIT Governor who was unable to be in attendance at the meeting; the deferral of item #10.2(c), Board Policy Framework, to the in-camera session of the meeting; and item #12.3, Overview of Academic Programs, moved to presentations.

**CONFLICT OF INTEREST DECLARATIONS**

None were declared.

**PRESENTATIONS**

Margaret Greenley, Vice-President of Student Affairs reminded governors that the 2008 Ontario Special Olympic Games will be held on campus in May of 2008. She also introduced Deputy Chief Chuck Mercier, the chair of the 2008 spring games and Elgin Knopp, sponsorship chair for Durham College for the 2008 games. Deputy Chief Mercier presented an overview of the games and spoke of the sponsorship opportunities still available to the Boards of Governors and their respective corporate communities.



**MOTION**

Moved by Pansy Goodman

Seconded by Bill Robinson

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“that the Durham College Board of Governors approve each of the appended documents:

- a) Academic Collaboration;
- b) Administrative Services; and
- c) Physical Infrastructure”

and hereby instructs the President of Durham College, in collaboration with the President of UOIT, to craft a single sharing agreement document in a form that captures the principles, implementation and reporting accountabilities to the Board of Governors.”

CARRIED

**Governor Handbooks**

The Board Secretary presented everyone with a copy of the newly developed “2007-08 Board of Governors’ Handbook”, indicating that document serves to capture and/or codify the role and responsibilities of the Board of Governors, as well as overall governance processes.

**NEW BUSINESS**

**Appointment of Board Officers – 2007/08**

**MOTION**

Moved by Rhonda Christian

Seconded by Deborah Kinkaid

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“that the Durham College Board of Governors appoint Paul McErlean as Chief Financial Officer for the Durham College Board of Governors for the year 2007-08; and

That the Durham College Board of Governors appoint Karen Spearing as the Board Secretary for the Durham College Board of Governors for the year 2007-08.”

CARRIED

**\$10M Provincial Investment**

The Chair, on conjunction with Durham College President Leah Myers and UOIT President Ron Bordessa, reported on the \$10 million dollars in funding received from the provincial government for the academic expansion of the Oshawa campus.

President Myers reported that the allocation to Durham College and UOIT of \$10M over an overall \$50M in funding for all Ontario colleges and universities is a signal from the province of their on-going support of our unique partnership and confidence that the monies would be spent wisely. She indicated that the allocation of funds was transferred to the campus through the UOIT’s budget.

President Myers further reported that she has been working closely with UOIT President Ron Bordessa to expend the funds in a manner which would optimize student space on campus. She indicated that as a first step, it is being recommended that the Board of Governors endorse the addition of three floors to the Automotive Centre of Excellence footprint, which would bring the total amount of floor space to six floors, at a cost of \$7.1M. She indicated that the request is coming forward in the form of an endorsement as opposed to approval as the UOIT Board of Governors has charge over the overall disbursement of expenditures from the \$10M in funding as it came through the university budget.

**MOTION**  
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Moved by Darrell Sewell

Seconded by Joanne Burdhardt

“That the Durham College Board of Governors endorse the collaborative proposal of the president of Durham College and the president of UOIT to construct three additional floors on the Automotive Centre of Excellence (ACE) facility, not including final fit-up, to provide optimal space capacity for future use; and

That the Durham College Board of Governors request that the president of Durham College, in collaboration with the president of UOIT, return to the Board of Governors for a review of the plan for the best allocation and use of the newly created ACE space and of the remaining funds, taking into account the approved sharing principles for physical infrastructure, with this review to take place prior to the release of the remaining funds.”

CARRIED

**UPCOMING EVENTS**

The Board Secretary reported on upcoming events including: Board Audit & Finance Workshops being held in the Community Room on September 27 and 28, 2007; the Annual Legacy Gala at Tosca Banquet Hall in Oshawa on September 28, 2007; the Durham College Fall Convocation at the Campus Recreation Centre on October 18, 2007; and the Boards’ Annual Retreat at the Delta Grandview Resort in Huntsville on October 27 and 28, 2007.

**MOVE TO IN-CAMERA SESSION**

**MOTION**  
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Moved by Darrell Sewell

Seconded by Deborah Kinkaid

“that the Durham College Board of Governors move the meeting to in-camera session.”

CARRIED

**RETURN TO OPEN SESSION AT 9:38 P.M.**

**CONTINUING BUSINESS**

**Board Policy Framework: Board/President Relationship**

**MOTION**  
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Moved by Joanne Burghardt

Seconded by Pansy Goodman

“that the Durham College Board of Governors move the meeting to in-camera session.”

CARRIED

**TERMINATION OF MEETING**

The meeting terminated at 9.40 p.m.

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Phillip (Rocky) Simmons, Chair

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Leah Myers, President

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Karen Spearing, Secretary