

**DURHAM COLLEGE OF APPLIED ARTS AND TECHNOLOGY**  
**MINUTES OF THE 365<sup>th</sup> REGULAR MEETING OF THE BOARD OF GOVERNORS**

**DATE:** October 8, 2002  
**TIME:** 6:00 p.m.

**PLACE:** Community Room  
Oshawa Campus

**IN ATTENDANCE:**

**GOVERNORS:**

**Bob Strickert, Chair**  
**Carol Beam**  
**Michelle Carter (via telephone)**  
**Garry Cubitt**  
**Liesje de Burger**  
**Deborah Kinkaid**  
**Gail MacKenzie**  
**Mark Moorcroft**  
**Mike Shields**  
**Phillip (Rocky) Simmons**  
**Lorraine Sunstrum-Mann**  
**Doug Wilson**

**PRESIDENT:** Gary Polonsky

**TREASURER:** Don Hargest

**SECRETARY:** Cathy Pitcher

**SENIOR STAFF:**

**Bev Balenko**  
**Catherine Drea**  
**Margaret Greenley**  
**Ann Mars**  
**Gerry Pinkney**  
**Don Sinclair**  
**Terry Slobodian**  
**MaryLynn West-Moynes**

**ADVISORS:** Michael Finlayson

## REGRETS:

**GOVERNORS:** Peter Bagnall  
Joanne Burghardt  
Lisa Grande  
Denise Jones

**SENIOR STAFF:** Richard Levin  
Ross Stevenson

## CALL TO ORDER

The Chair called the meeting to order at 6:02 p.m.

Chair Bob Strickert welcomed Michelle Carter attending via teleconference and Mike Shields. Governors introduced themselves to Michelle Carter and Mike Shields and welcomed them.



Don Sinclair arrived at 6:04 p.m.

## **REGRETS**

The Chair noted regrets from Governors Peter Bagnall and Joanne Burghardt, and Executive Team members Richard Levin and Ross Stevenson. He also noted that Governor Denise Jones would arrive later.

Terry Slobodian arrived at 6:05 p.m.

## **INTRODUCTION OF GUESTS**

At the request of the Chair, MaryLynn West-Moynes introduced guests Neil McCallum and Derek Lindsay, second year Journalism students representing the Chronicle newspaper.

## **ADDITIONS/DELETIONS TO THE AGENDA**

None was noted.

## **CONFLICT OF INTEREST DECLARATIONS**

None was noted.

## **APPROVAL OF PREVIOUS MINUTES**

There being no errors or omissions in the minutes of the Regular Board meeting of September 11, 2002, the Chair declared the minutes accepted as presented.

## **ACTION ARISING FROM PREVIOUS MINUTES**

The Chair noted that the landscaping buffer between the Residence and nearby homes would be discussed under agenda item 14.1.

## **DECISION ITEMS**

### **Approval of Policies to be Developed and/or Revised in 2002/2003**

Gary advised that Durham College developed all policies in accordance with a meta policy which outlines how policy is to be developed. The Board then determines which policies get developed over the next year, after review by the Planning and Policy Committee. This year three policies (Internal Communications, External Communications and Philanthropy Policy) have been brought forward by P&P. Two policies (Purchasing and Recruitment and Promotion of Colleagues) have been identified as needing revision in previous Board meetings. A total of 5 policies have been brought forward for development and/or revision.

Gail MacKenzie questioned if any other existing College policies will have to be revised as a result of the university. Gary responded there may be, and as we work through those and issues are identified, these will be brought forward to the Board.

Moved by Carol Beam

Seconded by Mike Shields

MOTION #4660 “That the Board of Governors of Durham College of Applied Arts and Technology approve the list of policies, as presented, to be developed and/or revised, and to be respectively brought to Board meetings throughout the year for approval.”

CARRIED



## **ACKNOWLEDGEMENTS AND REPORTS**

None was noted.

## **CONSENT CALENDAR**

The items on the consent calendar were accepted as presented.

## **INTERIM FINANCIAL REPORT**

Don Hargest reported that the revenue for College programs and services had increased by \$336,000 due to enrolment increasing. He stated our financial status was as predicted, apart from Corporate Training revenues and expenditures which had increased. Don commented that our financial position continued to look sound for the coming fiscal year.

## **COMMUNITY INFORMATION – COMMENTS AND QUESTIONS**

None was noted.

## **REPORT FROM THE PRESIDENT**

### **Meeting with the Neighbours held September 25, 2002**

Gary reported on a well-attended meeting with our neighbours in which some issues raised previously had been actioned, such as offering to plant free trees in their backyards. Also, off-duty police officers had now been hired for pub nights.

The next meeting is in two months time. Michelle Carter questioned if we were planting trees to create a buffer? Don replied yes, that the trees would be planted on their property and we would also be putting up a fence at our cost.

## **REPORT OF THE CHAIR**

### **Upcoming Events:**

Bob noted several upcoming events. He advised that he had attended both the 35<sup>th</sup> Anniversary Celebration and the Staff Appreciation evening, both excellent. Bob encouraged all Governors to attend these types of events as our staff ensures they are always well worth attending. He noted both Fall Convocation and the In-Course Scholarship Ceremony were upcoming and again encouraged participation by Governors.

## **ADJOURNMENT**

Meeting was adjourned at 6:20 p.m.

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Bob Strickert, Chair

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Gary Polonsky, President