

CONFLICT OF INTEREST DECLARATIONS

None was declared.

INTRODUCTION OF GUESTS

At the request of the Chair, Bonnie Ginter-Brown introduced Terry Capar, Director, Communications & Development and Ted Seath, Professor.

MaryLynn West-Moynes invited Ted Seath and the Marketing student team to be acknowledged for their gold medal win. Ted advised that a team of Marketing students was taken to Conestoga College on November 16 and 17 to compete against 15 other colleges and participate in marketing simulations. Ted introduced Wilston Kelly and Rob McKeown. Later in the meeting student Ralon Wilson arrived and was acknowledged. MaryLynn conveyed congratulations and noted the additional professor participation by Jeff Schissler, Henry Klaise, Pat Rogin, and Jackie Shemko.

Ted Seath left at this time.

PRESENTATIONS

Student & Communication Services

Bonnie Ginter-Brown, Executive Director, Student & Communication Services provided a video presentation of her areas of responsibility which includes Student Services which provides OSAP, Peer Tutoring, Work Study, Scholarships and Bursaries; Career & Employment Services; Registration/Admissions/Liaison; Athletic Complex; Whitby Student Services; Centre for Students with Disabilities (CSD); and Communications & Media Services.

APPROVAL OF PREVIOUS MINUTES

There being no errors or omissions in the minutes of the Regular Board meeting of November 8, 2000, the Chair declared the minutes accepted as presented.

ACTION ARISING FROM PREVIOUS MINUTES

The Chair noted that these items have been completed.

DECISION ITEMS

Audit & Finance Committee

Beth Wilson reported that the Audit & Finance Committee met in November to review the College's management response to the auditor's letter and suggestions. The Committee reviewed the comments and the committee was satisfied. Beth noted the major points, which included risk management relating to the PIC operation of receivables and the US dollar. Don Hargest has contacted the auditors to discuss organizing the workshop and the perimeters. Beth noted that College management is very proactive.

Moved by Winnie Gordon

Seconded by Louise Farr

MOTION #4509 “That the Board of Governors of Durham College of Applied Arts and Technology hereby approve all the decisions and acts made, undertaken, and executed by the Audit & Finance Committee of the Board during 2000.”

CARRIED

Durham College Foundation By-law

Louise Farr questioned the membership fees. Gary noted that our lawyer Ron Kitchen recommended that this be included in the By-laws and that it is a common element in similar By-laws. Doug Wilson reconfirmed that this is a common element and that the members will pay a nominal membership fee. In addition, Doug noted that the members appoint the Directors, which are elected at the Annual General Meeting. The members must be notified of the Annual General Meeting. The Foundation will seek out members who express interest or donors. Louise expressed concern that we would not have members but have this inclusion and the rationale. Gary advised that there has been a lengthy discussion regarding the By-law with our lawyer and the Foundation Directors and that the Ministry lawyer has also been active in the development of the By-law. Gary further noted that the Foundation Directors would have the opportunity to serve for a considerable length of time. Bob Strickert advised that this enclosure of the By-law is needed to control the membership. Dave Broadbent noted that this is not an uncommon clause and other Foundations in Oshawa have the same clause.

Moved by Dave Broadbent

Seconded by Doug Wilson

MOTION #4510 “That the Board of Governors approve the Durham College Foundation By-law.”

CARRIED

Durham College Discussion Paper on Investing in Students Task Force

Louise Farr emphasized the need for the Government to invest more funds per postsecondary student.

Moved by Winnie Gordon

Seconded by Nola McDonald

MOTION #4511 “That the Board of Governors approve the Durham College Discussion Paper on Investing in Students Task Force.”

CARRIED

ACKNOWLEDGEMENTS AND REPORTS

None.

CONSENT CALENDAR

The items on the consent calendar were accepted as presented.

INTERIM FINANCIAL REPORT

Don Hargest referred to the statement of revenue less expenditures ending November 30, 2000. Don noted that we are on target. Don noted the contributions of PIC continue to increase. Gary added that Durham's conduct requires each area to live within its means and that the deficit will be eliminated by the end of March. Louise wanted to confirm that the deficit would be met without PIC. Gary and Don both confirmed yes. Don advised that typically by mid February adjust expenditures except payroll and purchases related to safety, as appropriate, and then begin purchasing again April 1.

COMMUNITY INFORMATION

Gary announced that Governor Strickert presented him with a cheque for \$73,844. Bob Strickert advised that this is the employee contribution for this year from Ontario Power Generation (OPG) Darlington and Pickering employees.

DISCUSSION ITEMS

Audited Enrolment Data

Bonnie Ginter-Brown advised that we are on track with our enrolment goal. Gary noted the link between students and revenue and that this positions Durham comparatively well over the next three years. Beth Wilson questioned Mohawk's numbers. Bonnie advised that Mohawk was down last year and has rebounded. Bob Strickert questioned the plummeting numbers at Grand Lacs. Gary advised that the Government has a commitment to Francophone students. Nola McDonald asked for feedback regarding the Sheridan numbers. Gary noted that the Sheridan numbers could be due to their vision to create a premier digital media school. Dave Broadbent asked if the booming economy is the reason for the numbers to be down 2500 students. Bonnie replied yes.

REPORT OF THE PRESIDENT

PricewaterhouseCoopers University College Business Plan

Gary noted that people at Durham and PWC are working diligently on the Business Plan and a team from PWC will join us at the January Board meeting. Louise asked if the plan is different from the original proposal. Gary advised it will be a significant elaboration. Beth Wilson added that a proposal document is different from a contract.

SuperBuild Update

Gary noted that the Whitby Campus expansion is coming along nicely and that we hope to hold the February Board meeting in the new addition. Dave Broadbent asked if the water park would affect us. Gary did not think so. Gary advised that we have a good team working on the Oshawa project. The design budget is \$2 million over but Gary stressed the project will be built on budget as the College has several options including tentative funds from the Government for double cohort; deferring the galleria; purchasing less furniture and equipment; raising more from partners; or paying more out of the operating surplus. The Board will make the final decision.

Durham College wins Brazilian Contract

Gary advised that Durham has entered a contract with ACCC/CIDA to assist a college in Brazil to establish an Automotive Manufacturing Centre in Brazil.

Two Donations of \$1 million each

Gary advised of the two recent donations from J.D. Edwards and IBM.

Durham College/Durham Regional Police Partnership

Gary advised that the Justice Centre would double in size due to a partnership with the Durham Regional Police. Gary commended the team led by MaryLynn West-Moynes and Bert Dejeet.

Co-Steel Lasco Partnership

Bev Balenko advised of the exciting opportunity for Durham to assist Co-Steel Lasco with its human resource needs. Louise Farr noted that she has never seen something so comprehensive and suggests that this be advertised to Boards of Trade and Chambers. Gail MacKenzie felt this would be also useful for students to see. Gary noted that Co-Steel's VP Brett Richards is a Durham College graduate. Bev advised that there will be a media event.

Action: Bev Balenko will ask Brett Richards if Co-Steel is willing that part(s) of this document be shared.

Kiss the Cow

Gary referred to the earlier video showing his participation in this fund raising event.

Alumni Announcement

Lori Connor announced that Paul Vessey, Durham College Marketing graduate, is a winner for the Premier Awards and will be honoured at the ACAATO conference in February. Paul will also be honoured locally Tuesday, February 20 at a lunch at the College, to which the Board is invited.

Russian Presidential Visit

Gary noted that ACCC and CIDA are involved in assisting Russia with renewal. The College has been approached about possibly hosting a visit from the President of Russia but Gary feels that this will be unlikely to take place.

Nursing Accreditation

Durham College had accreditation meetings with York, Seneca and Georgian last week and we are pleased to announce that our first and second year students will be eligible to move into the York program.

REPORT OF THE CHAIR

Upcoming Events:

The Chair highlighted a number of upcoming meetings and events, including the ACAATO Conference, February 18 and 19; visit from Minister Cunningham, February 28 and Farewell to Governors, June 7.

Governor Re-appointment

The Chair advised that the Council of Regents has accepted Garry Cubitt's reappointment.

ACAATO Executive

The Chair welcomed Governors to volunteer for a position on the ACAATO Executive if interested.

INFORMATION ITEMS

The Chair noted a number of attachments for information.

ADJOURNMENT

There being no further business, the Chair declared the meeting adjourned at 6:25 p.m.

Terry Hing, Chair

Gary Polonsky, President