

**DURHAM COLLEGE OF APPLIED ARTS AND TECHNOLOGY  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF GOVERNORS**

**DATE:** April 11, 2007  
**TIME:** 6:00 p.m.

**PLACE:** Community Room  
Oshawa Campus

**IN ATTENDANCE**

**GOVERNORS:** Patrick McNeil, Chair  
Rhonda Christian  
Aileen Fletcher  
Allan Gibbins  
Pansy Goodman  
Dustin Grant  
Karen Hodgins  
Denise Jones  
Deborah Kinkaid  
Mark Moorcroft  
Charlie Peel  
Darrell Sewell  
Phillip (Rocky) Simmons  
Gerry Warman

**PARTICIPANTS:** Ron Bordessa  
Peter Bagnall  
Peter Berg  
Garry Cubitt  
Peter Dixon  
Allan Furlong  
Fraser McArthur  
Kimberley McCartney  
Jim O'Donnell

**PRESIDENT:** Leah Myers

**SECRETARY:** Karen Spearing

**RECORDING  
SECRETARY:** Erin Boniface

**SENIOR STAFF:** Ralph Aprile  
Terry Caputo  
David Chambers  
Margaret Greenley  
Richard Levin  
Ruth MacKay  
Richard Marceau  
Ann Mars  
Brian Marshall  
Paul McErlean  
Donna McFarlane  
Gerry Pinkney  
Cathy Pitcher  
Ken Robb

**REGRETS:**

**GOVERNORS:** Joanne Burghardt

**PARTICIPANTS:** Dave Broadbent  
Manon Lemonde  
Lyn McLeod

**SENIOR STAFF:** Craig Loverock  
Donna McFarlane



## **DISCUSSION ITEMS**

### **Supplemental Report – Tuition Fees for Paramedic and Pre-Service Firefighter**

Vice-President Levin provided a supplemental report setting out the methodology for establishing tuition fees at Durham College. He indicated that the Government of Ontario sets the maximum average tuition fee for post-secondary college programs. Actual tuition collected, divided by enrolment, cannot exceed this amount which for 2005-06 is \$2020. He further reported that colleges are permitted to charge additional cost recovery fees for programs which have:

- High demand for spaces
- strong employment prospects
- expectations of high incomes

Enrolment in these cost-recovery programs cannot exceed 15 percent of total enrolment. Durham has relatively few of these programs, comprising less than 5 percent of enrolment.

Once a fee has been established, it is subject to the regulatory framework in place at the time. Currently, most programs are limited to increases of 4.5% for first year students and 4% for higher year students. Additional cost-recovery programs are limited to 8% for first year students and 4% for high year students.

This regulation means that once a college establishes a lower fee, it can never catch up to those colleges charging higher fees. The foregone revenue compounds over a number of years. It is therefore critical that the college properly assess costs of program delivery as well as demand at the outset of introducing a program. For example, in the case of the Durham College Dental Hygiene program, fees were established at a relatively low rate and we have been unable to capture the additional revenues associated with this high-demand and equipment intensive program.

Colleges are required to provide financial assistance to eligible students in both regular and high-demand programs. This means that the only students paying the full tuition amounts are those that do not meet OSAP eligibility criteria, i.e., have sufficient income to afford the fees.

Per student post-secondary funding in Ontario remains among the lowest in North America. Additional cost-recovery tuition is one way of addressing this funding gap to provide quality programs and services. The revenue from these programs is assumed in the College budget for 2007-08.

Paramedic programs were originally established in partnership with industry as fee-for-service programs. As a result, fees were tied much more closely to costs than may otherwise have been the case had it been developed as strictly a postsecondary option? The higher tuition rate charged at that time was justified because of employment outcomes, salaries, and the fact that many students were funded by their employers. Because these fees were established then, Durham has been able to maintain relatively higher fees. Other colleges are not able to adjust to the market because of the regulatory framework.

Some factors that distinguish Durham's program include:

- An extensive preceptorship program
- Honoraria to accredited doctors
- OMA accreditation
- Driver training included in fees

Bursary assistance is provided to all students who demonstrate need.

He indicated he is quite comfortable in his support of the fee structure for these programs.

The Board of Governors requested that environmental assessment be included in all future requests coming to the Board for college program approval.

## **Key Performance Indicators (KPIs)**

President Myers highlighted the 2006-07 Key Performance Indicator Results. Leah noted that every year the provincial government assesses colleges based on five key areas including student satisfaction, graduate employment, graduate satisfaction, employer satisfaction and graduation rate.

She reported that a new approach has been taken in the benchmarking of these results to identify the high performers and the appropriate comparator colleges, as well as to align improvement priorities with strategic plan goals and strategies.

A detailed report on KPI results and strategies for improvements will be presented to the Board of Governors in June 2007.

## **REPORT OF THE PRESIDENT**

### **President's Report**

President Myers reported on the highlights of her activities over the month of March, including the Legacy Circle Reception, the Donor and Student Reception and the Annual Athletic Banquet.

President Myers announced that June MacDonald-Jenkins, a professor in the Collaborative Nursing program, received a Learning Resource Award by Elsevier Canada, while Professor Rick Kerr has been chosen to attend the Spirit of Inquiry Conference to present his Social, Health, Economic and Personal (SHEP) Multi-Perspective Issue Analysis Tool.

She further announced that Durham College has received an Award of Excellence in the category of Brochure Design for its Continuing Education Fall Calendar by the Learning Resources Network (LERN), an international association in lifelong learning.

## **REPORT OF THE CHAIR**

The Chair announced with regret his resignation from the Durham College and UOIT Boards of Governors effective August 31, 2007.

The Chair reported on upcoming events: the NAUBCS (National Association of University Board Chairs and Secretaries) Conference in Waterloo, Ontario on April 19-21, 2007; the ACCC Conference in Montreal, Quebec on May 27-29, 2007; the UOIT Convocation, General Motors Centre in Oshawa on June 1, 2007 at 10:00 a.m. and 2:30 p.m.; the Farewell to Governors Dinner at Harpo's Restaurant in Oshawa on June 6, 2007 at 7:00 p.m., and the Durham College Convocation at the General Motors Centre in Oshawa on June 22, 2007 at 9:30 a.m., 1:30 p.m. and 5:30 p.m.

**TERMINATION OF MEETING**

The Chair terminated the meeting at 8:32 p.m.

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Patrick McNeil, Chair

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Leah Myers, President

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Karen Spearing, Secretary